



The Corporation of the Township of Malahide

A G E N D A

August 1, 2019 – 7:30 p.m.

Springfield & Area Community Services Building 51221 Ron McNeil Line, Springfield

- (A) Disclosure of Pecuniary Interest
- (B) Approval of Previous Minutes **RES 1 and 2 (Pages 13 - 27)**
- (C) Presentations/Delegations/Petitions
 - (i) Court of Revision – Conservation Line Drains 2019 relating to Part Lots 6 to 9, Concession 5 and South Gore, Township of Malahide. **RES 3 - 7 (Page 28)**
 - (ii) Meeting to Consider – Herries Municipal Drain (2003) Branches “C” and “D” relating to Part Lot 74, Concession South Talbot Road, Geographic Township of Malahide. **RES 8 – 10 (Pages 29 -31)**
 - (iii) Public Meeting – Zoning By-law Amendment Application of Gay-Lea Foods Co-Operative Ltd. relating to property at Part Lot 4, Concessions 1 and 2, Geographic Township of Malahide, municipally known as 48075 Jamestown Line. **RES 11 - 13 (Pages 32 - 42)**
 - (iv) Presentation – Viaesys - AVL (Automatic Vehicle Location)/GPS (Global Position System) Service Provider. **RES 14 (Page 43)**
- (D) Reports of Departments
 - (i) Director of Fire & Emergency Services

- Emergency Services Activity Report – June. **RES 15 (Pages 44 - 48)**
- (ii) Director of Physical Services
 - Municipal Vehicle AVL/GPS – Viaesys. **RES 16 (Pages 49 -51)**
 - Petition for Drainage – Friesen Petition. **RES 17 (Pages 52 - 56)**
 - Petition for Drainage – Penner Petition. **RES 18 (Pages 57 - 61)**
 - Summary of Malahide Distribution System 2019 MECP Inspection. **RES 19 (Pages 62 - 84)**
 - Centerline Painting Update. **RES 20 (Pages 85 - 86)**
 - Pavement Markings Contract Update. **RES 21 (Pages 87 - 92)**
 - Tender Award – Fuel Delivery 2019 – 2022. **RES 22 (Pages 93 - 94)**
 - RFP Results: Pressey Line Bridge and Culvert Municipal Class Environmental Assessment. (MCEA) **RES 23 (Pages 95 - 97)**
 - Culvert Lining Project Update. **RES 24 (Pages 98 – 100)**
- (iii) Director of Development & Community Services
- (iv) Director of Corporate Services/Treasurer
 - Assessment Adjustments under Section 357 of the Municipal Act, 2001. **RES 25 (Pages 101 - 106)**
 - Mid-Year Financial Status Report 2019. **RES 26 (Pages 107 - 111)**
- (v) CAO/Clerk
 - Development Charges Study Approval. **RES 27 (Pages 112 - 113)**
 - Inter-municipal Agreement for Joint Ownership of Fire Communications Equipment. **RES 28 (Pages 114 - 129)**
- (E) Reports of Committees/Outside Boards. **RES 29**
 - (i) Long Point Region Conservation Authority Board of Directors – Minutes of June 5, 2019. **(Pages 130 - 135)**
 - (ii) East Elgin Community Complex Interim Board – Draft Minutes of July 3, 2019. **(Pages 136 - 139)**
- (F) Correspondence **RES 30**
 1. Association of Municipalities of Ontario - Watch File – dated July 4, 11, 18 and 25, 2019. **(Pages C3 - 11)**
 2. Regional Municipality of Durham – Resolution requesting the Federal Government to review and amend Plan 2014 to better protect the interests of Municipalities, Emergency Responders and Riparian’s, review and increase funding provided to municipalities for flood

prevention, preparation, mitigation, response and recovery, and strike a committee to review mitigation and safety plans for communities fronting the Great Lakes and St. Lawrence Seaway. **(Pages C12 - 13)**

3. County of Northumberland, Township of Prince, and County of Huron – Resolution supporting a combined Ontario Good Roads Association and Rural Ontario Municipal Association conference. **(Pages C14 - 17)**
4. Municipality of South Huron, County of Northumberland, Village of Oil Springs, and Town of Plympton-Wyoming – Resolution supporting Township of Warwick Resolution requesting Province to enforce safety on family farms. **(Pages C18 - 24)**
5. Municipality of Neebing – Resolution requesting Province to maintain OMPF Funding at no less than 2016 levels. (Malahide supported a similar resolution on February 7, 2019). **(Page C25)**
6. City of Stratford – Resolution opposing upcoming changes to the Planning Act and requesting a meeting with Minister of Municipal Affairs and other related ministries on the effects of downloading onto municipal governments. **(Page C26)**
7. Town of Halton Hills – Resolution requesting Province to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers. **(Page C27)**
8. Ministry of Municipal Affairs and Housing – Provincial Policy Statement Review – Draft Policies. **(Pages C28 - 29)**

