



The Corporation of the Township of Malahide

A G E N D A

November 4, 2021 – 7:30 p.m.

**Malahide Community Place
12105 Whittaker Road, Springfield.**

**** Note: Due to COVID-19 restrictions, this meeting will have limited seating capacity for Council and Municipal Staff only. The meeting will also be streamed live on YouTube.****

- (A) Roll Call
- (B) Disclosure of Pecuniary Interest
- (C) Approval of Previous Minutes **RES 1 (Pages 7 - 27)**
- (D) Presentations/Delegations/Petitions
 - (i) Public Meeting – Zoning Application of Patricia Zimmer relating to property located at Part Lot 11 and 12, Concession 8, Geographic Township of Malahide, being municipally known as 49408 Glencolin Line. **RES 2 - 5 (Pages 28 - 40)**
 - (ii) Presentation - Tracey McQueen of McQueen Galloway Associates and Steve Wever of GSP Group, presenting Parks and Rec Master Plan. **RES 6 (Pages 41 - 147)**
 - (iii) Mandy Murphy – on behalf of Residents Crossley-Hunter Line regarding Traffic Concerns on Crossley Hunter Line at Dorchester Road. **RES 7 (Pages 148 - 152)**
- (E) Reports of Departments:

- (i) Director of Fire & Emergency Services
 - Emergency Management – Ice Breaking Services. **RES 8 (Pages 153 - 155)**
- (ii) Director of Public Works
- (iii) Director of Financial Services/Treasurer
- (iv) Clerk
- (v) Building/Planning/By-law
- (vi) Chief Administrative Officer
 - Second Follow-Up Report: Municipal Modernization Program – Intake 2. **RES 9 (Pages 156 - 157)**
- (F) Reports of Committees/Outside Boards.
- (G) Correspondence **RES 10**
 - 1. Association of Municipalities of Ontario - Watch File – dated October 21 and 28, 2021. **(Pages C2- 8)**
 - 2. Municipality of Chatham-Kent – Resolution requesting local school boards to plan a Professional Development Day on Municipal Election Day, October 24, 2022, due to the use of some schools as polling stations. **(Pages C9 - 10)**
 - 3. Ontario Good Roads Association - Correspondence calling for nominations to join the 2022-2023 Good Roads Board of Directors. **(Pages C11 - 13)**
 - 4. Municipality of Central Elgin Planning Notices: **(Pages C14 - 18)**
 - Zoning By-law Amendment
 - 173 William Street, Port Stanley.
 - Belmont Estates Phase 6.
 - 400 Sunset Drive.
 - Official Plan Amendment
 - 400 Sunset Drive.
 - 173 William Street, Port Stanley.
 - 5. County of Oxford – Official Plan Review – Agricultural Policies. **(Pages 19-24)**
- (H) Other Business
- (I) By-laws

- (i) By-law No. 21-64 – Third Reading of Candy Drain Branch No. 4. **RES 11 (Pages 158 - 159)**
- (ii) By-law No. 21-65 – Third Reading of Simpson Drain Reassessment. **RES 12 (Pages 160 - 161)**
- (iii) By-law No. 21-79 – Agreement with Kettle Creek Landscaping Limited for Community Facility and Municipal Sidewalk Winter Maintenance. **RES 13 (Pages 162 - 166)**
- (J) Closed Session **RES 14 and 15**
 - (i) Labour Relations or Employee Negotiations relating to Public Works.
 - (ii) Labour Relations or Employee Negotiations relating to Building/Planning/By-law Services.
- (K) Confirmatory By-law **RES 16 (Page 167)**
- (L) Adjournment **RES 17**

*****VIDEOCONFERENCE MEETING***

Note for Members of the Public:

IMPORTANT --- As a result of COVID-19 protocols, all Council Members and Staff are required to wear a mask or other face covering when they enter Malahide Community Place. Once you are seated in your designated Councillor/Staff spot, you are able to remove your mask while you are seated. If you have to get up and move around during or after the meeting, you are required to put your mask back on. You must wear a mask whenever you are not seated in your designated spot.

Please note that the Regular Council Meeting scheduled to be held on November 4, 2021 will be via videoconference only for presenters, the press and the public.

Please note that, at this time, there is not an option for the public to call in to this meeting. However, we will be livestreaming the Council Meeting via YouTube. [Please click here to watch the Council Meeting.](#)

Written comments regarding the Council Agenda items are welcome – please forward such to the Clerk at aadams@malahide.ca

PLEASE NOTE that the draft resolutions provided below DO NOT represent decisions already made by the Council. They are simply intended for the convenience of the Council to expedite the transaction of Council business. Members of Council will choose whether or not to move the proposed draft motions and the Council may also choose to amend or defeat them during the course of the Council meeting.

1. THAT the minutes of the regular meeting of the Council held on October 21, 2021 be adopted as printed and circulated.
2. THAT the Public Meeting concerning the Zoning By-law Amendment Application of Patricia Zimmer, relating to the property located at Lots 11 and 12, Concession 8, be called to order at 7:30 p.m.
3. THAT the Public Meeting relating to Zoning By-law Amendment Application of Patricia Zimmer, relating to the property located at Lots 11 and 12, Concession 8, be adjourned and the Council meeting reconvene at 7:00 p.m.
4. THAT Report No. DS-21-51 entitled "Zoning By-law Amendment Application of Patricia Zimmer" be received;

AND THAT the Zoning By-law Amendment Application No. D14-Z12-21 of Patricia Zimmer (Authorized Agent: Donald M. Ferguson c/o Ferguson DiMeo Law), relating to the property located at Part of Lots 11 and 12, Concession 8, and known municipally as 49408 Glencolin Line, BE APPROVED for the reasons set out in this Report.

