



The Corporation of the Township of Malahide

A G E N D A

September 16, 2021 – 7:30 p.m.

**Malahide Township Office
Malahide Community Place – 12105 Whittaker Road.**

**** Note: Due to COVID-19 restrictions, this meeting will have limited seating capacity for Council and Municipal Staff only. The meeting will also be streamed live on YouTube.****

- (A) Roll Call
- (B) Disclosure of Pecuniary Interest
- (C) Approval of Previous Minutes **RES 1 (Pages 9 - 24)**
- (D) Presentations/Delegations/Petitions
 - (i) Meeting to Consider - Candy Drain, relating to property at Part Lot 87, Concession 7, Township of Malahide. **RES 2 - 4 (Pages 25 -26)**
 - (ii) Meeting to Consider - Simpson Drain, relating to property at Part Lots 6 to 26, Concession 10 to 12, Geographic Township of Malahide; Village of Springfield; and, Part Lots 3 to 14, Concession 10 to 12, Geographic Township of South Dorchester. **RES 5 - 6 (Pages 27 - 28)**
 - (iii) Presentation – Laura Sherwood of Elgin Hospice relating to the building of a Hospice for Elgin County. **RES 7 (Pages 29 - 41)**
- (E) Reports of Departments:

- (i) Director of Fire & Emergency Services
 - Emergency Services Activity Report – August. **RES 8 (Pages 42 - 46)**
 - Re-Appointment of Community Emergency Management Co-Ordinator. **RES 9 (Pages 47 - 48)**
- (ii) Director of Public Works
- (iii) Director of Financial Services/Treasurer
- (iv) Clerk
 - 2022 Council Meeting Schedule. **RES 10 (Pages 49 - 51)**
 - County of Elgin Legal Services – Update of Memorandum of Understanding. **RES 11 (Pages 52 - 57)**
 - Rescind a Request for Proposal for Municipal Wide Area Network and Broadband Service. **RES 12 (Pages 58 - 59)**
- (v) Chief Administrative Officer
 - Workplace COVID-19 Vaccination Policy. **RES 13 (Pages 60 - 62)**
- (F) Reports of Committees/Outside Boards. **RES 14**
 - (i) Long Point Region Conservation Authority Board of Directors – Minutes of July 7, 2021. **(Pages 63 - 69)**
- (G) Correspondence **RES 15**
 - 1. Association of Municipalities of Ontario - Watch File – dated September 2 and 9, 2021. **(Pages C3 - 7)**
 - 2. Municipality of Trent Lakes – Resolution requesting the Province to recognize the value that access to quality eye care brings to all Ontarians and act now to protect it; and address the OHIP-insured eye care immediately and enter into legally-binding negotiations with Ontario Optometrists to fund these services at least to the cost of delivery, prior to any job action taking place. **(Pages C8 - 9)**
 - 3. City of Hamilton – Resolution requesting the Province to promptly expedite the expiry of O.Reg 131/20, the COVID exemption for after-hours noise from construction sites; and the Province not make the temporary regulations of O.Reg 131/20, or any similar restrictions, permanent through an amendment to the *Municipal Act, 2001*. **(Pages C10 - 11)**
 - 4. Town of Plympton-Wyoming – Resolution supporting the City of Kitchener's motion supporting Anti-hate Crimes Incidents Bill C-313 Banning Symbols of Hate Act. **(Pages C12 - 14)**

5. Town of Plympton-Wyoming – Resolution supporting the Municipality of Chatham-Kent requesting that the Federal and Provincial Governments support affordable internet for all Canadians. **(Pages C15 - 19)**
 6. Attorney General – Correspondence addressing the resolution supported by many municipal councils regarding an additional level of licensing to permit small organizations to hold fundraisers. **(Pages C20 - 21)**
 7. County of Elgin – Correspondence notifying Festival and Event Organizers of the Elgin County Community Grant Program. **(Page C22)**
 8. Municipality of Central Elgin – Planning Notices: **(Pages C23 - 29)**
 - Public Meeting for OPA and Zoning Amendment:
 - 173 William Street, Port Stanley.
 - 400 Sunset Drive.
 - Public Meeting for Zoning Amendment:
 - 226 Colborne Street, Port Stanley.
 - 46231 North Street.
 - 416 Edith Cavell Boulevard.
 - Belmont Estates Phase 6, Belmont.

Public Meeting for Draft Plan of Subdivision

 - Craigholme Estates – Pt Lot 2, Conc. 7, Belmont.
- (H) Other Business
- (i) Policy for Internet Access. **RES 16**
 - (ii) Safety Concerns at the Intersection of Imperial Road and John Wise Line. **RES 17**
- (I) By-laws
- (i) By-law No. 21-71 – Memorandum of Understanding with Elgin County for the provision of Legal Services. **RES 18 (Page 70)**
 - (ii) By-law No. 21-72 – Appointment of Director of Emergency Services/Fire Chief. **RES 19 (Page 71)**
- (J) Closed Session
- (K) Confirmatory By-law **RES 20 (Page 72)**
- (L) Adjournment **RES 21**

****VIDEOCONFERENCE MEETING**

Note for Members of the Public:

IMPORTANT --- As a result of COVID-19 protocols, all Council Members and Staff are required to wear a mask or other face covering when they enter Malahide Community Place. Once you are seated in your designated Councillor/Staff spot, you are able to remove your mask while you are seated. If you have to get up and move around during or after the meeting, you are required to put your mask back on. You must wear a mask whenever you are not seated in your designated spot.

Please note that the Regular Council Meeting scheduled to be held on September 16, 2021 will be via videoconference only for presenters, the press and the public.

Please note that, at this time, there is not an option for the public to call in to this meeting. However, we will be livestreaming the Council Meeting via YouTube. Please click the link below to watch the Council Meeting.

<https://www.youtube.com/channel/UC2WWxGHYoaNBixWD8viFIGw>

Written comments regarding the Council Agenda items are welcome – please forward such to the Clerk at aadams@malahide.ca

PLEASE NOTE that the draft resolutions provided below DO NOT represent decisions already made by the Council. They are simply intended for the convenience of the Council to expedite the transaction of Council business. Members of Council will choose whether or not to move the proposed draft motions and the Council may also choose to amend or defeat them during the course of the Council meeting.

1. THAT the minutes of the regular meeting of the Council held on September 2, 2021 be adopted as printed and circulated.
2. THAT the Engineer's Report for the Candy Drain Branch No. 4, as prepared by Spriet Associates and dated July 14, 2021, be accepted;

AND THAT By-law No. 21-64 being a by-law to provide for the Candy Drain Branch No. 4 drainage works be read a first and second time and provisionally adopted.
3. THAT the Court of Revision for the Candy Drain Branch No. 4 be scheduled to be held on October 21, 2021, at 7:30 p.m.
4. THAT the tenders for the construction of the Candy Drain Branch No. 4 be requested for October 15, 2021, at 11:00 a.m.
5. THAT the Engineer's Report for the Simpson Drain Reassessment 2021, as prepared by Spriet Associates and dated June 18, 2021, be accepted;

AND THAT By-law No. 21-65 being a by-law to provide for the Simpson Drain Reassessment 2021 drainage works be read a first and second time and provisionally adopted.
6. THAT the Court of Revision for the Simpson Drain Reassessment 2021 be scheduled to be held on October 21, 2021, at 7:30 p.m.
7. THAT the presentation Laura Sherwood, of Hospice of Elgin, presentation relating to building a hospice for Elgin County be received.
8. THAT Report No. F21-12 entitled "*Emergency Services Activity Report – August*" be received.
9. THAT Report No. F-21-12 entitled "Re-Appointment of Community Emergency Management Co-Ordinator" be received;

AND THAT the Staff be authorized to request and seek the re-appointment of the County of Elgin's Community Emergency Management Co-Ordinator until December 31, 2022.

10. THAT Report No. CLERK-21-01 entitled "2022 Council Meeting Schedule" be received;

AND THAT the attached schedule of regular Council Meeting dates for the 2022 calendar year be approved;

AND THAT the Municipal Staff be requested to post such schedule on the municipal website.

11. THAT Report No. CLERK-21-02 entitled "County of Elgin Legal Services – Update of Memorandum of Understanding" be received for information;

AND THAT Council proceed with the adoption of By-law No. 21-71 authorizing the Mayor and Clerk to sign the Memorandum of Understanding with the County of Elgin with regard to the provision of legal services.

12. THAT Report No. CLERK 21-03 entitled "Rescind a Request for Proposal for Municipal Wide Area Network and Broadband Service" be received;

AND THAT the Council direct Staff not to proceed with the issuance of a Request for Proposals for design and construction of communication towers at designated municipal locations.

13. THAT Report No. HR-21-14 entitled "Workplace COVID-19 Vaccination Policy" be received;

AND THAT Township Staff be directed to develop a Vaccination Policy to be considered for adoption by Council at the October 7th, 2021 Meeting.

14. THAT the following Reports of Committees/Outside Boards be noted and filed:

- (i) Long Point Region Conservation Authority Board of Directors – Minutes of July 7, 2021.

15. THAT the following correspondence be noted and filed:

1. Association of Municipalities of Ontario - Watch File – dated September 2 and 9, 2021.

2. Municipality of Trent Lakes – Resolution requesting the Province to recognize the value that access to quality eye care brings to all Ontarians and act now to protect it; and address the OHIP-insured eye care immediately and enter into legally-binding negotiations with Ontario Optometrists to fund these services at least to the cost of delivery, prior to any job action taking place.
3. City of Hamilton – Resolution requesting the Province to promptly expedite the expiry of O.Reg 131/20, the COVID exemption for after-hours noise from construction sites; and the Province not make the temporary regulations of O.Reg 131/20, or any similar restrictions, permanent through an amendment to the *Municipal Act, 2001*.
4. Town of Plympton-Wyoming – Resolution supporting the City of Kitchener's motion supporting Anti-hate Crimes Incidents Bill C-313 Banning Symbols of Hate Act.
5. Town of Plympton-Wyoming – Resolution supporting the Municipality of Chatham-Kent requesting that the Federal and Provincial Governments support affordable internet for all Canadians.
6. Attorney General – Correspondence addressing the resolution supported by many municipal councils regarding an additional level of licensing to permit small organizations to hold fundraisers.
7. County of Elgin – Correspondence notifying Festival and Event Organizers of the Elgin County Community Grant Program.
8. Municipality of Central Elgin – Planning Notices:
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 - 226 Colborne Street, Port Stanley.
 - 46231 North Street.
 - 416 Edith Cavell Boulevard.
 - Belmont Estates Phase 6, Belmont.
 - Public Meeting for Draft Plan of Subdivision
 - Craigholme Estates – Pt Lot 2, Conc. 7, Belmont.
16. THAT the Municipal Staff be directed to review and align Township Policies regarding internet access with the County of Elgin and neighbouring municipalities policies to facilitate internet projects.
17. THAT Malahide Township Council request that the County of Elgin review the Imperial Road and John Wise Line intersection to determine what

safety enhancements could be implemented; and this intersection be reviewed during the completion of the County of Elgin Transportation Masterplan.

