

**The Corporation of the Township of Malahide**

**BUDGET COMMITTEE MEETING**

**March 15, 2022 – 7:00 p.m.**

**Virtual Meeting - <https://youtu.be/rPOVAtvflsU>**

---

Due to COVID 19 and Public Health concerns, the Malahide Budget Committee met at the Malahide Community Place, at 12105 Whittaker Road, Springfield, at 7:00 p.m. in order to allow for physical distancing. No public attendance was permitted. The following were present:

**Council:** Mayor D. Mennill, Deputy Mayor D. Giguère, Councillor M. Widner, Councillor M. Moore, Councillor S. Lewis, and Councillor C. Glinski.

**Staff:** Chief Administrative Officer A. Betteridge, Clerk A. Adams, Director of Public Works M. Sweetland, Director of Fire and Emergency Services J. Spoor, Director of Finance A. Boylan and IT Manager C. Coxen

**Council/Staff via Zoom:** Councillor R. Cerna

**CALL TO ORDER:**

Mayor Mennill took the Chair and called the meeting to order at 7:00 p.m.

**DISCLOSURE OF PECUNIARY INTEREST and the General Nature thereof:**

No disclosures of pecuniary interests were declared.

**MINUTES:**

**No. B22-01**

**Moved by: Max Moore**

**Seconded by: Mark Widner**

**THAT the Minutes of the Regular Meeting of the Budget Committee held on December 10, 2020 be adopted as printed and circulated.**

**Carried**

## PRESENTATIONS:

No delegations or presentations were received

### DRAFT 2022 BUDGET PRESENTATION:

#### - 2022 Draft Capital Budget

Director Boylan presented a presentation that provided an overview of the components of a capital budget and how these compose the 2022 draft capital budget being presented tonight. Director Boylan provided an update on the proposed amount to be spent from the original draft budget provided to Council and explaining why the Vienna Line culvert project was being eliminated. The most substantial parts of the capital budget are the Road network and Fleet and Equipment. He noted some recommendations to enhance Malahide's financial sustainability in future years. Director Boylan asked if there were any questions of what was presented so far.

Mayor Mennill asked about the cancellation of the skate tile. Director Boylan noted that removing it was done in error as he thought it had been deferred but it was not.

Councillor Lewis inquired if doing the study now but delaying the work for the Vienna Line Culvert Construction project is a good idea. Director of Public Works Sweetland noted that an approved design from a study could lead to additional funding opportunities for the project. The project was identified as priority from the last set of inspections and was intended for 2022 but with the construction industry the way it is right now we can defer it to next year and continue to do the extra inspections to ensure its compliancy.

Councillor Widner inquired about the ice resurfacer. Director Boylan noted that there would be an opportunity to discuss EECC items later in the meeting.

Director Boylan went on to discuss unfinished business items including the EECC capital budget. Council was not supportive of the current capital budget for the EECC and a discussion of how Malahide would like to proceed was needed. Director Boylan had his own recommendations and read the recommendation to Council for discussion. Director Boylan opened the meeting for discussion noting that items to be reviewed were for the 2022 capital budget and at this point not to focus on items for the 2023 capital projects as part of his recommendation is for both Aylmer and Malahide management teams to work together on future capital plans.

#### Ice Resurfacer

Councillor Widner inquired about the change in the ice resurfacer cost. Director Boylan confirmed it was down to \$7,500. Councillor Widner stated the ice resurfacer is sent out every year and the inspection would have been done and the review would have noted issues if any already. Mayor Mennill believed having a third party look at this machine would provide the information that we are lacking to make this decision. Councillor Widner reiterated that

the machine is shipped out every year for this information. Mayor Mennill stated that if it's past its life span they needed to know what that means and maybe it's biased depending on who is doing the review. Director Boylan stated that this recommendation was essentially a soft yes to the ice surfer depending on what the third party found.

### Parking Lot

Councillor Cerna inquired about the parking lot costs and what that amount was for. Deputy Mayor Giguère also wondered what the engineering costs of the parking lot included. Councillor Moore noted that the grant wasn't received for the parking lot and were these the costs of the unsuccessful grant. If Aylmer wasn't fortunate enough to get the grant were they going to reapply and try again. Mayor Mennill wondered if engineering was necessary at all. Councillor Widner asked if Director Sweetland could provide any clarity on what the costs of the engineering could be for. Director Sweetland noted that he was not involved with this project but his assumption would be for the design of the project that includes sub base design, pavement design, lot grading, inspections etc. Typically, this fee is a percentage of the project cost. Councillor Moore noted the drainage problems in the parking lot over the years and hopefully that issue is being addressed before repaving this again. CAO Betteridge noted he had pulled up the EECC reports and stated that the engineering costs were apart of the 2022 capital budget, that the total \$55,000 didn't have specifics and that the total parking lot replacement was budgeted for \$595,000. He noted that this can be clarified and a follow up be provided to Council. Councillor Glinski noted his concerns with the \$55,000 for engineering and the cost for this is substantial for just that part. He inquired if when roads are redone if there are engineers that are present on the site or if its municipal staff that are on site monitoring the work.

Director Boylan noted that if Council has concerns with the parking lot perhaps more information could be acquired of what it references but that Council needed to define what we are approving, what we are rejecting and what we are seeking more information on.

