



Township of Malahide Mayoral Decision MDE-2025-03

Delegation of Authority for Re-organization, Hiring & Dismissal of Division Head Powers to the Chief Administrative Officer (CAO)

WHEREAS Section 284.6 of the *Municipal Act, 2001* assigns to the head of council the authority to determine the organizational structure of the municipality, including the power to hire and dismiss division heads, subject to certain statutory exceptions under subsection (3);

AND WHEREAS Council, including the head of council, recognizes that stable, transparent, and well-managed organizational leadership is essential for effective municipal governance;

AND WHEREAS Council, including the head of council, values the professional administrative role of the Chief Administrative Officer (CAO) in providing consistent oversight of staffing and organizational planning;

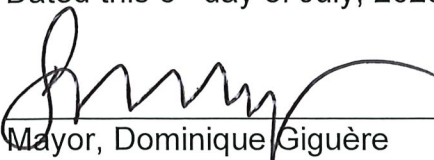
NOW THEREFORE BE IT RESOLVED THAT I, Dominique Giguère, Mayor of the Township of Malahide, do hereby voluntarily delegate my authority under Section 284.6(1) and (2) of the *Municipal Act, 2001* to the Chief Administrative Officer, subject to the following conditions:

- The CAO consulting with Council before implementing any substantial changes to the municipal organizational structure; and
- Council being informed in advance of any proposed hiring or dismissal of division heads, other than in emergency or time-sensitive situations.

AND FURTHER THAT this delegation shall be documented in writing and made publicly available, either through this formal Mayoral Decision or through an adopted governance protocol, and shared with Council and senior staff for transparency and operational clarity.

This decision takes effect on 8th day of July, 2025 and remains in effect unless and until it is revoked in writing and filed with the Township Clerk.

Dated this 8th day of July, 2025.



Mayor, Dominique Giguère