18. THAT By-law No. 21-71, being a By-law to authorize a Memorandum of Understanding with the County of Elgin for the provision of Legal Services be given first, second and third readings, and be properly signed and sealed.
19. THAT By-law No. 21-72, being a By-law to appoint a Director of Fire and Emergency Services be given first, second and third readings, and be properly signed and sealed.
20. THAT By-law No. 21-70, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.
21. THAT the Council adjourn its meeting at _____ p.m. to meet again on October 7, 2021, at 7:30 p.m.

The Corporation of the Township of Malahide

September 2, 2021 – 7:30 p.m.

Virtual Meeting - <https://youtu.be/FCPkEVLIsVc>

The Malahide Township Council met via videoconference. The Chief Administrative Officer, Director of Finance, Clerk and Deputy Clerk were present in the Township Office, 87 John Street South, Aylmer, Ontario.

Due to COVID-19 and public health concerns, public attendance was not permitted at this meeting. The Mayor and other Members of Council participated remotely.

The following members were present:

Council Members via Videoconference: Mayor D. Mennill, Deputy Mayor D. Giguère, Councillor M. Widner, Councillor M. Moore, Councillor R. Cerna, Councillor S. Lewis and Councillor C. Glinski.

Staff via Videoconference: Chief Administrative Officer A. Betteridge, Clerk A. Adams, Director of Financial Services A. Mohile, Director of Public Works M. Sweetland, Acting Fire Chief Don MacLean, and Deputy Clerk D. Wilson.

CALL TO ORDER:

Mayor Mennill took the Chair and called the meeting to order at 7:30 p.m.

The Mayor recognized Allison Adams was in attendance in her new role as Clerk for the Township of Malahide.

DISCLOSURE OF PECUNIARY INTEREST and the General Nature thereof:

Councillor Widner disclosed a pecuniary interest with respect to Council Agenda Item E (ii) "Petition for Drainage – Glinski Petition". The nature of the conflict being that a Junior Partner at Spriet Associates is an immediate relative of his.

Councillor Glinski disclosed a pecuniary interest with respect to Council Agenda Item E (ii) "Petition for Drainage – Glinski Petition". The nature of the conflict being that he is an owner of the property.

MINUTES:**No. 21-357****Moved by: Rick Cerna****Seconded by: Dominique Giguère**

THAT the minutes of the regular meeting of the Council held on August 12, 2021 be adopted as printed and circulated.

Carried.

PRESENTATIONS/DELEGATIONS/PETITIONS:

Public Meeting – Zoning Amendment Application of Calvin Jantzi, Enos Stoll and Isaak and Anna Reimer, relating to property located at Part Lot 25, Concession 8, being municipally known as 51681 College Line.

No. 21-358**Moved by: Max Moore****Seconded by: Scott Lewis**

THAT the Public Meeting concerning the Zoning By-law Amendment Application of Calvin Jantzi, Enos Stoll and Isaak and Anna Reimer (Agent Franz Seeberger) relating to the property located at Lot 25, Concession 8, be called to order at 7:32 p.m.

Carried.

Mayor Mennill advised that the purpose of this Public Meeting is to consider an application to amend the zoning of the subject property located at 51681 College Line, to revise the existing site-specific zoning of the property.

Mayor Mennill asked the Clerk to advise and confirm on the method and date of notice given for this meeting. The Clerk advised that this public meeting was advertised in the Aylmer Express on August 11 and 18, 2021. In addition, affected property owners within 120 meters were sent a notice by prepaid first class mail that was posted at least twenty days prior to this meeting.

Mayor Mennill requested the Chief Administrative Officer (CAO) to provide an overview and of the application together with any comments received. The CAO advised the application seeks to revise the existing site-specific zoning of the property currently permitted for a food processing plant (for the purposes of the storage and treatment of fruits and vegetables) to also allow for the processing, packaging, storage, and shipping of locally produced milk/cheese products. The Application also seeks to allow the existing processing building to be expanded from 450 m² to no greater than 600m² (approximately 6,458 ft², the desired

expansion is expected to not exceed 557 m² (6,000 ft²) in ground floor area). The area of the subject property where this milk/cheese processing operation is at the north-west corner of the subject property at 51681 College Line, where the "HOPE Eco-Farm Store" also exists.

The CAO advised that correspondence was received from Catfish Creek Conservation Authority indicating no objections.

Mayor Mennill asked if any persons were in attendance that wished to make any comments regarding the application and there were none.

Mayor Mennill asked if any Council Members wished to make any comments regarding the application and there were none.

Mayor Mennill advised that the Council will consider all comments received when making its final decision on the application.

No. 21-359

Moved by: Chester Glinski

Seconded by: Rick Cerna

THAT the Public Meeting relating to Zoning By-law Amendment Application of Calvin Jantzi, Enos Stoll and Isaak and Anna Reimer (Agent Franz Seeberger), relating to the property located at Lot 25, Concession 8, be adjourned and the Council meeting reconvene at 7:35 p.m.

Carried.

No. 21-360

Moved by: Max Moore

Seconded by: Mark Widner

THAT Report No. DS-21-41 entitled "Zoning By-law Amendment Application of Calvin Jantzi, Enos Stoll, Isaak & Anna Reimer" be received;

AND THAT the submitted Zoning By-law Amendment Application No. D14-Z07-21 relating to the property located at North Part of Lot 25, Concession 8, more particularly described as being Part 2 on 11R-8078, and known municipally as 51681 College Line, BE APPROVED for the reasons set out in this Report.

Carried.

No. 21-361

Moved by: Scott Lewis

Seconded by: Rick Cerna

THAT By-law No. 21-60 being a By-law to amend Zoning By-law No. 18-22 insofar as it relates to the property owned by Calvin Jantzi, Enos Stoll and Isaak and Anna Reimer (Agent Franz Seeberger), located at Lot 25, Concession 8, be given first, second and third readings, and properly signed and sealed.

Carried.

REPORTS:

Director of Public Works

- Request for Authorization for Road Authority to Petition for Drainage – Sparta Line

No. 21-362

Moved by: Chester Glinski

Seconded by: Dominique Giguère

THAT Report No. PW-21-42 entitled “Request for Authorization for Road Authority to Petition for Drainage – Sparta Line” be received;

AND THAT The Director of Public Works or his designate be authorized to file a petition for drainage under Section 4 of the *Drainage Act* for future drainage work on Sparta Line.

Carried.

- Petition for Drainage – Glinski Petition

Councillor Widner and Councillor Glinski declared a conflict of interest with respect to Council Agenda Items E (ii) relating to the Petition for Drainage - Butters, retired from the meeting and abstained from all discussions and voting on the matter.

No. 21-363

Moved by: Max Moore

Seconded by: Dominique Giguère

THAT Report No. PW-21-46 entitled “Petition for Drainage – Glinski Petition” be received;

AND THAT, John Spriet, P. Eng., of Spriet Associates Ltd., be appointed to prepare an Engineer’s Report for this Petition.

Carried.

Councillor Widner and Councillor Glinski resumed their seats in the videoconference.

- ICIP Green Stream Funding Intake 2

No. 21-364

Moved by: Mark Widner

Seconded by: Chester Glinski

THAT Report No. PW-21-43 entitled “ICIP - GREEN STREAM FUNDING INTAKE 2” be received;

AND THAT the Council of The Corporation of the Township of Malahide does hereby support the grant application for the Replacement of the Talbot Line East water main.

Carried.

- Award of RFP: Facilities Consolidation and Optimization

No. 21-365

Moved by: Dominique Giguère

Seconded by: Scott Lewis

THAT Report No. PW-21-44 entitled “Award of RFP: Facilities Consolidation and Optimization” be received;

AND THAT, Stirling Rothesay Consulting Inc. be selected to provide consulting services to prepare a Facilities Consolidation and Optimization Plan as per the RFP documents and Consultant’s proposal at a total price of \$39,960.00 plus applicable taxes;

AND THAT the Mayor and Clerk be authorized to enter into an agreement with Stirling Rothsay Consulting Inc. for the purpose of undertaking a Comprehensive Facilities Consolidation and Optimization Plan.

Carried.

- Tender Update – Hydraulic Wood Chipper

No. 21-366

Moved by: Mark Widner

Seconded by: Scott Lewis

THAT Report No. PW-21-45 entitled “Tender Update – Hydraulic Wood Chipper” be received;

AND THAT the Staff be directed to revise the tender document as per the Equipment Committee recommendations;

AND THAT the Staff be authorized to proceed to re-tender for the purchase of one (1) new hydraulic wood chipper, as per the revised tender specifications.

Carried.

- Speed Limit Reduction Areas

No. 21-367

Moved by: Rick Cerna

Seconded by: Dominique Giguère

THAT Report No. PW-21-47 entitled “Speed Limit Reduction Areas” be received;

AND THAT this report be deferred to 2021 Budget deliberations.

Carried.

The Municipal Staff were directed to prepare a Map showing the recommended posted speed limits on the various roads listed in the above report to review during budget deliberations.

- Safety Audit Phase Two – Guiderail Protection and Signage Requirements

No. 21-368

Moved by: Max Moore

Seconded by: Scott Lewis

THAT Report No. PW-21-48 entitled “Safety Audit Phase Two – Guiderail Protection and Signage Requirements” be received;

AND THAT the installation of guiderail and safety signage identified in the Road Safety Audit – Phase Two be deferred to 2022 Capital Budget deliberations.

Carried.

- Petition Regarding No Parking Signs on Springfield Road

No. 21-369

Moved by: Scott Lewis

Seconded by: Chester Glinski

THAT the Petition regarding the installation of “No Parking” signs on Springfield Road be received;

AND THAT the Petition be forward to the County of Elgin for their Information and request the County to consult with the area residents to receive their input regarding the parking on Springfield Road.

Carried.

- Railroad Stop Signs on Township Roads

In response to an inquiry from Councillor Widner regarding the Railroad proceeding to remove stop signs at the railroad crossings, the Director of Public Works advised that it was not within the Township’s jurisdiction to alter the crossing as this is a railroad right-of-way. The Director noted that correspondence could be sent to the railroad indicating the Township’s concerns.

Director of Financial Services

The Mayor noted the recent resignation of the Director of Finance/Treasurer, Arundhati Mohile and thanked her for her service to Malahide. He wished her success in her new position in another municipality.

- Development Charges Study Approval

No. 21-370

Moved by: Dominique Giguère

Seconded by: Rick Cerna

THAT Report No. FIN 21-14 entitled “Development Charges Study Approval” be received;

AND THAT the following actions be taken in accordance with the recommendations outlined in Section 7 of the Development Charges Background Study, dated June 25, 2021:

- a) Whenever appropriate, request that grants, subsidies and other contributions be clearly designated by the donor as being to the benefit of existing development or new development, as applicable;
- b) Adopt the assumptions contained therein as an 'anticipation' with respect to capital grants, subsidies and other contributions;
- c) Approve the capital project listing set out in Chapter 5 of the Development Charges Background Study, dated June 25, 2021; subject to further annual review during the capital budget process;
- d) Approve the Development Charges (D.C.) Background Study, dated June 25, 2021; and
- e) Determine that no further public meeting is required;

AND THAT the Malahide Township Council does hereby agree to continue the approach to calculate the Development Charges on a uniform Township-wide basis for Township-wide services;

AND THAT the Malahide Township Council does hereby approve the D.C. By-law as set out in Appendix G of the Study to be phased in over 3 years and separately presented to Council.