Discussion amongst Council occurred on to what they would approve, reject and needed clarification on.

### Skate Tile

Councillor Lewis noted that he had heard discussion on the skate tile costs from the public and he was not supportive of this cost.

### Parking Lot

In terms of the parking lot support, CAO Betteridge noted that having a plan in place for any potential grant funding was important and typically receiving funding was contingent on engineering and being shovel ready. Councillor Cerna inquired if it's for the entire lot as a lot of good spots in that parking lot and Mayor Mennill believed the recommendation was for the entire lot. Deputy Mayor Giguère inquired if the engineer report would help access and make recommendations of what could be done including perhaps a replacement plan. Director Sweetland noted that this plan would be a detailed engineering design for all the problems of that parking lot. Councillor Widner agreed that grants were contingent on having engineering

done and that the parking lot isn't that old and hopefully that it is done properly and not only completed due to a timeline of a grant this time.

### Hot Water Heaters

Mayor Mennill noted he would trust staff in their recommendations of these replacements. Councillor Glinski inquired what was wrong with them and if they were just due to be replaced or if they were still working. CAO Betteridge reviewed the reports and it didn't specify. Mayor Mennill said he would put his trust in staff that if they are listed that they are in need of replacement. Council Glinski noted that there should have been some detail to these items and why they were included.

### Concrete floor repairs

Councillor Widner noted there may be cheaper alternatives like mats instead of concrete floor repairs.

### Security Cameras

Mayor Mennill noted he wasn't sure the status of the cameras. Were they not working or did they need upgrading. Director Boylan noted that given technology's lifespan and the age of the building they likely needed replacing.

Director Boylan stated that Council can approve these items with contingencies if they want considerations of alternatives. Mayor Mennill agreed that this may be what is needed. Councillor Widner thought a tour may be needed of the facility to see for themselves. Director Boylan noted that the Town's position on these items are that they need to be replaced. Our processes aren't that we are doing facility tours to see items that require replacement but this process may be asked in the future. For now, most of the replacement items aren't big ticket items they are reasonable requests.

Deputy Mayor Giguère noted this could be frustrating for staff as there was an opportunity at the committee board meeting to discuss this. However, given it was over zoom was not ideal and reviewing the reports now provided minimal details as to the explanations for these items and we are left with hearsay. She noted that a recommendation moving forward is to seek a better process, with better documentation and reports with more discussion leading up to the budget process. She noted that Council has to take some responsibility in what happened and for the value of these items that they should proceed.

CAO Betteridge noted an additional component to the proposed resolution could be added. Further discussion followed to add an extra component based on the outcome of the discussions.

Councillor Glinski asked what is happening with the equipment surcharge that is being collected. Director Boylan noted that this money wasn't proposed to be used in the 2022 budget but could be used in future projects.

**No. B22-02**

**Moved by: Dominique Giguère**

**Seconded by: Scott Lewis**

**That Council approve the 2022 EECC Budget as proposed under the condition that the ice resurfacer undergoes a third-party condition assessment which is to be reported to the Board.**

**AND THAT Replacement of the ice resurfacer will be entirely contingent upon both receipt of the third party condition assessment and the satisfaction of the majority of the Board that replacement should occur.**

**AND THAT Staff be directed to consult with Aylmer on developing the long-term capital budget for the East Elgin Community Complex in a manner that can be financially supported by the Township of Malahide.**

**AND THAT COUNCIL defer the skate tile and pass the other capital recommendations.**

**Carried**

Director Boylan opened it up to questions on the 2022 draft capital budget.

Deputy Mayor Giguère thanked Director Boylan for the budget and how it was presented and explained and noted it was one of the better budget documents with both explanation of the numbers and the narrative. She noted that the lack of discussions on this compared to other meetings is a testament of how well the document is laid out as well as the presentation.

**No. B22-03**

**Moved by: Scott Lewis**

**Seconded by: Max Moore**

**THAT Report No. FIN 22-05 titled "2022 Draft Capital Budget" be received;**

**AND THAT, Municipal Council approve those Capital Projects identified for 2022, in the total amount of \$2,302,500.00.**

**Carried**

**NEXT BUDGET COMMITTEE MEETING:**

The next Budget Committee Meeting will be on March 29, 2022 at 7:00 p.m..

Director Boylan noted that at this next meeting he would have a presentation similar to the one for the capital budget. He noted that it would outline some of the items in the operating budget that have changed since providing the draft budget in February.

Deputy Mayor Giguère asked if these changes would be provided to them prior to the next meeting. Director Boylan stated his intent would be to share them at the meeting but he could prepare an amended version is preferable.

Mayor Mennill noted that the presentation would be useful to have beforehand. Director Boylan apologized for this not being initially included as updates were still being made but that it would be uploaded to the website.

**OPEN QUESTION PERIOD:**

The Committee received no comments/questions from the public concerning the 2022 Draft Capital Budget.

**ADJOURNMENT:**

**No. B22-04**


**Moved by: Chester Glinski**

**Seconded by: Mark Widner**

**THAT the Budget Committee adjourn its meeting at 8:05 p.m..**

**Carried.**

  
\_\_\_\_\_  
Mayor D. Mennill

  
\_\_\_\_\_  
Clerk A. Adams