5. THAT By-law No. 21-80 being a By-law to amend Zoning By-law No. 18-22 insofar as it relates to the property owned by Patricia Zimmer, located at Lots 11 and 12, Concession 8, be given first, second and third readings, and properly signed and sealed.
6. THAT Report No. PW-21-57 entitled "Comprehensive Parks and Recreation master Plan" be received;

AND THAT Council endorse the attached Comprehensive Parks and Recreation Master Plan prepared by McQueen Galloway Associates and GSP Group, in principle; (or as amended)

AND THAT staff be directed to address the Comprehensive Parks and Recreation Master Plan recommendations within their annual business plans over the next ten years, for future Council approval;

AND THAT staff be directed to update the Township's long-term capital forecast for future consideration by the Budget Committee / Council.

7. THAT the presentation received from Mandy Murphy, on behalf of the residents on Crossley-Hunter Line, regarding traffic concerns on Crossley Hunter Line at Dorchester Road be received.

AND THAT the presentation be referred to Municipal Staff for a report back to the Council at a future meeting.

8. THAT Report No. F-21-14 entitled "Emergency Management – Ice Breaking Services" be received;

THAT Malahide Township, as the benefiting municipality, does hereby accept the quotation submitted by Laemers Excavating to provide Ice Breaking Services in Port Bruce from January 1 to March 31, 2022;

AND THAT the long arm excavator will be on site in Port Bruce within 1 hour of the time of notification from January 1 to March 31, 2022 with a working hourly rate of \$190.00 per hour.

9. THAT Report No. CAO-21-15 entitled "Second Follow-Up Report: Municipal Modernization Program – Intake 2" be received for information;

AND THAT the Township CAO be directed to formally issue written correspondence to the Councils of the Municipality of Bayham and the Town of Aylmer seeking their respective willingness to explore a possible "Development Approvals Service Business Plan and Electronic Processing" through the Province's Municipal Modernization Program – Intake 2.

10. THAT the following correspondence be noted and filed:

1. Association of Municipalities of Ontario - Watch File – dated October 21 and 28, 2021.
2. Municipality of Chatham-Kent – Resolution requesting local school boards to plan a Professional Development Day on Municipal Election Day, October 24, 2022, due to the use of some schools as polling stations.
3. Ontario Good Roads Association - Correspondence calling for nominations to join the 2022-2023 Good Roads Board of Directors.
4. Municipality of Central Elgin Planning Notices:

- Zoning By-law Amendment
 - 173 William Street, Port Stanley.
 - Belmont Estates Phase 6.
 - 400 Sunset Drive.
- Official Plan Amendment
 - 400 Sunset Drive.
 - 173 William Street, Port Stanley.

5. County of Oxford – Official Plan Review – Agricultural Policies.

11. THAT By-law No. 21-64 being a By-law to provide for Drainage works on the Candy Drain Branch No. 4, be read a third time, finally passed, and be properly signed and sealed.
12. THAT By-law No. 21-65 being a By-law to provide for Drainage works on the Simpson Drain Reassessment, be read a third time, finally passed, and be properly signed and sealed
13. THAT By-law No. 21-79 being a By-law to enter into an agreement with Kettle Creek Landscaping Limited for Community Facility and Municipal Sidewalk Winter Maintenance be given first, second and third readings, and be properly signed and sealed.
14. THAT Council move into Closed Session at _____ p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss the following:
 - (i) Labour Relations or Employee Negotiations relating to Public Works.
 - (ii) Labour Relations or Employee Negotiations relating to Building/Planning/By-law Services.,
15. THAT Council move out of Closed Session and reconvene at _____ p.m. in order to continue with its deliberations.
16. THAT By-law No. 21-84, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.
17. THAT the Council adjourn its meeting at _____ p.m. to meet again on November 18, 2021, at 7:30 p.m.

The Corporation of the Township of Malahide

October 21, 2021 – 7:30 p.m.

Virtual Meeting - <https://youtu.be/DBbf3KuGvNs>

Due to COVID 19 and Public Health concerns, the Malahide Township Council met at the Malahide Community Place, at 12105 Whittaker Road, Springfield, at 7:30 p.m. in order to allow for physical distancing. No public attendance was permitted. The following were present:

Council: Mayor D. Mennill, Deputy Mayor D. Giguère (arrived at 7:35), Councillor M. Widner, Councillor M. Moore, Councillor R. Cerna, Councillor S. Lewis, and Councillor C. Glinski.

Staff: Chief Administrative Officer A. Betteridge, Clerk A. Adams, Director of Fire and Emergency Services J. Spoor, IT Manager C. Coxen, and Deputy Clerk D. Wilson.

Staff Members via Videoconference: Drainage Superintendent B. Lopez, and Water/Wastewater Operations Manager S. Gustavson.

CALL TO ORDER:

Mayor Mennill took the Chair and called the meeting to order at 7:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST and the General Nature thereof:

Councillor Widner disclosed four pecuniary interest matters:

- (i) Council Agenda Items D (i) Court of revision –Candy Drain. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.
- (ii) Council Agenda Item D (ii) Court of Revision – Simpson Drain Reassessment. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.
- (iii) Council Agenda Items E (ii) Petition for Drainage: Norton Street. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.

- (iv) Council Agenda Items E (ii) Petition for Drainage – Chromczak Petition. The nature of the conflict being that a Partner at Spriet Associates is an immediate relative of his.

Councillor Moore disclosed a pecuniary interest with respect to Council Agenda Item (D) (ii) Court of Revision – Simpson Drain Reassessment. The nature of the conflict being that his property is in the watershed.

MINUTES:

No. 21-439

Moved by: Rick Cerna

Seconded by: Max Moore

THAT the minutes of the regular meeting of the Council held on October 7, 2021 be adopted as printed and circulated.

Carried.

PRESENTATIONS/DELEGATIONS/PETITIONS:

Court of Revision – Candy Drain Branch 4.

Councillor Widner declared a conflict of interest with respect to Council Agenda Item D (i) relating the Candy Drain Branch No. 4 Court of Revision and D (ii) Simpson Drain Reassessment Court of Revision, retired from the meeting, and abstained from all discussions and voting on the matter.