Carried.

- Asset Report Card Explanation

No. 21-371

Moved by: Scott Lewis

Seconded by: Max Moore

THAT Report No. FIN 21-13 entitled "Asset Report Card Explanation" be received.

Carried.

- Malahide Water 2021 Budget Update

No. 21-372

Moved by: Scott Lewis

Seconded by: Max Moore

THAT Report No. FIN 21-11 titled "Malahide Water 2021 Budget Update" be received.

Carried.

- Malahide Sewer System 2021 Budget Update

No. 21-373

Moved by: Max Moore

Seconded by: Dominique Giguère

THAT Report No. FIN 20-12 entitled “Malahide Sewer System 2021 Budget Update” be received.

Carried.

- Chief Administrative Officer (Acting Director of Development Services)

No. 21-374

Moved by: Rick Cerna

Seconded by: Scott Lewis

THAT Report No. DS-21-42 entitled “Request for a Deeming By-law of Corners Holdings Ltd.” be received;

AND THAT Council approve By-law 21-68, which will deem Lots 16 and 17, South Side of Walnut St. (known locally as “Colin St.”), on Registered Plan No. 55 in the Village of Port Bruce not to be a Plan of Subdivision;

AND THAT the erection of a new detached garage, or an office addition to an existing single unit dwelling on Lots 16 and 17 as previously described shall not be subject to the Township of Malahide Site Plan Control By-law No. 05-13.

Carried.

CORRESPONDENCE:

No. 21-375

Moved by: Mark Widner

Seconded by: Chester Glinski

THAT the following correspondence be noted and filed:

- 1. Association of Municipalities of Ontario - Watch File – dated August 12, 19 and 26, 2021**
- 2. County of Perth – Resolution regarding the Province of Ontario’s undertaking of a Property Assessment and Taxation Review, including a review of the accuracy and stability of property assessments and the strengthening of governance and accountability of the Municipal Property Assessment Corporation**

and directing Perth County Staff to prepare a report in anticipation of the Province's request for input.

- 3. Town of Greater Napanee – Resolution requesting Ontario Government to expand testing to all strains of Lyme disease and improve level of care and promote Lyme Disease Awareness.**
- 4. City of Brantford – Resolution noting their participation in the “Year of the Garden” initiatives for 2022.**
- 5. Town of Plympton-Wyoming – Resolution advocating to the Federal and Provincial Governments to review actions that could be taken to help mitigate or offset the impacts related to the rising cost of building materials.**
- 6. Association of Municipalities of Ontario – Update and draft resolution for Municipal recognition of September 30th as National Day for Truth and Reconciliation, and New Municipal Resource Materials.**
- 7. Town of Petrolia, Village of Oil Springs, Township of Springwater – Resolution requesting the Federal Government to cease further consideration of eliminating capital gains tax exemptions on primary residences. (Malahide supported a similar Resolution on June 17, 2021)**
- 8. Township of Springwater, Township of McMurrich/Monteith, Town of Greater Napanee – Resolution supporting the Town of Caledon's initiative regarding 988, a 3-digit Suicide and Crisis Prevention Hotline. (Malahide Council supported a similar Resolution on May 30, 2021).**
- 9. Town of Greater Napanee – Resolution requesting the Federal and Provincial Governments include the PSA test for men into the national health care system at no charge. (Malahide Council supported a similar Resolution on July 8, 2021).**
- 10. Municipality of Leamington – Resolution requesting the Province to address seven insurance issues including replacement Joint and Several Liability; and investigate the unethical practice of preferred vendors. (Malahide Council supported a similar Resolution on January 21, 2021).**
- 11. Ministry of Transportation – Correspondence confirming the Order in Council has revoked the designation of the land holding**

provisions on Highway 3 located in Aylmer and Malahide effective June 3, 2021.

12. Aylmer Cemetery Board – Thank you for 2021 Grant.

13. Ombudsman Ontario – Annual Report – 2020-2021 fiscal year.

Carried.

OTHER BUSINESS:

- Elgin County Agreement – Amendment to Fire Training Officer Cost Sharing Agreement

No. 21-376

Moved by: Dominique Giguère

Seconded by: Mark Widner

THAT the draft Amendment to the County of Elgin Agreement for Fire Training Officer Cost Sharing be approved and the Municipal Clerk be directed to finalize the by-law and submit such to the Council for consideration upon receipt of confirmation from the County of Elgin that all parties have agreed to the Amendment.

Carried.

- Volunteer Firefighters – Request to utilize Port Bruce Pier for public fireworks display

No. 21-377

Moved by: Mark Widner

Seconded by: Scott Lewis

THAT Malahide Volunteer Firefighter Association be granted permission to utilize a portion of the pier in Port Bruce for the purpose of a fireworks display on September 25 or September 26; SUBJECT to providing the Township with proof of Event Liability Insurance naming the Township of Malahide as an additional insured.

Carried.

- Policies regarding Internet Access Improvement

The Deputy Mayor inquired if the Township currently had any policies to ensure internet projects are in line with the County of Elgin's policies as well as neighbouring municipalities and ensure the policies facilitate internet projects.

The Municipal Staff was directed to prepare a Resolution for the next Council Meeting.

- Concerns at the Intersection of John Wise Line and Imperial Road.

In response to an inquiry from Councillor Glinski regarding the intersection at John Wise Line and Imperial Road, the Municipal Staff was directed to prepare a Resolution for the next Council meeting notifying the County of Elgin of traffic safety concerns.

BY-LAWS:

- By-law No. 21-62 – Municipal Modernization Program Intake 2 Transfer Payment Agreement

No. 21-378

Moved by: Dominique Giguère

Seconded by: Rick Cerna

THAT By-law No. 21-62, being a By-law to authorize the execution of an Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Municipal Modernization Program Intake 2 Transfer Payment Agreement, be given first, second and third readings, and be properly signed and sealed.

Carried.

- By-law No. 21-63 – Development Charges

No. 21-379

Moved by: Scott Lewis

Seconded by: Rick Cerna

THAT By-law No. 21-63, being a By-law to authorize the Development Charges for the Township of Malahide, as amended, be given first, second and third readings, and be properly signed and sealed.

Carried.

- By-law No. 21-66 – Stirling Rothesay Consulting – Preparation of Comprehensive Facilities Consolidation & Optimization Plan

No. 21-380

Moved by: Max Moore

Seconded by: Mark Widner

THAT By-law No. 21-66, being a By-law to authorize the execution of an Agreement with Stirling Rothesay Consulting Inc. for consulting service to prepare a Comprehensive Facilities Consolidation and Optimization Plan, be given first, second and third readings, and be properly signed and sealed.

Carried.

- By-law No. 21-68 – Port Bruce Deeming By-law

No. 21-381

Moved by: Scott Lewis

Seconded by: Chester Glinski

THAT By-law No. 21-68, being a Deeming By-law, to deem Lots 16 and 17, South Side of Walnut St. (known locally as “Colin St.”), on Registered Plan No. 55 in the Village of Port Bruce not to be a Plan of Subdivision, be given first, second and third readings, and be properly signed and sealed.

Carried.

CLOSED SESSION:

No. 21-382

Moved by: Mark Widner

Seconded by: Max Moore

THAT Council move into Closed Session at 9:10 p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss the following matters:

- (i) A Proposed or Pending Acquisition or Disposition of Land by the municipality or local board relating to Century Line.**
- (ii) Labour Relations or Employee Negotiations and/or Personal Matters about an identifiable individual, including municipal or local board employees relating to Finance Department staffing.**
- (iii) Labour Relations or Employee Negotiations and/or Personal Matters about an identifiable individual, including municipal or local board employees relating to municipal office staffing.**
- (iv) Labour Relations or Employee Negotiations and/or Personal Matters about an identifiable individual, including municipal or local board employees relating to the Director of Fire and Emergency Services.**

Carried.

No. 21-383

Moved by: Max Moore

Seconded by: Rick Cerna

THAT Council move out of Closed Session and reconvene at 9:50 p.m. in order to continue with its deliberations.

Carried.

The Mayor advised that during the Closed Session, the Council provided direction to the Municipal Staff regarding a proposed or pending acquisition or disposition of land by the municipality or local board relating to Century Line. There is nothing further to report.

No. 21-384

Moved by: Rick Cerna

Seconded by: Chester Glinski

THAT the resignation of Arundhati Mohile as the Director of Financial Services/Treasurer be accepted with regret, it being noted that such resignation will become effective on September 10, 2021;

AND THAT Councillor Mark Widner be appointed to sit with the Mayor, Deputy Mayor, Chief Administrative Officer, Human Resources Manager, as well as an outside guest experienced in municipal treasury/finance, to form the Recruitment Committee for the hiring of a new Director of Finance/Treasurer;

AND THAT Tanya Hoover be appointed as "Acting Treasurer" until such time as a new Director of Finance/Treasurer is able to be recruited and begin position duties.

Carried.

No. 21-385

Moved by: Mark Widner

Seconded by: Scott Lewis

THAT By-law No. 21-69, being a By-law to appoint an Acting Treasurer for the Township of Malahide, be given first, second and third readings, and be properly signed and sealed.

Carried.

No. 21-386

Moved by: Max Moore

Seconded by: Rick Cerna

THAT the Municipal Staff be directed to create the position of “Building Inspector”;

AND THAT the Municipal Staff be directed to update the job description for the GIS Technician to the Development Services Technician/Assistant Planner and the current GIS Technician remain in this role;

AND THAT the Municipal Staff be directed to create a contract position of “Administrative Clerk (Part Time)”;

AND THAT the Municipal Staff be directed to proceed with the procurement of an “e-permitting” software for the Building Services Division;

AND THAT the Municipal Staff be directed to create the position of “Asset Management Analyst”;

AND THAT the Municipal Staff be directed to proceed with the internal posting for the new position of “Asset Management Analyst”;

AND THAT the position of “Director of Development Services” and “Development Services Coordinator” be declared redundant.

Carried.

No. 21-387

Moved by: Mark Widner

Seconded by: Rick Cerna

THAT Council appoint a Director of Fire and Emergency Services as per staff recommendation;

AND THAT the appointment will be effective October 4th, 2021;

AND THAT Staff provide formal announcement of the individual appointed to the position no earlier than end-of-day on September 13th, 2021.

CONFIRMATORY:

No. 21-388

Moved by: Scott Lewis

Seconded by: Rick Cerna

THAT By-law No. 21-61, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.

Carried.

ADJOURNMENT:

No. 21-389

Moved by: Chester Glinski

Seconded by: Mark Widner

THAT the Council adjourn its meeting at 9:58 p.m. to meet again on September 16, 2021, at 7:30 p.m.

Carried.

