



## Township of Malahide Mayoral Direction MDI-2025-01

To direct the Chief Administrative Officer and Director of Corporate Services/Treasurer to prepare a draft proposed annual budget for 2026

In accordance with section 284.16 of the Municipal Act, 2001 (the "Act") and section 7 of O. Regulation 530/22, the Mayor shall, on or before February 1 of each year, prepare a proposed budget for the Township.

In accordance with section 284.3 of the Act, the Mayor hereby directs the Chief Administrative Officer and Director of Corporate Services/Treasurer to:

1. Prepare a 2026 budget development timeline for Council's consideration, to be presented no later than September 18, 2025;
2. Lead the technical preparation of the 2026 budget by developing the technical components of the draft budget, in accordance with applicable legislation, regulations, and accounting standards;
3. Align budget priorities with the 2033 Strategic Plan and with 2026 Operational Goals
4. Consider public and staff input in the development of the budget using a variety of sources, e.g. survey results, inquiries, suggestions, complaints, compliments, requests and issues raised in the previous year(s);
5. Include the Mayor's summary of consultations with the CAO and members of Council regarding their suggestions and ideas, e.g. expectations of service levels, fiscal concerns, constituent inquiries;
6. Keep the public informed on all major milestones in the budget process, including opportunities to provide input;
7. Provide regular updates to the Mayor on the development of the draft budget to allow for further direction, if necessary.

This Direction comes into effect on August 5, 2025, and remains in effect until modified or revoked.

Dated this 5<sup>th</sup> day of August, 2025.

Mayor, Dominique Giguère