No. 21-440

Moved by: Max Moore

Seconded by: Rick Cerna

THAT the Council of the Township of Malahide does hereby appoint the following members to sit on the Court of Revision for the Candy Drain – Branch No. 4:

Mayor Dave Mennill (Chair)
Councillor Scott Lewis
Councillor Rick Cerna

Carried.

No. 21-441

Moved by: Rick Cerna

Seconded by: Scott Lewis

THAT the Court of Revision for the Candy Drain – Branch No. 4 be called to order at 7:32 p.m.

AND THAT Dave Mennill be appointed Chairman.

Carried.

The Drainage Engineer, John M. Spriet, of Spriet Associates, briefly outlined the nature of the proposed drainage works and the related Assessment Schedule.

Chair Mennill inquired if any written comments/objections had been received and was advised that there were none.

Chair Mennill asked if any of the Court of Revision Members had any questions or comments for the Engineer and there were none.

No. 21-442

Moved by: Scott Lewis

Seconded by: Rick Cerna

THAT the Court of Revision members for the Candy Drain – Branch No. 4 do hereby accept the recommendations of Drainage Engineer J. M. Spriet, Spriet Associates; and further, does hereby confirm the drainage assessments as outlined in the Report of the Drainage Engineer dated July 14, 2021.

Carried.

No. 21-443

Moved by: Rick Cerna

Seconded by: Scott Lewis

THAT the Court of Revision relating to the Candy Drain – Branch No. 4 be adjourned and the Council Meeting reconvene at 7:34 p.m.

Carried.

No. 21-444

Moved by: Scott Lewis

Seconded by: Chester Glinski

THAT the tender for the Candy Drain be awarded to New Day Excavation Inc. in the amount of \$22,400.00; subject to the expiration of all appeal periods and subject to no appeals having been received related to the Candy Drain – Branch 4.

Carried.

The Mayor thanked the Engineer for his presentation and he retired from the meeting.

-Court of Revision – Simpson Drain Reassessment

Councillor Moore declared a conflict of interest with respect to Council Agenda Item D (i) relating the Simpson Drain Reassessment, Court of Revision and D (ii) Simpson Drain Reassessment Court of Revision, retired from the meeting, and abstained from all discussions and voting on the matter.

Deputy Mayor Giguère took her seat at the Council Table at 7:35

No. 21-445

Moved by: Scott Lewis

Seconded by: Rick Cerna

THAT the Council of the Township of Malahide does hereby appoint the following members to sit on the Court of Revision for the Simpson Drain Reassessment:

Mayor Dave Mennill (Chair)

Deputy Mayor Dominique Giguère

Councillor Max Moore

Carried.

No. 21-446

Moved by: Dominique Giguère

Seconded by: Rick Cerna

THAT the Court of Revision for the Simpson Drain Reassessment be called to order at 7:35 p.m.

AND THAT Dave Mennill be appointed Chairman.

Carried.

The Drainage Engineer, George Vereyken, of Spriet Associates, briefly outlined the nature of the proposed Assessment Schedule.

Chair Mennill inquired if any written comments/objections had been received and was advised that there were none.

Chair Mennill asked if any of the Court of Revision Members had any questions or comments for the Engineer and there were none.

No. 21-447

Moved by: Dominique Giguère

Seconded by: Rick Cerna

THAT the Court of Revision members for the Simpson Drain Reassessment do hereby accept the recommendations of Drainage Engineer G. A. Vereyken, Spriet Associates; and further, does hereby confirm the drainage assessments as outlined in the Report of the Drainage Engineer dated June 18, 2021.

Carried.

No. 21-448

Moved by: Dominique Giguère

Seconded by: Rick Cerna

THAT the Court of Revision relating to the Simpson Drain Reassessment be adjourned and the Council Meeting reconvene at 7:37 p.m.

Carried.

The Mayor thanked the Engineer for his presentation and he retired from the meeting.

Councillor Widner and Councillor Moore resumed their seats at the Council table.

Public Meeting - Minor Variance Application –Todd Hayhoe, relating to property at 51263 Nova Scotia Line.

No. 21-449

Moved by: Scott Lewis

Seconded by: Rick Cerna

THAT the Committee of Adjustment for the Township of Malahide be called to order at 7:38 p.m. and that Mayor Dave Mennill be appointed Chairperson for the “Committee of Adjustment”.

Carried.

Chair Mennill advised that the purpose of this Public Meeting is to consider an application for a Minor Variance as submitted by Todd Hayhoe.

Chair Mennill requested the Chief Administrative Officer to provide an overview of the application. The CAO advised that the applicants are seeking relief from the minimum Rear Yard Depth requirement of 7.5 metres (approximately 25 feet) and minimum Side Yard Width requirement of 5 metres (approximately 16 feet) in order to construct a new accessory building on the subject property.

The property owners seek to demolish the existing accessory building, and construct a detached garage in a cleared area southwest of the existing single unit dwelling to limit disturbance and removal of trees. A minimum Rear Yard Depth of 3.9 metres (approximately 13 feet) and a minimum Side Yard Width of 1.2 metres (approximately 4 feet) is required.

Chair Mennill asked the Applicant and/or their agent to provide any additional Information and there were none.

Chair Mennill asked if any comments were received and the Clerk advised Catfish Creek Conservation Authority had no objections and no other correspondence was received.

Chair Mennill asked if any person in attendance wished to make any comments regarding the application and there were none.

Chair Mennill inquired if any Committee Members had any questions regarding the application and there were none.

Chair Mennill advised that the Committee will consider all comments received when making its final decision on the application.