Mayor – D. Mennill

Clerk – A. Adams



TOWNSHIP OF MALAHIDE

DRAINAGE BY-LAW NO. 21-64

Drainage Act, R. S.O. 1990, c. D17
Reg. 300/81, s.1, Form 6

Being a By-law to provide for a drainage works
on the Candy Drain – Branch No. 4
in the Township of Malahide,
in the County of Elgin

WHEREAS the requisite number of owners have petitioned the Council of the Township of Malahide in the County of Elgin in accordance with the provisions of the Drainage Act, requesting that the following lands and roads may be drained by a drainage works.

Pt Lot 87
Concession 7
In the Township of Malahide

AND WHEREAS the Council for the Township of Malahide has procured a report made by Spriet Associates and the report is attached hereto and forms part of this by-law.

AND WHEREAS the estimated total cost of constructing the drainage works is \$34,000.00.

AND WHEREAS \$34,000.00 is the amount to be contributed by the municipality for construction of the drainage works.

AND WHEREAS \$34,000.00 is being assessed in the Township of Malahide in the County of Elgin.

AND WHEREAS the council is of the opinion that the drainage of the area is desirable.

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MALAHIDE UNDER THE DRAINAGE ACT ENACTS AS FOLLOWS:

1. The report dated July 14, 2021, and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2.
 - (a) The Corporation of the Township of Malahide may borrow on the credit of the Corporation the amount of \$34,000.00 being the amount necessary for construction of the drainage works.

- (b) The Corporation may issue debentures for the amount borrowed less the total amount of,
 - i. Grants received under section 85 of the Act;
 - ii. Commuted payments made in respect of lands and roads assessed within the municipality;
 - iii. Moneys paid under subsection 61(3) of the Act; and
 - iv. Moneys assessed in and payable by another municipality,
 - (c) And such debentures shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by The Ontario Municipal Improvement Corporation on the date of sale of such debentures.
- 3. A special equal amount rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as west forth in the Schedule to be collected in the same manner and at the same time as other taxes are collected in each year for five years after the passing of this by-law.
 - 4. All assessments of \$500.00 or less are payable in the first year in which the assessment is imposed.
 - 5. This By-law comes into force on the passing thereof and may be cited as the “Candy Drain – Branch No. 4”.

READ A FIRST AND SECOND TIME THIS 16th day of September, 2021.

Mayor

Clerk

READ A THIRD TIME AND FINALLY PASSED THIS 4th day of November, 2021.

Mayor

Clerk



TOWNSHIP OF MALAHIDE

DRAINAGE BY-LAW NO. 21-65

Drainage Act, R. S.O. 1990, c. D17
Reg. 300/81, s.1, Form 6

Being a By-law to provide for a drainage works
on the Simpson Drain Reassessment
in the Township of Malahide,
in the County of Elgin

WHEREAS the requisite number of owners have petitioned the Council of the Township of Malahide in the County of Elgin in accordance with the provisions of the Drainage Act, requesting that the following lands and roads may be drained by a drainage works.

Pt Lots 6 to 26
Concession 10 to 12
In geographic Malahide

AND

The Village of Springfield

AND

Pt Lots 3 to 14
Concession 10 to 12
In geographic South Dorchester

AND WHEREAS the Council for the Township of Malahide has procured a report made by Spriet Associates and the report is attached hereto and forms part of this by-law.

AND WHEREAS the estimated total cost of constructing the drainage works is \$10,100.00.

AND WHEREAS \$10,100.00 is the amount to be contributed by the municipality for construction of the drainage works.

AND WHEREAS \$10,100.00 is being assessed in the Township of Malahide in the County of Elgin.

AND WHEREAS the council is of the opinion that the drainage of the area is desirable.

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MALAHIDE UNDER THE DRAINAGE ACT ENACTS AS FOLLOWS:

1. The report dated June 18, 2021, and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2.
 - (a) The Corporation of the Township of Malahide may borrow on the credit of the Corporation the amount of \$10,100.00 being the amount necessary for construction of the drainage works.
 - (b) The Corporation may issue debentures for the amount borrowed less the total amount of,
 - i. Grants received under section 85 of the Act;
 - ii. Commuted payments made in respect of lands and roads assessed within the municipality;
 - iii. Moneys paid under subsection 61(3) of the Act; and
 - iv. Moneys assessed in and payable by another municipality,
 - (c) And such debentures shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by The Ontario Municipal Improvement Corporation on the date of sale of such debentures.
3. A special equal amount rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as west forth in the Schedule to be collected in the same manner and at the same time as other taxes are collected in each year for five years after the passing of this by-law.
4. All assessments of \$500.00 or less are payable in the first year in which the assessment is imposed.
5. This By-law comes into force on the passing thereof and may be cited as the “Simpson Drain Reassessment”.

READ A FIRST AND SECOND TIME THIS 16th day of September, 2021.

Mayor

Clerk

READ A THIRD TIME AND FINALLY PASSED THIS 4th day of November, 2021.

Mayor

Clerk



***When Every
Moment
Matters***

**Building a Hospice
for Elgin County**



30

“Currently, those who require care are having to be placed in sites outside our community or are having to be institutionalized to meet this level of care.

Take a moment to imagine yourself lying at the end-of-life in a strange and unfamiliar place, vulnerable and alone, and away from home knowing that your family is unable to travel to be with you or can do so, but only under extreme burden.”

- Dr. Waleed Chehadi, Chief of Staff, STEGH

WHY ELGIN

- There are **no** dedicated palliative care beds at our Hospital
- The largest growing vulnerable population is the ‘**aging single senior**’ who often lacks caregiver support
- With an aging population, the pressure on the healthcare system and families continue to grow
- Regional Hospices have growing wait lists

What is Hospice?

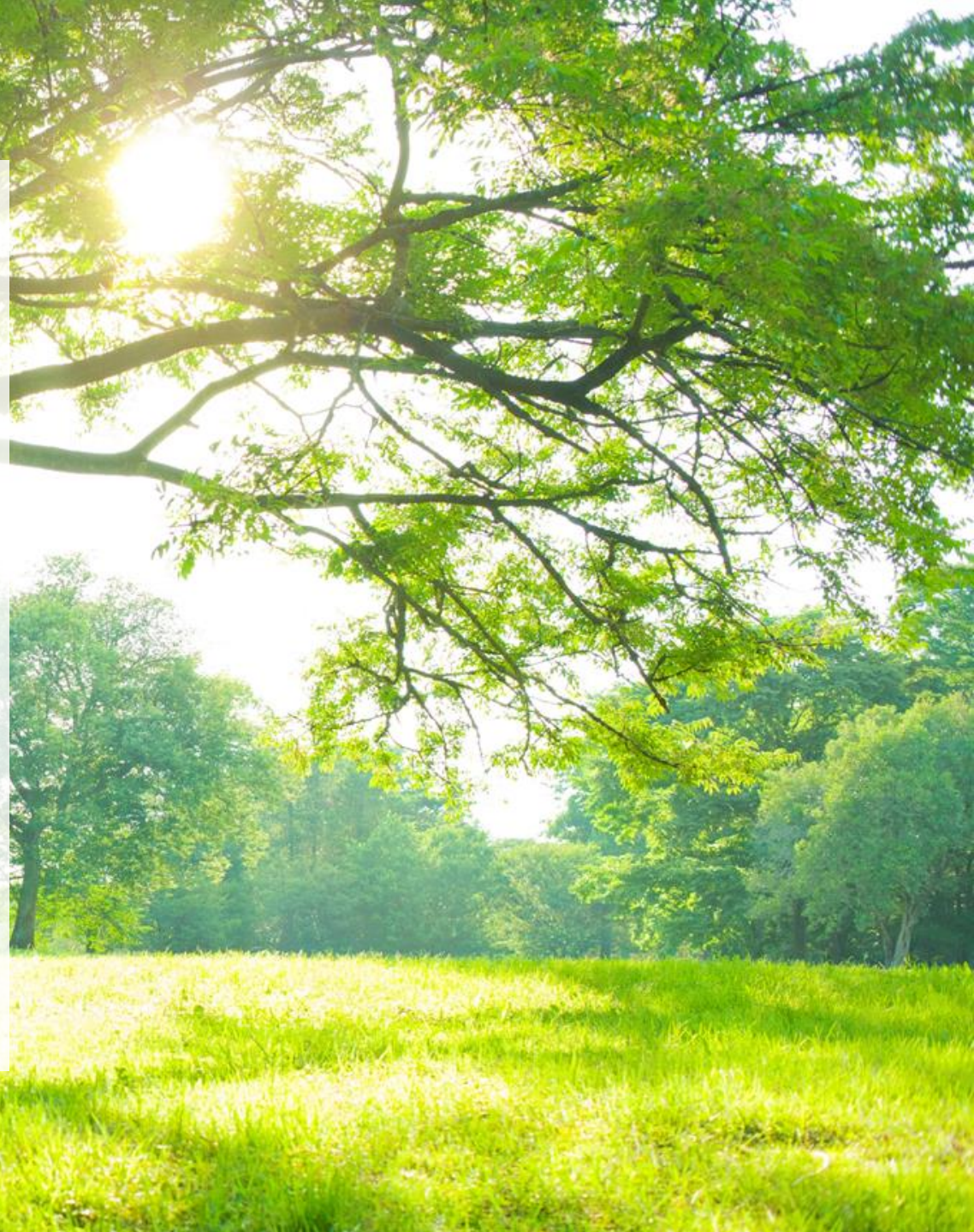
Hospice is both a “place” and “type” of care.

Hospice is a healthcare facility providing 24-7 expert palliative care in a welcoming home-like environment.

Hospice palliative care is about relieving pain and suffering while improving the quality of life for those who are living with and dying from a life-limiting illness.

Holistic person and family-centered care addressing the physical, emotional, psycho-social and spiritual and culturally appropriate care needs

Care is provided to the individual, their caregiver, and family and provided at home, in the community, or in Hospice.