(G) Other Business

- (i) Mayor Mennill - Request for Joint Special Council Meeting of the Councils of Aylmer and Malahide to determine interest in investigating the possibility of a future Amalgamation between the Town and Township. **RES 31 (Page 140)**

(H) By-laws

- (i) By-law No. 19-67 - East Elgin Community Complex Terms of Reference. **RES 32 (Pages 141 - 153)**
- (ii) By-law No. 19-69 – Amend Community Safety Zone on Crossley-Hunter Line. **RES 33 (Pages 154)**
- (iii) By-law No. 19-71 – Inter-Municipal Agreement for Joint Ownership of Fire Communications Equipment. **RES 34 (Page 155)**

- (iv) By-law No. 19-73 – Development Charges By-law. **RES 35 (Pages 156 - 168)**
- (v) By-law No. 19-76 - Speed Limit on Crossley-Hunter Line. **RES 36 (Page 169)**
- (I) Closed Session
 - (i) Labour Relations or Employee Negotiations Matter related to CUPE Local 35. **RES 37 and 38**
- (J) Confirmatory By-law **RES 39 (Page 170)**
- (K) Adjournment **RES 40**

PLEASE NOTE that the draft resolutions provided below DO NOT represent decisions already made by the Council. They are simply intended for the convenience of the Council to expedite the transaction of Council business. Members of Council will choose whether or not to move the proposed draft motions and the Council may also choose to amend or defeat them during the course of the Council meeting.

1. THAT the minutes of the Regular Meeting of the Council held on July 4, 2019 be adopted as printed and circulated.
2. THAT the minutes of the Special Council Meeting of the Council held on July 4, 2019, be adopted as printed and circulated.
3. THAT the Council of the Township of Malahide does hereby appoint the following members to sit on the Court of Revision for the Conservation Line Drains 2019:
Mayor Dave Mennill (Chair)
Deputy Mayor Dominique Giguère
Councillor Chester Glinski.
4. THAT the Court of Revision for the Conservation Line Drains 2019 be called to order at 7:____ p.m.

AND THAT Dave Mennill be appointed Chairman.
5. THAT the Court of Revision members for the Conservation Line Drains 2019 do hereby accept the recommendations of Drainage Engineer M.P. DeVos, Spriet Associates; and further, does hereby confirm the drainage assessments as outlined in the Report of the Drainage Engineer, dated May 10, 2019.
6. THAT the Court of Revision relating to the Conservation Line Drains 2019 be adjourned and the Council Meeting reconvene at 7:____ p.m.
7. THAT the tender for the Conservation Line Drains 2019 be awarded to Van Gorp Drainage and Excavating in the amount of \$46,441.20; subject to the expiration of all appeal periods and subject to no appeals having been received related to the Conservation Line Drains 2019.
8. THAT the Engineer's Report for the Herries Municipal Drain (2003) Branches "C" and "D", as prepared by CJDL Consulting Engineers and dated July 11, 2019, be accepted;

AND THAT By-law No. 19-74, being a by-law to provide for the Herries Municipal Drain (2003) Branches "C" and "D" drainage works be read a first and second time and provisionally adopted.

9. THAT the Court of Revision for the Herries Municipal Drain (2003) Branches "C" and "D" be scheduled to be held on September 5, 2019, at 7:____ p.m.
 10. THAT the tenders for the construction of the Herries Municipal Drain (2003) Branches "C" and "D" be requested for August 29, 2019, at 11:00 a.m.
 11. THAT the Public Meeting concerning the Zoning By-law Amendment Application of Gay Lea Foods Co-operative Ltd. relating to the property located at Lot 4, Concessions 1 and 2, be called to order at 7:____ p.m.
 12. THAT the Public Meeting relating to Zoning By-law Amendment Application of Gay Lea Foods Co-Operative Ltd. relating to the property located at Lot 4, Concessions 1 and 2, be adjourned and the Council meeting reconvene at 7:____ p.m.
 13. THAT By-law No. 19-70, being a By-law to amend Zoning By-law No. 18-22 insofar as it relates to the property owned by Gay Lea Foods Co-Operative Ltd., located at Lot 4, Concessions 1 and 2, be given first, second and third readings, and properly signed and sealed.
 14. THAT the presentation received from Viaesys relating to the Automatic Vehicle Location/Global Position System be received.
 15. THAT Report No. F-19-10 entitled "Emergency Services Activity Report – June" be received.
 16. THAT Report No. PS-19-46 entitled "Municipal Vehicle AVL/GPS – Viaesys" be received.
 17. THAT Report No. PS-19-40 entitled "Petition for Drainage – Friesen Petition" be received;
- AND THAT Matt Sweetland, P. Eng., of Cyril J. Demeyere Limited, be appointed to prepare an Engineer's Report for this petition.
18. THAT Report No. PS-19-41 entitled "Petition for Drainage – Penner Petition" be received;

AND THAT John M. Spriet, P. Eng., of Sprit Associates Ltd. be appointed to prepare an Engineer's Report for this Petition.