No. 21-450

Moved by: Dominique Giguère

Seconded by: Scott Lewis

THAT Report No. DS-21-51 entitled “Minor Variance Application No. D13-MV-08-21 of Todd Hayhoe” and affecting lands described as Part of Lot 22, Concession 1 in the Township of Malahide (51263 Nova Scotia Line) be received;

AND THAT the Township of Malahide Committee of Adjustment APPROVE Minor Variance Application No. D13-MV-08-21;

AND THAT the approval shall permit a new accessory building measuring approximately 117 sq. metres (42 feet by 30 feet) in area and at distances of 3.9 metres (approximately 13 feet) from the property’s rear lot line and 1.2 metres (approximately 4 feet) from the property’s side lot line;

AND THAT the approval of the Minor Variance shall be subject to the

following conditions:

- 1) That the owner/applicant obtain the necessary Building Permit(s) and obtain occupancy of the proposed structure within one (1) year from the date of decision, and to the satisfaction of the Chief Building Official ensuring that the approved variance applies only to the proposed detached accessory structure which is to be situated as illustrated in the application;

and,

- 2) That, prior to the issuance of the building permit referenced in 1) above, that the Chief Building Official be satisfied that the design of the accessory structure does not include over-head doors facing the rear or westerly-side lot line, and that the downspouts and roof leaders are not directed to the adjacent farmlands.

Carried.

No. 21-451

Moved by: Mark Widner

Seconded by: Rick Cerna

THAT the Committee of Adjustment for the Township of Malahide be adjourned and the Council meeting reconvene at 7:42 p.m.

Carried.

Public Meeting – Zoning Application - Marilyn and John Sebok

No. 21-452

Moved by: Max Moore

Seconded by: Rick Cerna

THAT the Public Meeting concerning the Zoning By-law Amendment Application of Marilyn and John Sebok relating to the property located at Part Lots 34 and 35, Concession 1, be called to order at 7:43 p.m.

Carried.

Mayor Mennill advised that the purpose of this Public Meeting is to consider an application to amend the zoning of the subject property located at 53367 Nova Scotia Line from Large Lot Agricultural (A3) to Agricultural (A1).

Mayor Mennill asked the Clerk to advise and confirm on the method and date of notice given for this meeting. The Clerk advised that this public meeting was advertised in the Aylmer Express on September 29 and October 6, 2021. In

addition, affected property owners within 120 meters were sent a notice by prepaid first class mail that was posted at least twenty days prior to this meeting.

Mayor Mennill requested the CAO to provide an overview of the application. The advised the Owner/Applicant has obtained approval from the Elgin County Land Division Committee (Application No. E53/21) for consent to create one (1) new parcel for continued farm use. As a condition of the approval of Application No. E53/21, a Zoning By-law Amendment is required for the severed parcel. The severed parcel is 31.5 hectares, contains a single unit dwelling, accessory building, and is used for agricultural purposes. The subject Zoning By-law Amendment will place the severed parcel into the "General Agricultural (A1) Zone" to bring the parcel into compliance with the appropriate Zone Standards.

The CAO advised that correspondence was received from Catfish Creek Conservation Authority indicating no objections.

Mayor Mennill asked if any persons were in attendance that wished to make any comments regarding the application and there were none.

Mayor Mennill asked if any Council Members wished to make any comments regarding the application and there were none.

Mayor Mennill advised that the Council will consider all comments received when making its final decision on the application.

No. 21-453

Moved by: Chester Glinski

Seconded by: Dominique Giguère

THAT the Public Meeting concerning the Zoning By-law Amendment Application of Marilyn and John Sebok relating to the property located at Part Lots 34 and 35, Concession 1, be adjourned and the Council meeting reconvene at 7:45 p.m

Carried.

No. 21-454

Moved by: Scott Lewis

Seconded by: Max Moore

THAT Report No. DS-21-44 entitled "Zoning By-law Amendment Application of "Marilyn and John Sebok" be received;

AND THAT the Zoning By-law Amendment Application No. D14-Z09-21 of Marilyn and John Sebok relating to the property located at Part Lots 34 and

35, Concession 1, being Part 4 on RP 11R-5475, and known locally as 53367 Nova Scotia Line, BE APPROVED for the reasons set out in this Report.

Carried.

No. 21-455

Moved by: Rick Cerna

Seconded by: Chester Glinski

THAT By-law No. 21-73 being a By-law to amend Zoning By-law No. 18-22 insofar as it relates to the property owned by Marilyn and John Sebok relating to the property located at Part Lots 34 and 35, Concession 1, be given first, second and third readings, and properly signed and sealed.

Carried.

Presentation – Tom Marks and Julie Gonyou – County of Elgin Up-date

Tom Marks, Warden, and Julie Gonyou, CAO, for the County of Elgin appeared before the Council to provide an up-date on County activities.

Warden Marks advised that the County of Elgin has cultivated an open and close working relationship with its municipal partners which continues to be a top priority for Elgin County. He noted that 2021 has been a productive year to date despite the Covid 19 pandemic and he looks forward to future partnerships with the lower tier municipalities.

The County CAO advised that the County of Elgin's programs and initiatives were driven by the 2020-2022 Strategic Plan (Serving Elgin, Growing Elgin and Investing in Elgin) and recommendations from the Service Delivery Review.

The County CAO noted the various infrastructure projects including the Malahide projects of the removal of the temporary bridge in Port Bruce and its successful repurposing; transportation Master Plan, newly hired Senior Engineering and Construction Technologist, and the Terrace Lodge Redevelopment is on schedule and within budget scheduled for completion in 2023.

The County CAO advised of the planning and economic development including undertaking a 5 year review of the County's Official Plan, hiring of a Planning Technician to assist in improving Land Division Committee processes; facilitating the redevelopment of the Ford Assembly Plant in Southwold, development of a digitally-mapped vacant land inventory, and participating in a Field to Forks Campaign with CTV to promote food produced and harvested in Elgin.

The County CAO noted the culture and community engagement including murals (one to be completed in Port Bruce), Terrace Lodge Fundraising Campaign,

launching of a dedicated engagement site (www.engageelgin.ca) , gathering public opinions through multiple surveys, organizing and promoting activities related to The National Day for Truth and Reconciliation, and the Warden's Golf Tournament.

The County CAO provided updates with respect to technology and innovation including hiring a Director of Information Technology, development of a digital transformation strategy, connectivity committee, hiring of digital services librarian, new software for Human Capital Management, and launching County employee intranet.