Hospice: Campus of Compassionate Care

- Healthcare facility with a home-like atmosphere, offering private suites with 24-7 specialized end-of-life care
- Palliative care clinic
- Caregiver support and respite
- Grief and bereavement programs (**virtual counselling services – available now**)
- Wellness therapies (massage, pet therapy, cooking for one, etc.)
- Children's program
- Navigation and education supports



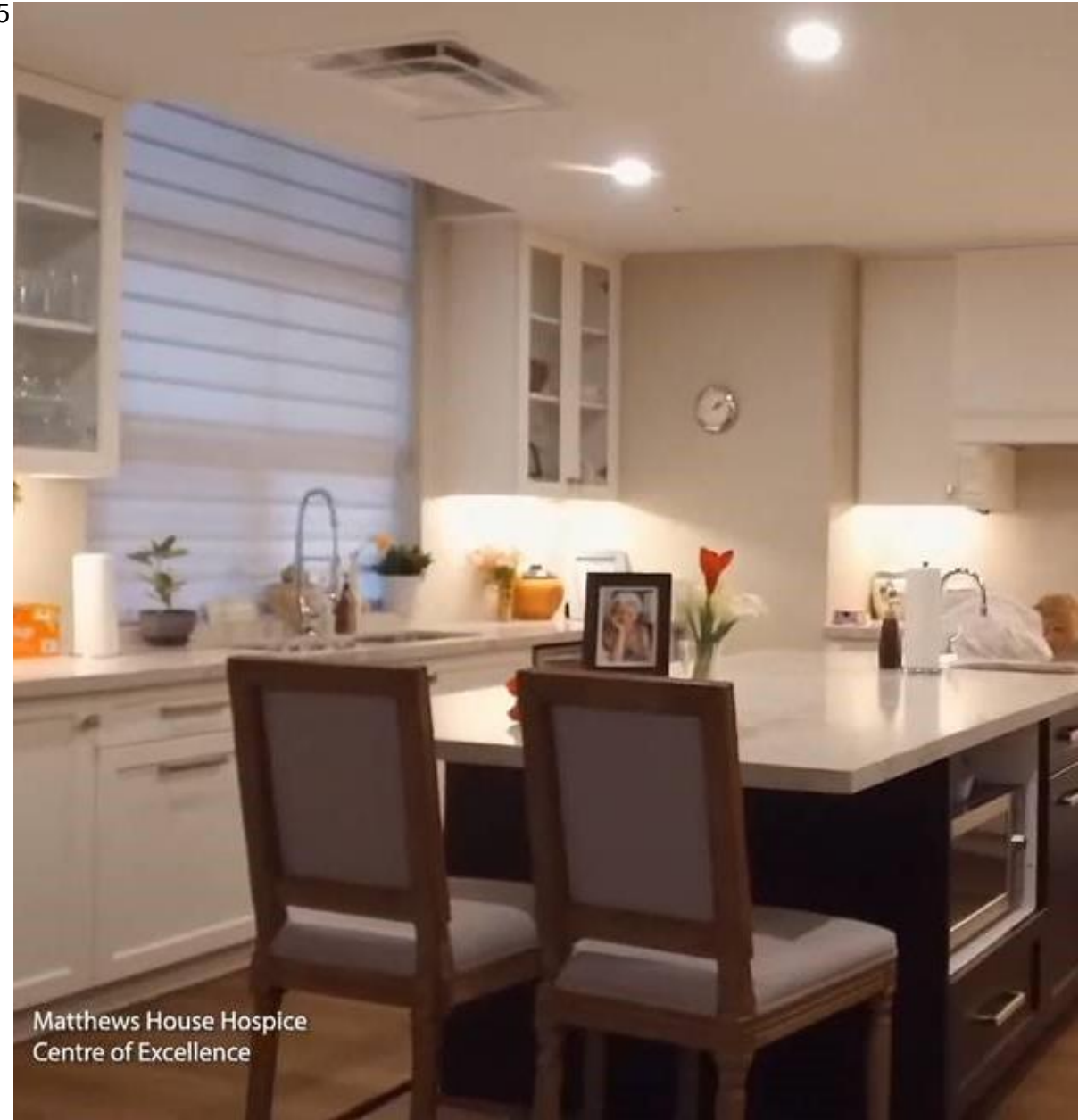
33







35



Matthews House Hospice
Centre of Excellence





The Hospice Difference ...³⁷

Beautiful home-like space

Personalized menu (when and where you would like)

Control - temperature, lights, sounds

Flexibility- No visitor hour restrictions, free parking, and pets are welcome

A focus on life's moments and joy (music pharmacy, virtual reality, smart TVs, and more)

Access to nature (beds go outside, bird houses, gardens)

Expert care for the entire family (holistic care, family sleep space, dining room, kids play area)

Impact Beyond Care

- More than 500 individuals and families are expected to receive care from Hospice each year
- *Hospice care is 1/3 of the costs of hospital acute care costs)*
- 200 volunteers from our community will support the care and operations of Hospice
- Job creation (30+ new jobs) and economic benefits (\$13 million+) from construction and ongoing operations
- St. Joseph's Health Care Society is helping our Community bring the vision of a Hospice to life





Our Hearts have Landed

Hospice will be located at **2 South Edgeware Road**, centrally located and anchored in a beautiful wooded area, wrapped in the Carolinian forest that is graced with butterflies, birds, and a collection of native species. A special thank you to the City of St. Thomas for gifting such a wonderful location for the future home of Hospice.

Let the Design of Hospice Begin...

HOW CAN YOU HELP?

1. **Learn more** about the Hospice of Elgin
2. **Spread the word**
3. **Advocate for Hospice.** This is a once in a generation project that will care for so many families in our community for years to come.

Our Community. Our Hospice.



HOSPICE OF
ELGIN

Thank you



Report to Council

REPORT NO.: F21-12
DATE: September 9, 2021
ATTACHMENT: None
SUBJECT: Emergency Services Activity Report – August

Recommendation:

THAT Report No. F21-12 entitled “*Emergency Services Activity Report – August*” be received.

Background:

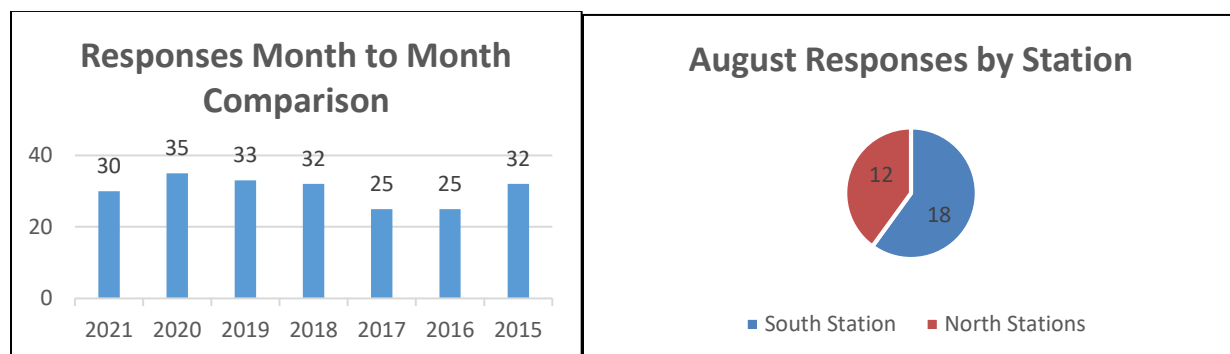
Department Responses

In August, 2021, Malahide Fire Services responded to thirty (30) incidents as compared to thirty-five (35) incidents in 2020 thirty-three (33) incidents in 2019, thirty-two (32) incidents in 2018, twenty-five (25) incidents in 2017, twenty-five (25) incidents in 2016, and thirty-two (32) incidents in 2015.

Medical incidents accounted for approximately forty (40%) of all August incidents in 2021.

The average age of persons requiring medical response in August, 2021 was 54 with a 84/16 male/female ratio.

Of the thirty (30) incidents in August 2021, South Station responded to eighteen (18) incidents and the North Stations to twelve (12) incidents.



August Responses by Type	#
Fire	2
Burn Complaint	1
Alarm Malfunction	5
CO Alarm	2
Public Hazard - Wires Down	1
Technical Rescue MVC	4
Technical Rescue Other	0
Medical	12
Assisting Other Fire Department	3
Total	30

Fire Events Loss/Save

There were two (2) incidents reported as structure fires in August. These incidents turned out to be controlled burns and therefore there was no estimated total loss or saved.

Fire Prevention

The August fire safety message of the month was “Prevent farm fires – Maintain farm equipment”.

On the weekend of August 28/28, 2021 the Fire Prevention Team attended an event at “Fixin Ice Cream” in Copenhagen.

The Malahide Firefighters Association is planning a fireworks display in Port Bruce on September 25 (rain date September 26) and Fire Prevention messaging will be circulated at this event.

Fire Safety Inspections

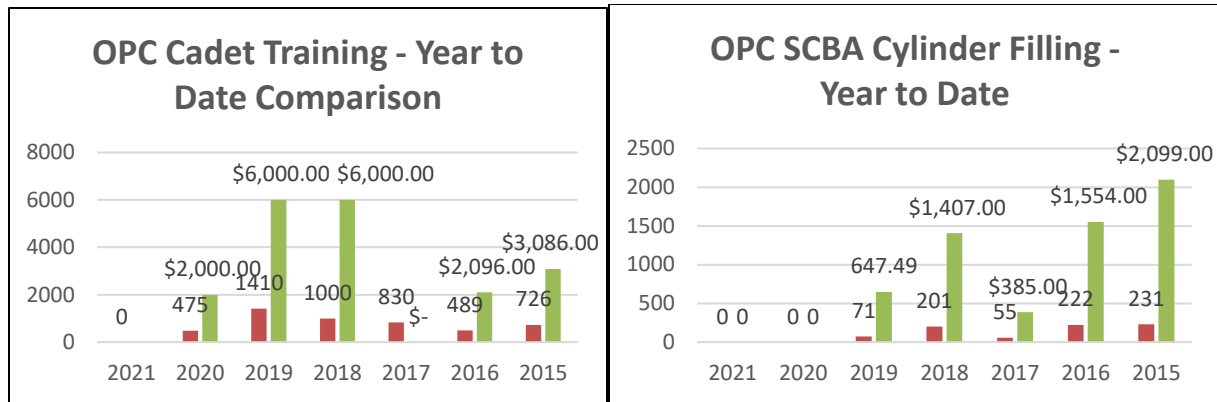
In August 2021, the Staff conducted zero (0) inspections. No formal inspection orders for non-compliance were issued.

Ontario Police College

To date in 2021, the Staff have not trained any Police Cadets. The current agreement with the Ontario Police College is that they will reimburse Malahide Fire Service \$2,000.00 per session as well as cover the cost of any equipment that is damaged during any presentation.

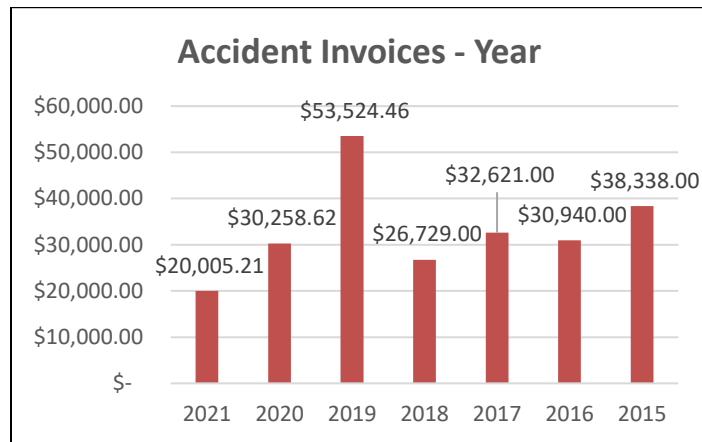
The next training session at OPC is scheduled to be held in September, 2021.

To date in 2021, the Staff have not filled any bottles for the OPC.



