



## CALL FOR APPLICATIONS

### Township of Malahide Appointee – Elgin County Land Division Committee

The Township of Malahide is seeking applications for consideration as the Township of Malahide appointee to the Elgin County Land Division Committee. Township of Malahide residents interested in being considered for appointment to the Elgin County Land Division Committee are invited to complete the application form.

Serving on the Elgin County Land Division Committee is a rewarding and enriching experience. The Elgin County Land Division Committee is an excellent opportunity for a resident who wants to become more involved in the land use planning process and local governance issues. The Elgin County Land Division Committee receives a variety of consent (severance) applications, which can include the creation of a new lot, additions to a lot, surplus farm dwelling severances and the creation of easements. As a member of the Elgin County Land Division Committee, local representatives vote on the decisions of severance applications as well as impose conditions, which must be fulfilled by the applicants. Conditions are recommended by Elgin County staff, conservation authorities, municipal staff and councils.

Information about the Elgin County Land Division Committee is as follows:

- Appointees must be a resident of the Township of Malahide.
- Once appointed, the Planning Act sets out that the term of the appointment is the same as the term of County Council if the appointee is not a member of County Council, and one year if the appointee is a member of County Council.
- Training and orientation for all members of the Elgin County Land Division Committee will be provided prior to the first public meeting of the new term. o Orientation will include information on relevant planning legislation and principles, including the Provincial Policy Statement (PPS), County of Elgin Official Plan (CEOP), and Planning Act.
- The Elgin County Land Division Committee meets once per month, typically the last Wednesday of the month for a half-day beginning at 9AM. o Committee meetings are typically held at the County Administration Building and are open to the public in a hybrid in-person and

virtual format with recordings of meetings being posted to the Elgin County Facebook and YouTube pages.

- Elgin County Land Division Committee remuneration is paid at a rate of \$150.00 per half day meeting and \$300.00 for full-day meetings.

- o Mileage to and from the Elgin County office is reimbursed.

- o Expenses including parking, meals and accommodation is reimbursed for attending conferences for Elgin County Land Division Committee business such as those hosted by the Ontario Association of Committees of Adjustment & Consent Authorities.

- o Elgin County Council ultimately has discretion on whether or not to appoint the recommended representative to the Elgin County Land Division Committee.

More information on the Elgin County Land Division Committee and the land division process in Elgin County as well as previous meeting minutes are available at <https://www.elgincounty.ca/land-division>

**Interested applicants are asked to submit the application form by 12:00p.m on December 12, 2022 to:**

Allison Adams, Manager of Legislative Services/Clerk  
Township of Malahide  
87 John Street South, Aylmer, Ontario N5H 2C3  
[aadams@malahide.ca](mailto:aadams@malahide.ca)  
Fax: 519-773-5334