The County CAO provided information on Elgin County partnerships including the Road Maintenance Agreement, exploring Human Resources sharing, Community Emergency Management Coordinator, regional fire training college, Covid 19 pandemic advice, and Community Safety and Well-being Plan.

Upon an inquiry from Councillor Lewis regarding the need for better rural internet, the County CAO advised that a provincial funding program has been announced for underserved areas in the province and she will advise the lower tier municipalities upon receipt of the information.

Upon an inquiry from Councillor Widner regarding dangerous County Road intersections in the Township, the Warden noted that most accidents were attributed to lack of attention or speed. Mayor Mennill noted the County is in the process of completing a Roads Needs Study and any improvements to intersections would be considered at that time.

No. 21-456

Moved by: Chester Glinski

Seconded by: Mark Widner

THAT the presentation of Elgin County Warden Tom Marks and CAO Julie Gonyou relating to Elgin County Update 2021 be received.

Carried.

The Mayor thanked the Warden and CAO for their presentation and they retired from the meeting.

Presentation – Brad Mousseau from Uplink Communications Inc. –
Internet Solution Proposal.

Brad Mousseau of Uplink Communications Inc. appeared before the Council to provide an up-date on an internet solution proposal. He advised his company, Uplink Communications Inc., offered a hybrid solution to internet connectivity including a mix of fibre and wireless including 2 – 3 towers with three locations in Malahide.

Mr. Mousseau noted his familiarity with recent attempts by Malahide Township to address the problem with underserviced internet in the Township. He provided information regarding internet packages that would be available as well as wireless and fibre speeds that would be available.

Mr. Mousseau offered to connect all Township sites for free during the lifetime of the agreement, provide fibre to “Main Roads” in the Township, offering residents more choice, and connect all churches for free. He noted that in exchange, the Township could reduce or waive fees for right-of-way use, provide access to land for towers (South Roads and Malahide Community Place, a location at Summers Corners, Springfield, Lyons), offering private/public partnerships.

Mr. Mousseau indicated that his company was the only ISP based in Elgin County. His company would keep their offices and services in the County, support local groups, continually reinvest in their network.

No. 21-457

Moved by: Max Moore

Seconded by: Rick Cerna

THAT the presentation of Brad Mousseau of Uplink Communications Inc. relating to an internet solution proposal be received.

Carried.

The Mayor thanked Mr. Mousseau for his presentation and he retired from the meeting.

REPORTS:

Director of Fire and Emergency Services

- Emergency Services Activity Report - September

No. 21-458

Moved by: Chester Glinski

Seconded by: Scott Lewis

THAT Report No. F21-13 entitled “*Emergency Services Activity Report – September*” be received.

Carried.

Director of Public Works

Councillor Widner declared a conflict of interest with respect to Council Agenda Item E (ii) relating the Petition for Drainage: Norton Street and the Petition for Drainage – Chromczak Petition, retired from the meeting, and abstained from all discussions and voting on the matter.

- Petition for Drainage: Norton Street

No. 21-459

Moved by: Chester Glinski

Seconded by: Rick Cerna

THAT Report No. PW-21-51 entitled “Petition for Drainage: Norton Street” be received;

AND THAT George Vereyken, P. Eng., of Spriet Associates Ltd., be appointed to prepare an Engineer’s Report for the Norton Street Petition.

Carried.

- Petition for Drainage – Chromczak Petition

No. 21-460

Moved by: Rick Cerna

Seconded by: Dominique Giguère

THAT Report No. PW-21-55 entitled “Petition for Drainage – Chromczak Petition” be received;

AND THAT Mike Devos, P. Eng. of Spriet Associates Ltd., be appointed to prepare an Engineer’s Report for this petition.

Carried.

Councillor Widner resumed his seat at the Council table.

- Malahide Water Distribution System – 2021 MECP Final Inspection Report

No. 21-461

Moved by: Chester Glinski

Seconded by: Mark Widner

THAT Report No. PW-21-52 entitled “Malahide Water Distribution System- 2021 MECP Final Inspection Report” be received.

Carried.

- Contract Award: 2021-2024 Community Facility and Municipal Sidewalk Winter Maintenance

No. 21-462

Moved by: Scott Lewis

Seconded by: Max Moore

THAT Report No. PW-21-53 entitled “Contract Award: 2021-2024 Community Facility and Municipal Sidewalk Winter Maintenance” be received;

AND THAT the 2021-2024 Community Facility Winter Maintenance contract be awarded to Kettle Creek Landscaping Limited;

AND THAT the 2021-2024 Municipal Sidewalk Winter Maintenance contract be awarded to Kettle Creek Landscaping Limited;

AND THAT the Mayor and Clerk be authorized to enter into an agreement with Kettle Creek Landscaping Limited, of St. Thomas, Ontario, for the purpose of completing the 2021-2024 Community Facility and Municipal Sidewalk Winter Maintenance contracts.

Carried.

Building/Planning/By-law

- Revised Application for Consent to Sever of Margaret Goodhue

No. 21-463

Moved by: Mark Widner

Seconded by: Scott Lewis

THAT Report No. DS-21-33 entitled “Revised Application for Consent to Sever of Margaret Goodhue” be received;

AND THAT the Application for Consent to Sever No. D10-E54-21 as submitted by Margaret Goodhue, relating to the property located at East Part of Lot 23, Concession 12, (Geographic Township of South Dorchester), and known municipally as 47148 Ron McNeil Line, be supported for the reasons set out in this Report;

AND THAT this report be forwarded to the Land Division Committee for its review and consideration;

AND THAT the conditions previously imposed, and forwarded to the Land

Division Committee dated July 9th, 2021 remain unchanged.

Carried.

- Application for Consent to Sever of Anna & Isaak Giesbrecht

No. 21-464

Moved by: Max Moore

Seconded by: Dominique Giguère

THAT Report No. DS-21-45 entitled “Application for Consent to Sever of Anna and Isaak Giesbrecht” be received;

AND THAT the Application for Consent to Sever of Anna and Isaak Giesbrecht relating to the property located at Part of Lot 11, Concession 1, (Township of Malahide), and known municipally as 49485 Nova Scotia Line, be supported for the reasons set out in this Report;

AND THAT this report and the recommended conditions be forwarded to the Land Division Committee for its review and consideration.