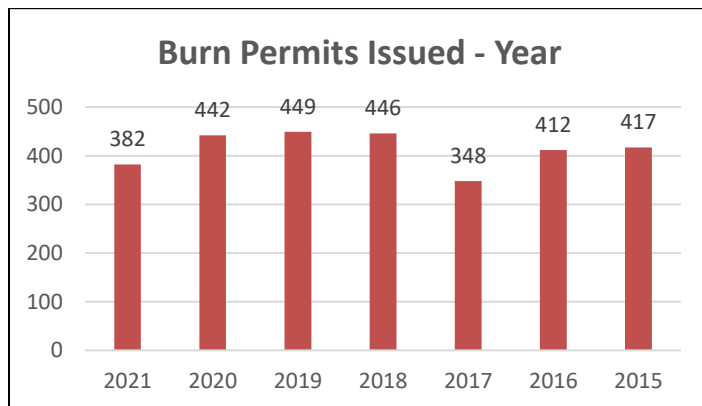
Motor Vehicle Collision Revenues

Malahide Fire Services responded to four (4) motor vehicle collisions (MVC) in August. To date in 2021, we have invoiced \$20,005.21 for services provided to the MTO and to non-residents of Malahide Township (July, 2021 incidents).



Burn Permits

To date in 2021, the Staff have issued three hundred and eighty-two (382) burn permits.



General

Automatic Aid Agreement(s)

The Automatic Aid Agreement with Central Elgin was not activated August, 2021.

Mutual Aid

Malahide Fire Services did not request Mutual Aid assistance in August.

Malahide Fire Services was requested for Mutual Aid for fire response once (1) and for Alarm malfunction three (3) times by Aylmer in August.

Insurance Benefits for Residents & Businesses

We have just received our “Dwelling Protection Grade” (DPG) from the Fire Underwriters, which rates our fire department and the response capabilities. They assess the amount of members, their training, our vehicles including age, capability and maintenance program, our fire prevention and education programs, water systems and our ability to effectively respond to emergencies. In addition to this, last fall we were accredited with meeting and exceeding the Superior Tanker Shuttle Service (STSS), which ensures that we provide water to those properties without a pressurized water source at the same level as if they have had one.

This information is used by insurance companies to assess the risks associated with properties in our community. Our community members are directly affected by the service we provide, and with such a quality department, they will see savings on their insurance premiums. We have achieved the highest grading in both the DPG and STSS that a department our size and without full time firefighters can.

We are currently working on the “Commercial Lines Property” survey. This will affect insurance for all commercial and industrial buildings within the township. We currently have our STSS for “Commercial Lines Fire Insurance Classification”, which in turn favourably affect those rates associated with these buildings.

With this, hopefully we can assist the township in making it more competitive for people to move here and open businesses.

Emergency Management ProgramEmergency Response

No emergency activities in August.

Public Education/AwarenessTraining

TBD.

Emergency Management Program Committee

Next meeting – TBD in 2021.

2021 Program Compliance Activities

EMPC Meeting – TBD

ERP Review – TBD

Annual Exercise – TBD

Malahide Flood Plan Review – TBD

Annual CCG Training – TBD.

Relationship to Cultivating Malahide:

The Cultivating Malahide Integrated Community Sustainability Plan (ICSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Government.

One of the goals that support the “Our Community” Strategic Pillar relates to “Keep Our Community Safe”. By undertaking a long-range strategy, in consultation with the appropriate emergency services authorities, to identify resources required to optimize the provision of emergency services.

Submitted by:	Approved by:
<i>D. MacLean, Deputy Fire Chief</i>	Adam Betteridge, Chief Administrative Officer



Report to Council

REPORT NO.: F-21-12
DATE: September 16, 2021
ATTACHMENT: N/A
SUBJECT: Re-Appointment of Community Emergency Management Co-Ordinator

Recommendation:

THAT Report No. F-21-12 entitled “Re-Appointment of Community Emergency Management Co-Ordinator” be received;

AND THAT the Staff be authorized to request and seek the re-appointment of the County of Elgin’s Community Emergency Management Co-Ordinator until December 31, 2022.

Background:

With the resignation of the Township’s Director of Fire & Emergency Services on May 28, 2021, the Township entered into an agreement with the County of Elgin to utilize the services of the County’s Fire Training Officer/Community Emergency Management Co-ordinator to develop and implement an emergency management program. This agreement expired on August 27th, 2021.

Comments/Analysis:

A new Director of Fire & Emergency Services for the Township has been recruited and will start effective October 3, 2021. In the interim the Township requires this Community Emergency Management Co-Ordinator (“CEMC”) role to be filled. The County of Elgin’s Fire Training Officer/ Emergency Management Coordinator has advised that he/the County can provide such services to the Township in a continued manner as per the original agreement until December 31, 2022; it is agreed that this extended term will provide the Township’s new incumbent the opportunity to transition into the role.

If Council is supportive of the recommendations of this Report, the County’s CEMC will be advised accordingly and he will seek the necessary approval from County Council.

It is expected that, if County Council is supportive of providing its Emergency Management Coordinator for CEMC services to the Township, that a By-law would be considered by Malahide Council at the next available meeting.

Financial Implications to Budget:

The financial terms of utilizing the County's Emergency Management Coordinator for CEMC services until December 31st, 2022 were not known as of the writing of this report. Such terms, and what impact, if any, will be had on the Budget will be provided to Council prior to executing a By-law.

Relationship to Cultivating Malahide:

The Cultivating Malahide Integrated Community Sustainability Plan (ACSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Government.

The recommendations of this report will not conflict with the goals established by the ICSP.

Submitted By:
Adam Betteridge, Chief Administrative Officer



Report to Council

REPORT NO.: CLERK-21-01
DATE: September 16, 2021
ATTACHMENT: Proposed 2022 Council Schedule
SUBJECT: 2022 Council Meeting Schedule

Recommendation:

THAT Report No. CLERK-21-01 entitled “2022 Council Meeting Schedule” be received;

AND THAT the attached schedule of regular Council Meeting dates for the 2022 calendar year be approved;

AND THAT the Municipal Staff be requested to post such schedule on the municipal website.

Background:

Section 6.1 of the Council's Procedural By-law No. 17-97 requires that, prior to the first meeting in each calendar year, the Council shall establish a schedule of all regular Council meeting dates for such calendar year. The schedule shall include the date, time and location of the meetings and shall be posted on the municipal website at the beginning of each year.

Comments/Analysis:

In order to publicize and facilitate the planning for such meetings for 2022, it is recommended that the Council consider establishing that schedule now rather than waiting until later in the year. It should be recognized that the Procedural By-law does allow for the meeting schedule to be changed if deemed necessary to do so.

There are no changes required for the 2022 schedule in order to facilitate statutory holidays. This schedule follows precedent of previous years in that the second meeting in August has been cancelled.

In addition, the Staff are requesting that the start time of the Council Meetings be moved forward to 7:00 p.m. This start time is consistent with other municipalities in Elgin

County. The earlier start time will aid local consultants and presenters as they are more familiar with this start time. Currently our Council attends meetings that are held at 7:00 p.m. such as East Elgin Community Complex Board meetings and Budget Committee meetings. This recommendation would provide consistency to members of the public and community members as meetings would have the same start time and possibly a greater ability to attend or view the meetings online. An earlier start time would also provide greater flexibility in the event a meeting extends longer into the evening. It would create a healthier balance for work and personal commitments for both Council members and staff as it creates a more effective and efficient use of time.

Financial Implications to Budget:

N/A.

Relationship to Cultivating Malahide:

The *Cultivating Malahide* Integrated Community Sustainability Plan (ICSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Local Government.

One of the goals that support the “*Our Local Government*” Strategic Pillar relates to “*Improve Communication within Our Community*”.

Establishing and publishing the 2021 Council meeting schedule early, helps to improve communications with the public and community agencies allowing for better coordination of initiatives.

Submitted by:	Approved for Council:
Allison Adams, Manager of Legislative Services/Clerk	Adam Betteridge, Chief Administrative Officer

2022 SCHEDULE OF COUNCIL MEETINGS

MEETING DATE	START TIME
Thursday, January 6, 2022	7:00 P.M.
Thursday, January 20, 2022	7:00 P.M.
Thursday, February 3, 2022	7:00 P.M.
Thursday, February 17, 2022	7:00 P.M.
Thursday, March 3, 2022	7:00 P.M.
Thursday, March 17, 2022	7:00 P.M.
Thursday, April 7, 2022	7:00 P.M.
Thursday, April 21, 2022	7:00 P.M.
Thursday, May 5, 2022	7:00 P.M.
Thursday, May 19, 2022	7:00 P.M.
Thursday, June 2, 2022	7:00 P.M.
Thursday, June 16, 2022	7:00 P.M.
Thursday, July 7, 2022	7:00 P.M.
Thursday, July 21, 2022	7:00 P.M.
Thursday, August 4, 2022	7:00 P.M.
Thursday, September 1, 2022	7:00 P.M.
Thursday, September 15, 2022	7:00 P.M.
Thursday, October 6, 2022	7:00 P.M.
Thursday, October 20, 2022	7:00 P.M.
Thursday, November 3, 2022	7:00 P.M.
Thursday, November 17, 2022	7:00 P.M.
Thursday, December 1, 2022	7:00 P.M.
Thursday, December 15, 2022	7:00 P.M.



Report to Council

REPORT NO.: CLERK-21-02
DATE: September 16, 2021
ATTACHMENT: Memorandum of Understanding
SUBJECT: COUNTY OF ELGIN LEGAL SERVICES – UPDATE OF
MEMORANDUM OF UNDERSTANDING

Recommendation:

THAT Report No. CLERK-21-02 entitled “County of Elgin Legal Services – Update of Memorandum of Understanding” be received for information;

AND THAT Council proceed with the adoption of By-law No. 21-71 authorizing the Mayor and Clerk to sign the Memorandum of Understanding with the County of Elgin with regard to the provision of legal services.

Background:

In 2016, the Township of Malahide, as well as other local municipal partners, entered into a Memorandum of Understanding with the County of Elgin with regard to the provision of legal services provided by the County Solicitor.

Comments/Analysis:

The County has advised through formal correspondence from the County Solicitor dated August 13th, 2021 that the 2016 Memorandum of Understanding (“MOU”) should be updated to reflect two (2) new solicitors on County staff since the 2016 MOU.

It should be noted that the Township is not bound to retain the Elgin County solicitors, but rather allows the Township to utilize such legal services on a case-by-case basis at the option of the Township, in accordance with the MOU.

The Township’s CAO and Senior Staff have previously reviewed and are supportive of the Township of Malahide entering into this updated MOU with the County.

Financial Implications to Budget:

There are no impacts to the approved operating budget as a result of the recommendations of this report.

Relationship to Cultivating Malahide:

The Cultivating Malahide Integrated Community Sustainability Plan (ICSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Government.

Renewing the MOU with the County of Elgin for the provision of legal services does not conflict with any of the goals of the ICSP.

Submitted by:	Approved for Council by:
Allison Adams Manager of Legislative Services/Clerk	Adam Betteridge, Chief Administrative Officer (CAO)

Effective Date: August 1, 2021

CORPORATION OF THE
COUNTY OF ELGIN

and

THE CORPORATION OF THE
TOWNSHIP OF
MALAHIDE

MEMORANDUM OF UNDERSTANDING

Stephen H. Gibson
450 Sunset Drive
St. Thomas, ON N5R 5V1

County Solicitor

This Memorandum of Understanding is made effective August 1, 2021.