19. THAT Report No. PS-19-42 entitled "Malahide Distribution System 2019 MECP Inspection" be received.

20. THAT Report No. PS-19-43 entitled "Centerline Painting Update" be received;

AND THAT the additional centerline painting work be awarded to the Township of Southwold, Southwold, Ontario, at an estimated cost of \$27,041.00, it being noted that this cost is based on a bid price of \$3.95/litre of paint.

21. THAT Report No. PS-19-44 entitled "Pavement Markings Contract Update" be received;

AND THAT the previously awarded contract to Guild Electric Ltd., of Toronto, Ontario, to complete the Township's portion of the 2019-2021 Supply & Apply Pavement Markings tender be rescinded at the request of the contractor;

AND THAT the By-law No. 19-39 authorizing the execution of an agreement with Guild Electric Ltd., of Toronto, Ontario, to complete the Township's portion of the 2019-2021 Supply & Apply Pavement Markings be repealed;

AND THAT the Township's portion of the 2019-2021 Supply & Apply Pavement Markings tender be awarded to Mobil Services Inc., of London, Ontario, in the amount of \$23,543.10 (excluding hst);

AND THAT the Mayor and Clerk be authorized to enter into an agreement with Mobil Services Inc. for the purpose of completing the 2019-2021 Pavement Marking Program.

22. THAT Report No. PS-19-47 entitled "Tender Award – Fuel Delivery 2019-2022" be received;

AND THAT the bid received from Davis & McCauley Fuels, in the amount of \$0.060/liter above the Daily Terminal Rack Rate for Dyed Diesel, for the 2019-2022 Fuel Delivery be accepted;

AND THAT the Mayor and Clerk be authorized to enter into an agreement with Davis & McCauley Fuels for the 2019-2022 Fuel Delivery.

23. THAT Report No. PS-19-49 entitled "RFP Results: Pressey Line Bridge and Culvert Municipal Class Environmental Assessment" be received;

AND THAT the contract for engineering consulting services to conduct a Municipal Class Environmental Assessment (MCEA) to replace the Pressey Line West Bridge and Pressey Line Culvert, as per RFP #R-19-01 and the Consultants proposal, be awarded to CJDL Consulting Engineers, at a total price of \$39,206.00 plus HST;

AND THAT the Mayor and Clerk be authorized to sign the contract documents as necessary.

24. THAT Report No. PS-19-48 entitled "Culvert Lining Project Update" be received;

AND THAT the tender bid received from Gary D. Robinson Contracting Ltd., of St. Thomas, Ontario, to complete a portion of the Culvert Slip Lining Project (Springerhill Road, 785 metres north of Talbot Line and Calton Line, 530 metres west of Imperial Road), in the total amount of \$124,500.00, be approved;

it being noted that \$55,500.00 or 45% of the cost of the project will be funded by a CWWF grant and the balance of the cost (\$69,000 or 55%) will be fully financed from reserves.

25. THAT Report No. FIN-19-15 titled "Applications for Assessment Adjustments under Section 357 of the Municipal Act, 2001" be received;

AND THAT, pursuant to Section 357 (a) and (d) of the *Municipal Act, 2001*, the following assessments be adjusted:

- 2019 Residential Assessment – reduce by \$44,313 (two properties: Detached garage razed by fire & workshop demolished)
- 2018 Residential Assessment – reduce by \$ 480,703 (three properties: Detached garage razed by fire, workshop demolished and tax class change from residential to farmland)
- 2018 Farmland Assessment – increase by \$352,077 (one property: Tax class change from residential to farmland)
- 2017 Residential Assessment – reduce by \$9,241 (one property: Workshop demolished).

26. THAT Report No. FIN-19-16 entitled "Mid-Year Financial Status Report 2019" be received;

AND THAT the Chief Administrative Officer and Director of Finance/
Treasurer be directed to monitor the 2019 Operating Budget and Capital
Projects and mitigate any potential variances that may arise.