Carried.

- Severance Conditions – Anna & Isaak Giesbrecht

No. 21-465

Moved by: Max Moore

Seconded by: Dominique Giguère

THAT the Malahide Township Council has no objection to the Land Severance No. E73/21 in the name of Anna and Isaak Giesbrecht, relating to the property located at Part Lot 11, Concession 1, Geographic Township of Malahide, subject to the following conditions:

- 1. That the applicant initiate and assume, if required, all engineering costs associated with the preparation of a revised assessment schedule in accordance with the Drainage Act, RSO 1990, as amended, with a deposit to be paid in full to the township prior to the condition being deemed fulfilled. If the deposit does not cover the costs of the revised assessment schedule, the applicant will be billed for any additional costs incurred.**
- 2. That the applicant initiate and assume, if required, all engineering and construction costs associated with construction of a new Municipal drain, or, the relocation of Municipal drain. To be commenced in accordance with the Drainage Act, RSO 1990. All costs to be paid in full to the township prior to the condition being**

deemed fulfilled. If a lot grading plan is required as a condition of severance, it should be done in conjunction with the new Municipal drain or relocation of Municipal Drain.

3. That the applicant be required to retain the services of a professional designer and have an engineered Lot grading development plan and ditch grading plan prepared in accordance with good engineering practices, that are suitable to the Township prior to the condition being deemed fulfilled.
4. That all outstanding work orders or by-law enforcement issues be resolved to the satisfaction of the Chief Building Official prior to the condition being deemed fulfilled, including, that the Township be satisfied that all accessory structures are located and situated in accordance with applicable zoning by-law regulations.
5. That the existing asphalt laneway which crosses-over the proposed new lot line be removed & returned to sod.
6. That the applicants initiate and assume the full cost associated with the required Development Agreement with the Township of Malahide in accordance with section 53 of the Ontario Planning Act, R.S.O. 1990 to ensure the conversion of the existing barn to residence occurs in accordance with the Ontario Building Code and within a specified period of time.
7. Confirmation that private sewage system be confined entirely within the boundaries of the newly created parcel. That system be in conformance with all required setbacks from lot lines prior to the condition being deemed fulfilled.
8. The owner has the necessary review and lot assessment conducted to ensure that it is suitable for the installation of a sewage disposal system and payment of necessary fees per lot.
9. That all applicable property taxes, municipal fees and charges be paid to the Municipality prior to the stamping of the deeds.
10. That an electronic version of the reference plan be submitted to the satisfaction of the Municipality.
11. That the applicant is responsible to apply and pay all fees to the Township with respect to Civic Addressing Numbers/Signage for the severed and retained portions of property prior to the condition being deemed fulfilled.

Carried.

- Application for Consent to Sever of Civic Planning Solutions Inc. (David Roe) on behalf of 181711 Ontario Inc. (B & S Carrel)

No. 21-466

Moved by: Max Moore

Seconded by: Dominique Giguère

THAT Report No. DS-21-46 entitled “Application for Consent to Sever of Civic Planning Solutions Inc. (David Roe), on behalf of 181711 Ontario Inc (B. & S. Carrel)” be received;

AND THAT the Application for Consent to Sever of Civic Planning Solutions Inc. (David Roe), on behalf of 181711 Ontario Inc (B. & S. Carrel), relating to the property located in Part of Lot 16 through Lot 18 inclusive, Concession 9, (Geographic Township of Malahide), be deferred for the reasons set out herein;

AND THAT this Report be forwarded to the Land Division Committee for its review and consideration.

The recommendations are based on updated information and at the request of Township administration.

Carried.

Clerk

- Alternative Voting Methods 2022 Municipal Election

No. 21-467

Moved by: Scott Lewis

Seconded by: Rick Cerna

THAT Report No. CLERK-21-04 entitled “(Alternative Voting Methods 2022 Municipal Election)” be received;

AND THAT Council approve the use of internet/telephone voting as the alternative voting method for the 2022 Municipal Election being held on Monday October 24, 2022;

AND THAT Staff be authorized to execute any agreements necessary to implement internet/telephone voting;

AND THAT the Clerk be requested to prepare the necessary by-law for consideration by the Council at a future meeting to authorize the internet voting/voting by telephone process;

Carried.

MINUTES OF COMMITTEES/OUTSIDE BOARDS:

No. 21-468

Moved by: Scott Lewis

Seconded by: Chester Glinski

THAT the following minutes of Committees/Outside Boards be noted and filed:

- (i) Long Point Region Conservation Authority – Board of Directors Minutes of September 1, 2021.**
- (ii) Elgin Group Police Services Board – Draft Minutes of August 18, 2021.**

Carried.

CORRESPONDENCE:

No. 21-469

Moved by: Mark Widner

Seconded by: Chester Glinski

THAT the Township of Enniskillen resolution requesting the Minister of Health to research more fully when AND before an applicant is issued a license for either medicinal or recreational cannabis, AND notification and/or communication be given to the appropriate municipality; mandate regular inspections of the facilities to ensure compliance; any complaints received regarding the facilities should trigger an unannounced inspection; and a comprehensive study of the Cannabis Act be undertaken as many Ontario municipalities have encountered problems be supported.

Carried.

No. 21-470

Moved by: Mark Widner

Seconded by: Chester Glinski

THAT the Township of Enniskillen resolution requesting that the Ministry of Agriculture and Rural Affairs re-evaluate their position that cannabis is not an agricultural product such as food fur and fibre but is in fact Industrial/Commercial in nature; and that municipalities be able to determine appropriate setbacks in Zoning By-laws as appropriate for their municipality for the placement of cannabis facilities within their Official Plan knowing full well that one size does not fit all be supported.

Carried.