BETWEEN:

Corporation of the County of Elgin
(hereinafter 'Elgin')

AND:

The Corporation of the Township of Malahide
(hereinafter 'Client')

Whereas:

- (a) Elgin has hired and employs a County Solicitor and assisting solicitors acting under the supervision of the said County Solicitor;
- (b) Elgin is prepared to allow the County Solicitor and assisting solicitors to provide legal services to the Client on specified terms and conditions;
- (c) The Client is prepared and wishes to utilize the legal services provided by the County Solicitor and assisting solicitors on a non-exclusive, as required basis on the terms and conditions specified by Elgin;
- (d) Elgin and the Client desire to reduce the terms of the legal services arrangement described above to writing.

The Parties as identified above therefore acknowledge and agree as follows:

- 1. There shall be no specific term for the afore-noted arrangement, although, as set forth below, the rate to be charged by Elgin for legal services shall be reviewed as of January 1 of each calendar year hereafter.
- 2. The Client is at liberty to contact the County Solicitor, or any delegate therefor, to seek retainer in respect of any specific matter or matters, provided that the County Solicitor, in consultation with Elgin, shall be at liberty to agree to or decline such request by the Client for any reason deemed relevant, including but not limited to qualification of a solicitor or solicitors to provide the requested legal services and, furthermore, the actual or potential conflict with the interests of Elgin.
- 3. The County Solicitor shall at all times either retain or assign any matter for which the Client seeks legal services to a qualified assisting solicitor for provision of those legal services. The County Solicitor or assigned solicitor shall open a separate file for each matter and thereafter provide services in respect of that matter. In that regard, the solicitor with file carriage shall thereafter accurately and fairly record professional time committed to that file on a daily basis.
- 4. If it becomes necessary to incur an expense in respect of a retained matter, the solicitor with file carriage shall be at liberty to do so on behalf of but without specific authorization from the Client; provided that, if the expense is estimated to exceed \$1,000.00, the solicitor with file carriage shall seek authorization from the Client.

5. On a periodic basis not to exceed a period of three (3) months since the then most recent rendering thereof, Elgin shall issue an invoice to the Client for all professional fees, disbursements, and, if applicable, taxes provided, incurred, or accruing during the period since the rendering of the then most recent prior invoice, which invoice shall identify the matter to which such fee and disbursement is to be attributed.
6. The Client shall pay any invoice rendered by Elgin for legal services, including fees, disbursements, and taxes, within 30 days of receipt.
7. If, following a legal services retainer by the Client, it is determined by the County Solicitor that the assigned solicitor is no longer qualified to provide the legal services required by the Client and that no other qualified solicitor is available to provide such services and/or that the retained matter is then in actual or potential conflict with the interests of Elgin, then the County Solicitor shall be at liberty to forthwith terminate the retainer by the Client for that matter without recourse by the Client; provided that the solicitor with previous carriage, for Elgin, shall render and the Client shall pay a final invoice for services rendered and disbursements incurred to the date of termination of retainer in accordance with section 5 above.

If a legal services retainer is terminated as set forth above, the County Solicitor and/or any assisting solicitor(s) shall be at liberty to subsequently represent the interests of Elgin in respect of that matter, subject at all times to his obligations and duties as a member of the Law Society of Ontario.

8. Elgin shall at all times ensure that the County Solicitor and all assisting solicitors are members of the Law Society of Ontario, duly licensed and insured so as to allow the practice of law in the Province of Ontario.
9. Elgin agrees that all professional legal services as contemplated by this Memorandum shall be rendered in a fair and proper manner, in accordance with all duties and obligations borne by any member of the Law Society of Ontario, and in accordance with personal skill and experience of the solicitor with file carriage.
10. The Parties hereto acknowledge that, as of the effective date of this Memorandum of Understanding, the hourly rates for professional legal services to be rendered by the County Solicitor and any currently employed assisting solicitor is as follows, exclusive of disbursements and taxes:

Stephen Gibson\$195.00 per hour

Jack Huber\$140.00 per hour

Nicholas Loeb\$195.00 per hour

provided that such hourly rates shall be reviewed and adjusted, in the unfettered discretion of Elgin, as of January 1 of each subsequent calendar year that this Memorandum of Understanding remains in effect and further provided that the Client shall at all times have the

right and discretion to terminate the services of the County Solicitor or any assisting solicitor for reason of the said increase in hourly rate.

Dated at _____, Ontario this _____ day of _____, 2021.

Corporation of the County of Elgin

Per: _____

Name:

Position:

I have authority to bind Elgin County

Township of Malahide

Per: _____

Name: Dave Mennill

Position: Mayor

Per: _____

Name: Allison Adams

Position: Clerk

We have authority to bind the Client



Report to Council

REPORT NO.: CLERK 21-03
DATE: September 16, 2021
ATTACHMENT: N/A
SUBJECT: Rescind a Request for Proposal for Municipal Wide Area Network and Broadband Service

Recommendation:

THAT Report No. CLERK 21-03 entitled “Rescind a Request for Proposal for Municipal Wide Area Network and Broadband Service” be received;

AND THAT the Council direct Staff not to proceed with the issuance of a Request for Proposals for design and construction of communication towers at designated municipal locations.

Background:

In 2019, the Township received an unconditional grant from the Province of Ontario aimed at Small and Rural Municipalities to improve service delivery and efficiency. At its core, examples could include service delivery reviews, development of shared services agreements, IT solutions, capital investments or other projects.

At a previous Council meeting dated August 12th, 2021, and following a report prepared for the Township by “Community Fibre Company” through the above-noted unconditional grant, Township Staff requested authorization to issue a Request for Proposals to design and construct communication towers at municipal facilities.

Comments/Analysis:

Upon a more detailed review of the consultant’s report from Community Fibre, presented on July 8th, 2021, it is with regret that Municipal Staff has determined there is a severe lack of detail to create a solid Request for Proposal.

The Manager of Information Technology contacted three different vendors in the local region for their interest and input into this project. All vendors noted missing detail such as tower height/elevation, path analysis, study of wireless band interference, geo-technical reports for each location and a detailed design of connectivity links between

municipal sites. In every case, each vendor stated these items would be required in order to bid on building such a network. This in turn would exceed the budget as presented by Community Fibre.

Based on these above issues, the lack of technical resources internally and an unknown financial cost to the Township itself, it is the recommendation of Municipal Staff that the Request for Proposal be cancelled.

In place of municipally owned infrastructure, the Township should seek any potential partnerships via the County of Elgin Broadband Committee and its consultant or via any third-party service provider(s) where a beneficial arrangement can be negotiated.

Financial Implications to Budget:

The recommendations of this Report will not have an impact on the Operating Budget of the Township.

Relationship to Cultivating Malahide:

The Cultivating Malahide Integrated Community Sustainability Plan (ICSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Government.

The recommendations of this Report will not conflict with the goals established by the ICSP.

Submitted by:	Reviewed by:	Approved for Council:
Cecil Coxen Manager of Information Technology	Allison Adams Manager of Legislative Services/Clerk	Adam Betteridge, Chief Administrative Officer



Report to Council

REPORT NO.: HR-21-14
DATE: September 16, 2021
ATTACHMENT: None
SUBJECT: **WORKPLACE COVID-19 VACCINATION POLICY**

Recommendation:

THAT Report No. HR-21-14 entitled “Workplace COVID-19 Vaccination Policy” be received;

AND THAT Township Staff be directed to develop a Vaccination Policy to be considered for adoption by Council at the October 7th, 2021 Meeting.

Background:

Since COVID-19 first emerged locally at the beginning of 2020, the Township has maintained an ongoing commitment to protecting the health and safety of its employees and residents. This has been a priority through every stage of the COVID-19 response; the Township has a legislated obligation to provide a safe workplace for its employees and an obligation to provide a safe environment to members of the public who access municipal facilities to obtain services.

Office staff are now working from the office once again, with remote working continuing to be an option for those struggling with symptoms or exposure as documented on the screening protocols. Road staff continue to operate with the staff split between the north and south shops. Volunteer Firefighters have returned to normal meeting and training schedules. All of these work-related functions are being carried out with masking and physical distancing requirements in place.

Health authorities continue to advise that being fully vaccinated significantly reduces the risks of the most serious outcomes of COVID-19. Further, the risk of other people contracting COVID-19 from a Vaccinated person is much lower than from an unvaccinated person.

On September 1, 2021, the Province announced that as of September 22, 2021, proof of full COVID-19 vaccine, as well as proof of identity (such a driver's license or health card) will be required to enter certain high-risk, indoor public settings and those include recreation facilities and theatres.

Comments/Analysis:

In consideration of the risks to the health and safety of employees and the public, as well as the desire to ensure that there are no COVID-19 outbreaks within the workplace which would further negatively impact the public and workers through the disruption of access to municipal facilities, it is necessary to take all reasonable steps to eliminate the risk of COVID-19 in the workplace.

For this reason, and as a result of the recent Provincial announcement requiring the introduction of proof of vaccine certificates ("vaccine passports") in certain settings starting September 22, 2021, Staff has participated in discussions with municipal partners both inside and beyond Elgin County. Some municipalities have already adopted policies; however, our Township is in the same position as most others and have yet to adopt a policy.

The Township's Human Resources Manager and CAO recommends that the Council direct Staff to further consult with Elgin Municipal Partners, including SWPH, to develop a consistent/unified vaccination policy.

Further, Staff will continue to monitor provincial regulations as they are mandated pertaining to workplaces in Ontario, specifically the activities and functions carried out at all municipal facilities and in particular recreational activities and gatherings at the Malahide Community Place.

Financial Implications to Budget:

The financial impact to the Township as a result of a vaccination policy is currently unknown, but will depend on the ultimate terms of such policy.

Not adopting a policy may also provide financial implications in the event that a COVID-19 outbreak occurs within the workplace.

Relationship to Cultivating Malahide:

The Cultivating Malahide Integrated Community Sustainability Plan (ICSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Government.

The recommendations of this report do not conflict with the goals established by the ICSP.

Submitted by:	Approved by:
Gwen Tracey, CHRL Human Resources Manager & Emergency Services Assistant	Adam Betteridge, MCIP, RPP Chief Administrative Officer



LONG POINT REGION CONSERVATION AUTHORITY
Board of Directors Virtual Meeting Minutes of July 7, 2021
Approved September 1, 2021

The Board of Directors Meeting was held via videoconference, on Wednesday, July 7, 2021 pursuant to section C.9, of the LPRCA's Administrative By-Law.

Members in attendance:

Michael Columbus, Chair	Norfolk County
John Scholten, Vice-Chair	Township of Norwich
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Kristal Chopp	Norfolk County
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Peter Ypma	Township of South-West Oxford

Regrets:

Ken Hewitt	Haldimand County
Ian Rabbitts	Norfolk County

Staff in attendance:

Judy Maxwell, General Manager
 Aaron LeDuc, Manager of Corporate Services
 Matt Churly, Water Resources Analyst
 Zachary Cox, Marketing Coordinator
 Dana McLachlan, Administrative Assistant

*T. Masschaele joined the meeting at 6:45 p.m.