27. THAT Report No. CAO-19-21 entitled “Development Charges Study
Approval” be received;

AND THAT the following actions be taken in accordance with the
recommendations outlined in Section 7 of the Development Charges
Background Study, dated May 30, 2019:

- a) Whenever appropriate, request that grants, subsidies and other
contributions be clearly designated by the donor as being to the benefit
of existing development or new development, as applicable;
- b) Adopt the assumptions contained therein as an ‘anticipation’ with
respect to capital grants, subsidies and other contributions;
- c) Approve the capital project listing set out in Chapter 5 of the
Development Charges Background Study, dated May 30, 2019;
subject to further annual review during the capital budget process;
- d) Approve the Development Charges Background Study, dated May 30,
2019; and
- e) Determine that no further public meeting is required;

AND THAT the Malahide Township Council does hereby agree to continue
the approach to calculate the Development Charges on a uniform
Township-wide basis for Township-wide services;

AND THAT the Malahide Township Council does hereby agree to
calculate Development Charges on a uniform Springfield Urban-area basis
for water services.

28. THAT Report No. CAO-19-22 entitled “Inter-municipal Agreement for Joint
Ownership of Fire Communications Equipment” be received;

AND THAT the attached draft Inter-municipal Agreement for Joint
Ownership of Fire Communications Equipment be approved;

AND THAT the Clerk be directed prepare the necessary by-law to execute
the said Inter-municipal Agreement.

29. THAT the following Reports of Committees/Outside Boards be noted and
filed:

- (i) Long Point Region Conservation Authority Board of Directors –
Minutes of June 5, 2019.

- (ii) East Elgin Community Complex Interim Board – Draft Minutes of July 3, 2019.

30. THAT the following correspondence be noted and filed:

1. Association of Municipalities of Ontario - Watch File – dated July 4, 11, 18 and 25, 2019.
2. Regional Municipality of Durham – Resolution requesting the Federal Government to review and amend Plan 2014 to better protect the interests of Municipalities, Emergency Responders and Riparian's, review and increase funding provided to municipalities for flood prevention, preparation, mitigation, response and recovery, and strike a committee to review mitigation and safety plans for communities fronting the Great Lakes and St. Lawrence Seaway.
3. County of Northumberland, Township of Prince, and County of Huron – Resolution supporting a combined Ontario Good Roads Association and Rural Ontario Municipal Association conference.
4. County of Northumberland, Village of Oil Springs, and Town of Plympton-Wyoming – Resolution supporting Township of Warwick Resolution requesting Province to enforce safety on family farms.
5. Municipality of Neebing – Resolution requesting Province to maintain OMPF Funding at no less than 2016 levels. (Malahide supported a similar resolution on February 7, 2019).
6. City of Stratford – Resolution opposing upcoming changes to the Planning Act and requesting a meeting with Minister of Municipal Affairs and other related ministries on the effects of downloading onto municipal governments.
7. Town of Halton Hills – Resolution requesting Province to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers.
8. Ministry of Municipal Affairs and Housing – Provincial Policy Statement Review – Draft Policies.

31. THAT the Malahide Township Council recognizes that there are advantages to establishing partnerships with other area municipalities to deliver certain programs and services to its residents;

AND THAT the Township has successfully partnered with the Town of Aylmer to be able to provide several programs and services to benefit both

Malahide and Aylmer residents, including but not limited to: recreational programs and facilities, community events, water and wastewater servicing, winter road patrol, and GIS services;

AND THAT, in recognition of the previous mutual benefits to the residents of both Aylmer and Malahide of partnering to provide various programs and services, the Malahide Township Council wishes to investigate whether or not a future amalgamation between the Town and Township may be advantageous to both Aylmer and Malahide;

AND THAT an invitation be forwarded to the Aylmer Town Council seeking its agreement to hold a joint special Council meeting for the purpose of discussing and determining whether there is interest in investigating the possibility of a future amalgamation between the Town and Township.

32. THAT By-law No. 19-67, being a By-law to approve the Terms of Reference for the East Elgin Community Complex, be given first, second and third readings, and be properly signed and sealed.
33. THAT By-law No. 19-69, being a By-law to amend Community Safety Zone on Crossley-Hunter Line be given first, second and third readings, and be properly signed and sealed.
34. THAT By-law No. 19-71, being a By-law to authorize an Inter-Municipal Agreement for the Joint Ownership of Fire Communications Equipment be given first, second and third readings, and be properly signed and sealed.
35. THAT By-law No. 19-73, being a By-law to establish Development Charges be given first, second and third readings, and be properly signed and sealed.
36. THAT By-law No. 19-76, being a By-law to amend speed limit on Crossley-Hunter Line be given first, second and third readings, and be properly signed and sealed.
37. THAT Council move into Closed Session at ____ p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss a Labour Relations or Employee Negotiations matter related to CUPE Local 35.
38. THAT Council move out of Closed Session and reconvene at ____ p.m. in order to continue with its deliberations.
39. THAT By-law No. 19-68, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.

40. THAT the Council adjourn its meeting at _____ p.m. to meet again on September 5, 2019, at 7:30 p.m.

DRAFT