No. 21-471

Moved by: Mark Widner

Seconded by: Chester Glinski

THAT the following correspondence be noted and filed:

1. Association of Municipalities of Ontario - Watch File – dated October 7 and 14, 2021.
2. Municipality of Leamington – Resolution endorsing the Association of Municipalities of Ontario's recommendations contained in its submission to the Long Term Care COVID 19 Commission; and urges the Provincial Government to move forward with implementation of these recommendations, including instituting higher standards with increased funding to homes to implement those standards; and to advocate to the Federal Government to enhance federal health care funding to the Provinces and Territories, specifically dedicating funding to long term care, and to undertake further efforts to protect, promote and restore the physical and mental well-being of long term care residents in Canada.
3. Ministry of Northern Development, Mines, Natural Resources and Forestry – Correspondence advising of proposed amendments to the Crown Forest Sustainability Act, 1994, Professional Foresters Act, 2000 and the Public Lands Act, Ministry of Northern Development Mines, Natural Resources and Forestry including in the Supporting People and Businesses Act, 2021.
4. AMO Policy Up-date – Phase 1 Regulations of *Conservation Authorities Act* release. The Province filed three new regulations under the *Conservation Authorities Act* to implement the changes that were required by Bill 229, the Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020.
5. Solicitor General - Correspondence Extending the Deadline for adoption and implementation of local community safety and well-being plan. (Malahide adopted the Aylmer-Elgin-St. Thomas Community Safety and Well-Being Plan on June 17, 2021).
6. Municipality of Central Elgin – Notice of Proposed Zoning By-law Amendments.
 - 250 Colborne Street, Port Stanley.
 - 45561 Elm Line.

- **6531 Bostwick Road.**

Carried.

OTHER BUSINESS:

- Murals on Port Bruce Public Washroom building

No. 21-472

Moved by: Dominique Giguère

Seconded by: Scott Lewis

THAT the Elgin County Museum and Archives submission of the final design for the Port Bruce Public Washroom building murals, funded by the Bushell bequest, be approved.

Carried.

- Municipal Drainage and Flooding

Councillor Widner noted that because of recent, significant rainfall there were issues with flooding in the township. Municipal Staff was directed to prepare a fact sheet to explain how municipal drainage works and include the same in a future Township newsletter.

BY-LAWS:

- By-law No. 21-76 – Appoint Director of Finance/Treasurer

No. 21-473

Moved by: Mark Widner

Seconded by: Scott Lewis

THAT By-law No. 21-76 being a By-law to appoint a Director of Finance/Treasurer, be given first, second and third readings, and be properly signed and sealed.

Carried.

CLOSED SESSION:

No. 21-474

Moved by: Mark Widner

Seconded by: Max Moore

THAT Council move into Closed Session at 8:55 p.m., pursuant to Section 239(2) of the Municipal Act, 2001, as amended, to discuss advice that is subject to Solicitor-client privilege, including communications necessary for that purpose relating to Malahide Health and Safety Policy.

Carried.

No. 21-475

Moved by: Mark Widner

Seconded by: Rick Cerna

THAT Council move out of Closed Session and reconvene at 9:03 p.m. in order to continue with its deliberations.

Carried.

The Mayor advised that during the Closed Session, the Council provided direction to the Municipal Staff regarding advice that is subject to Solicitor-Client privilege including communications necessary for that purpose relating to Malahide Health and Safety policy.

CONFIRMATORY:

No. 21-476

Moved by: Max Moore

Seconded by: Scott Lewis

THAT By-law No. 21-78, being a Confirmatory By-law, be given first, second and third readings, and be properly signed and sealed.

Carried.

ADJOURNMENT:

No. 21-477

Moved by: Chester Glinski

Seconded by: Mark Widner

THAT the Council adjourn its meeting at 9:03 p.m. to meet again on November 4, 2021, at 7:30 p.m.

Carried.

Mayor – D. Mennill

Clerk – A. Adams



Report to Council

REPORT NO.: DS-21-51
DATE: November 4, 2021
ATTACHMENT: Report Photo, Application, By-law
SUBJECT: **Zoning By-law Amendment Application of Patricia Zimmer, (Authorized Agent: Donald M. Ferguson c/o Ferguson DiMeo Law)**
LOCATION: Part of Lots 11 and 12, Concession 8 (49408 Glencolin Line)

Recommendation:

THAT Report No. DS-21-51 entitled “Zoning By-law Amendment Application of Patricia Zimmer” be received;

AND THAT the Zoning By-law Amendment Application No. D14-Z12-21 of Patricia Zimmer (Authorized Agent: Donald M. Ferguson c/o Ferguson DiMeo Law), relating to the property located at Part of Lots 11 and 12, Concession 8, and known municipally as 49408 Glencolin Line, BE APPROVED for the reasons set out in this Report.

Background:

The subject Zoning By-law Amendment Application (the “Application”) has been submitted by Donald M. Ferguson c/o Ferguson DiMeo Law, on behalf of Patricia Zimmer to implement the necessary zoning provisions required for surplus farm dwelling severances. The Application relates to the property located at South Part Lots 11, 12, Concession 8, and known municipally as 49408 Glencolin Line.

Notice of the Application has been circulated to agencies and registered property owners as prescribed and regulated by the Planning Act, RSO 1990, and the Malahide Official Plan, including posting notice in two (2) recent issues of the Aylmer Express.

The analysis of the associated severance/consent applications by the County Planning Department and Land Division Committee determined that the severance met all applicable policy (Provincial Policy Statement and Official Plan). The consent

applications were provisionally approved subject to the Applicant completing a number of conditions, one such being obtaining a Zoning By-law Amendment.

Comments/Analysis:

The Council considered the associated severance application on April 8, 2021 (Report No. DS-21-17) and supported the severance. A report photo representative of the approved severance is attached for the Council's reference.

The Development Services Staff has considered the merits of the subject application against the Provincial Policy Statement (PPS), applicable Official Plan policies and the Township's Zoning By-law and all (if any) of the correspondence received as of the date of writing and recommends that Council approve application no. D14-Z12-21.