1. Welcome and Call to Order

The chair called the meeting to order at 6:30 p.m., Wednesday, July 7, 2021.

2. Additional Agenda Items

A-76/21

Moved by J. Scholten
 Seconded by V. Donnell

That the Board of Directors adds item 10. c) "Personal matters about an identifiable individual, including employees of the Authority" under the Closed Session to the July 7, 2021 agenda.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
 Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

3. Declaration of Conflicts of Interest

None were declared.

4. Minutes of the Previous Meeting

a) Board of Directors Meeting June 2, 2021

There were no questions or comments.

A-77/21

Moved by D. Beres

Seconded by R. Chambers

That the minutes of the LPRCA Board of Directors Meeting held June 2, 2021 be adopted as circulated.

CARRIED

b) Board of Directors Meeting June 23, 2021

There were no questions or comments.

A-78/21

Moved by P. Ypma

Seconded by V. Donnell

That the minutes of the LPRCA Board of Directors Meeting held June 23, 2021 be adopted as circulated.

CARRIED

5. Business Arising

There was no business arising from the previous minutes

6. Review of Committee Minutes

a) Backus Museum Committee Meeting December 10, 2019

There were no questions or comments.

b) Backus Museum Committee Meeting May 4, 2021

There were no questions or comments.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-79/21

Moved by D. Beres
Seconded by S. Patterson

That the minutes of the Backus Museum Committee meetings of December 10, 2019 and May 4, 2021 be approved as circulated.

CARRIED

7. Correspondence

- a) Conservation Ontario Media Release Re: Conservation Authorities Act Regulatory Proposals**
- b) Conservation Ontario's Final Comments to the Provincial Regulatory Proposals**

There were no questions or comments with respect to the correspondence.

A-80/21

Moved by J. Scholten
Seconded by P. Ypma

That the correspondence outlined in the Board of Directors Agenda of July 7, 2021 be received as information.

CARRIED

8. Development Applications

a) Staff Approved applications

Twenty-four applications were approved through the General Manager's delegated authority in the past month. LPRCA-99/21, LPRCA-124/21, LPRCA-125/21, LPRCA-123/21, LPRCA-129/21, LPRCA-130/21, LPRCA-131/21, LPRCA-133/21, LPRCA-134/21, LPRCA-135/21, LPRCA-136/21, LPRCA-137/21, LPRCA-138/21, LPRCA-139/21, LPRCA-140/21, LPRCA-141/21, LPRCA-143/21, LPRCA-145/21, LPRCA-147/21, LPRCA-148/21, LPRCA-149/21, LPRCA-150/21, LPRCA-151/21 and LPRCA-152/21.

All of the staff approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

A-81/21

Moved by D. Beres
Seconded by V. Donnell

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report as information.

CARRIED

b) New applications

The Planning Department staff recommended three applications for approval. The applications consisted of three residential structures.

A-82/21

Moved by R. Chambers

Seconded by V. Donnell

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of this report:

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),*

LPRCA-132/21

LPRCA-153/21

LPRCA-154/21

- B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.*

CARRIED

9. New Business

a) General Manager's Report

The General Manager provided an overview of operations. There are 383 seasonal campers this year compared to an average of 305 over the past three years. Overnight camping opened June 14th and the response has been very good. The transformer for the final hydro upgrades at Waterford North CA is on backorder. Once the transformer is installed there will be an additional 52 available sites.

The pool deck at Backus Heritage CA has been replaced and is now open to the public with capacity restrictions.

The Planning department has processed 161 permits to date compared to 130 to this time in 2020.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell, Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

A-83/21

Moved by J. Scholten
Seconded by D. Beres

That the LPRCA Board of Directors receives the General Manager's Report for June 2021 as information.

CARRIED

Tom Masschaele joined the meeting.

b) Christmas Operating Schedule

In the past, LPRCA has closed down operations (except for emergency response) over the Christmas-New Year period. Staff proposed a similar process for 2021, shutting down between December 29 and December 31, reopening Tuesday, January 4, 2022. The Board has traditionally granted a complimentary day off with pay for those staff working that time of year and LPRCA staff will be required to utilize two vacation days for this shutdown period or take time off without pay.

A-84/21

Moved by J. Scholten
Seconded by D. Beres

THAT the LPRCA Board of Directors closes operations from December 29th to December 31st, 2021 (except for emergency response);

And,

That staff working be granted one complimentary day off with pay;

And,

THAT staff are required to utilize two (2) vacation days during the period or take unpaid leave.

CARRIED

c) Communications Update

The new website was launched at the end of 2020 and the statistics show an increase in web traffic and longer session duration, which means the new layout is working well.

Online donations through Canada Helps was recently launched on the website. Donations may be made online to the Memorial Forest, the Education Centre Revitalization Project at Backus Heritage Conservation Area, or to LPRCA in general.

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

Staff are participating in the Amazing Places video series to be posted to the Long Point World Biosphere Reserve's new website to promote destinations throughout the region.

A-85/21

Moved by V. Donnell

Seconded by P. Ypma

THAT the LPRCA Board of Directors receives the Communications Update – June 2021 report as information.

CARRIED

d) Port Rowan Lake Erie Gauge and Norfolk Flood Hub

In partnership with Norfolk County, a new gauge was installed at Port Rowan to measure real-time lake levels, wind speed and wind direction to support and enhance LPRCA's Flood Forecasting and Warning program. The data is available to the public on the LPRCA website.

The Flood Hub is an information webpage for Norfolk County residents developed by Norfolk County Fire and Norfolk Communication staff with support from LPRCA. The page provides useful information to landowners before, during and after a flood event. The flood mapping tool, created by LPRCA staff, shows 6 different stages of flooding. The flood stage associated with a flood event will now be included in LPRCA flood messaging.

A-86/21

Moved by T. Masschaele

Seconded by D. Beres

THAT the LPRCA Board of Directors receives the Port Rowan Lake Erie Gauge and Norfolk Flood Hub report as information. .

CARRIED

e) Lake Erie Water levels Flood Forecasting Update

Lake Erie has had the some of the highest water levels on record over the last two years. Forecasts have suggested water levels will decrease over the next six months.

If the Environment Canada August forecast is in line with the July forecast, LPRCA will terminate the long-standing flood outlook and return to normal conditions.

A-87/21

Moved by J. Scholten

Seconded by S. Patterson

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell, Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

THAT the LPRCA Board of Directors receives the Lake Erie Water Levels Flood Forecasting report as information.

CARRIED

10. Closed Session

A-88/21

Moved by D. Beres

Seconded by P. Ypma

- *Personal matters about an identifiable individual, including employees of the Authority*
- *Litigation or potential litigation, including matters before administrative tribunals (e.g. Local Planning Appeal Tribunal), affecting the Authority;*

CARRIED

The board convened in closed session and the livestream was stopped.

A-89/21

Moved by T. Masschaele

Seconded by S. Patterson

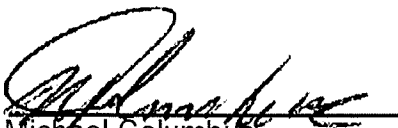
That the LPRCA Board of Directors does now adjourn from the closed session.

CARRIED


The board reconvened in open session.

11. Adjournment

The Chair adjourned the meeting at 8:15 p.m.



Michael Columbus
Chair



Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE**BY-LAW NO. 21-71**

Being a By-law to authorize the execution of a
Revised Memorandum of Understanding with the Corporation of the
County of Elgin for the provision of Legal Services

WHEREAS the Corporation of the County of Elgin employs a County Solicitor to carry out legal services for the Corporation;

AND WHEREAS the Council of the Corporation of the Township of Malahide has previously signed a Memorandum of Understanding (MOU) with the Corporation of the County of Elgin for the provision of legal services, under the terms of the MOU;

AND WHEREAS the County Solicitor has advised that the County's Legal Services Office has expanded with the addition of two (2) new experienced solicitors which necessitates an updating of the MOU and the processes and obligations contemplated therein;

NOW THEREFORE the Council of The Corporation of the Township of Malahide
HEREBY ENACTS AS FOLLOWS:

1. THAT the Mayor and Clerk be authorized to sign the Revised Memorandum of Understanding (MOU) between the Corporation of the County of Elgin and the Corporation of the Township of Malahide received August 19th, 2021 from the County Solicitor, for the provision of legal services under the terms of the MOU;
2. THAT this By-law shall come into force and take effect on the final passing thereof.

READ a FIRST and SECOND time this 16th day of September, 2021.

READ a THIRD time and **FINALLY PASSED** this 16th day of September, 2021.

Mayor, D. Mennill

Clerk, A. Adams

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE**BY-LAW NO. 21-72**

Being a By-law to appoint a Director of Fire and Emergency Services for the Township of Malahide.

WHEREAS the Council of The Corporation of the Township of Malahide has enacted a by-law to establish Malahide Fire Services;

AND WHEREAS subsection 6 (1) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 requires that the Council of a municipality that has established a fire department appoint a chief for the fire department;

AND WHEREAS the Council of The Corporation of the Township of Malahide deems it expedient to appoint a Fire Chief (hereinafter referred to as the Director of Fire and Emergency Services);

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT Jeff Spoor is hereby appointed as the Director of Fire & Emergency Services for The Corporation of the Township of Malahide.
2. THAT the said Jeff Spoor shall perform all of the duties required to be performed by the Director of Fire and Emergency Services under any statutory authority, and any other duties that may be imposed by the Council of The Corporation of the Township of Malahide for Township business.
3. THAT all previous by-laws enacted appointing a Fire Chief or Director of Fire & Emergency Services are hereby deemed to be repealed.
4. THAT this By-law shall come into force and take effect on the 4th day of October, 2021.

READ a FIRST and SECOND time this 16th day of September, 2021.

READ a THIRD time and **FINALLY PASSED** this 16th day of September, 2021.

Mayor, D. Mennill

Clerk, A. Adams

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE**BY-LAW NO. 21-70**

Being a By-law to adopt, confirm and ratify matters dealt with by resolution of the Township of Malahide.

WHEREAS Section 5(3) of the Municipal Act, 2001, c. 25, as amended, provides that the powers of every council are to be exercised by by-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the Township of Malahide does not lend itself to the passage of an individual by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Township of Malahide at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT the actions of the Council of the Township of Malahide, at its regular meeting held on September 16, 2021, in respect of each motion, resolution and other action taken by the Council of the Township of Malahide at such meeting is, except where the prior approval of the Ontario Municipal Board or other authority is required by law, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. THAT the Mayor and the appropriate officials of the Township of Malahide are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Township of Malahide referred to in the proceeding section.
3. THAT the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the Township of Malahide.
4. THAT this By-law shall come into force and take effect upon the final passing thereof.

READ a **FIRST** and **SECOND** time this 16th day of September, 2021.

READ a **THIRD** time and **FINALLY PASSED** this 16th day of September, 2021.

Mayor, D. Mennill

Clerk, A. Adams