The drafted by-law places the severed surplus farm dwelling parcel and retained farmland in the necessary zones of the Malahide Zoning By-law: the "Small Lot Agricultural (A4) Zone" for the surplus farmhouse dwelling parcel; and, "Special Agricultural (A2-10) Zone" for the retained farmland parcel which prohibits the establishment of a residence and recognizes the undersized lot area.

Public/Agency Comments Received

Notice of the subject Zoning By-law Amendment Application has been circulated to agencies and registered property owners as prescribed and required. As of the date of writing this report, the Catfish Creek Conservation Authority (CCCA) has stated it has no objections to the application. There have been no other comments received from the general public as of the date of writing this report.

Financial Implications to Budget:

The full cost of the consent and associated rezoning process is at the expense of the Applicant and has no implications to the Township's Operating Budget.

Relationship to Cultivating Malahide:

The Cultivating Malahide Integrated Community Sustainability Plan (ICSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Government.

The importance of sustainable planning includes promoting for the protection of agricultural lands. As such, one of the goals that support the "Our Land" Strategic Pillar relates to "Respect the agricultural land base through the land use planning process". New non-farm lot creation is permitted in very limited circumstances, including surplus farm dwelling severances. As such, the recommendation of this report supports the ICSP.

Submitted by:	Approved By:
Christine Strupat, CPT Development Services Technician/Assistant Planner	Adam Betteridge, MCIP, RPP Chief Administrative Officer

1. Registered Owner's**Name:**Patricia ZimmerAddress: 49408 Glencolin Line, Aylmer, ON N5H 2R3Phone No.
(Home):

Business:

Fax:

Email:

Lot and Concession (if
applicable):Pt Lt 11 & Pt Lt 12, Con 8**Are there any other holders of mortgages, charges or other encumbrances of the Subject Lands? If so provide the names and addresses of such persons.**First Charge - FirstOntario Credit Union Limited - 688 Queensdale Ave., E., Hamilton, ON L8V 1M1**2. Applicant / Authorized Agent:**Donald M. FergusonAddress: 211-750 Talbot Street, St. Thomas, ON N5P 1E2Telephone No.: 519-633-8838Fax: 519-633-9361**Please specify to whom all communications should be sent:**

Registered Owner () Applicant / Authorized Agent (X)

3. Legal Description of the land for which the amendment is requested:Concession: 8

Lot: _____

Reference Plan No: _____

Part Lot: 11 & Part Lot 12Street and Municipal Address No.: 49408 Glencolin Line, Aylmer, ON N5H 2R3**What is the size of property which is subject to this Application?**Area: 70,822.83 m Frontage: 398.51 m Depth: 248.07 m**When were the subject lands acquired by the current owner?**May 29, 1987**4. Existing Official Plan Designation:**Agriculture (A1)

How does the application conform to the Official Plan?

The proposed retained farm lot will remain an Agricultural designation.

**5. Existing Zoning By-law
Classification:**

General Agriculture (A1)

What are the current uses of the subject lands?

Agricultural

If known, provide the length of time these uses have continued on this property.

1987 to present.

If there are any existing buildings or structures on the subject lands provide the following information:

Type	Front Lot Line Setback	Side Lot Line Setbacks	Rear Lot Line Setback	Height	Dimension s

If known, provide the dates in which each of these buildings were constructed.

6. What is the Nature and Extent of the Rezoning?

See Schedule "A" attached.

7. Why is the rezoning being requested?

To comply with conditions for a severance from the Land Division Committee for the County of Elgin.

8. Does the proposed Zoning By-law amendment implement a growth boundary adjustment of a settlement area? No

If so, attach separately justification or information for the request based on the current Official Plan policies or associated Official Plan amendment.

9. Does the proposed amendment remove land from an area of employment? No

If so, attach separately justification or information for the request based on the current Official Plan policies or associated Official Plan amendment.

10. Description of proposed development for which this amendment is requested (i.e. permitted uses, buildings or structures to be erected. (Be Specific)

To prohibit the construction of a new residential dwelling.

For any proposed buildings or structures on the subject lands provide the following information:

Type	Front Lot Line Setback	Side Lot Line Setbacks	Rear Lot Line Setback	Height	Dimensions

11. Services existing or proposed for the subject lands: Please indicate with a ✓

Water Supply

Existing

Proposed

Municipal Piped Water Supply	()	()
Private Drilled Well	()	()
Private Dug Well	()	()
Communal Well	()	()
Lake or other Surface Water Body	()	()
Other	()	()

Sewage Disposal	Existing	Proposed
Municipal Sanitary Sewers	()	()
Individual Septic System	()	()
Communal System	()	()
Privy	()	()
Other	()	()

Note: If the proposed development is on a private or communal system and generate more than 4500 litres of effluent per day, the applicant must include a servicing options report and a hydrogeological report.

Are these reports
attached?

If not, where can they be
found?

Storm Drainage

Provisions: Natural drainage.

Proposed Outlet: _____

12. How will the property be accessed?

Provincial Highway () County Road (X) Municipal Road – maintained all year ()

Municipal Road – seasonally maintained () Right-of-way () Water ()

If access is by water, do the parking and docking facilities exist, and what is the nearest public road?

13. Has the subject land ever been the subject of an application under the Planning Act for:

Plan of Subdivision () Consent (X)

Zoning By-law Amendment () Ministers Zoning Order ()

If yes to any of the above, indicate the file number and status of the application.

Application for Consent File No. E 22-21

14. How is the proposed amendment consistent with the Provincial Policy Statement 2005?

Pursuant to Consent Application File No. E 22-21

15. Are the subject lands within area designated under any Provincial Plan(s)? If the answer is yes, does the proposed amendment conform to the Provincial Plan(s)?

17. The Owner is required to attach the following information with the application and it will form part of the application. Applications will not be accepted without the following.

(a) A sketch based on an Ontario Land Surveyor description of the subject lands showing

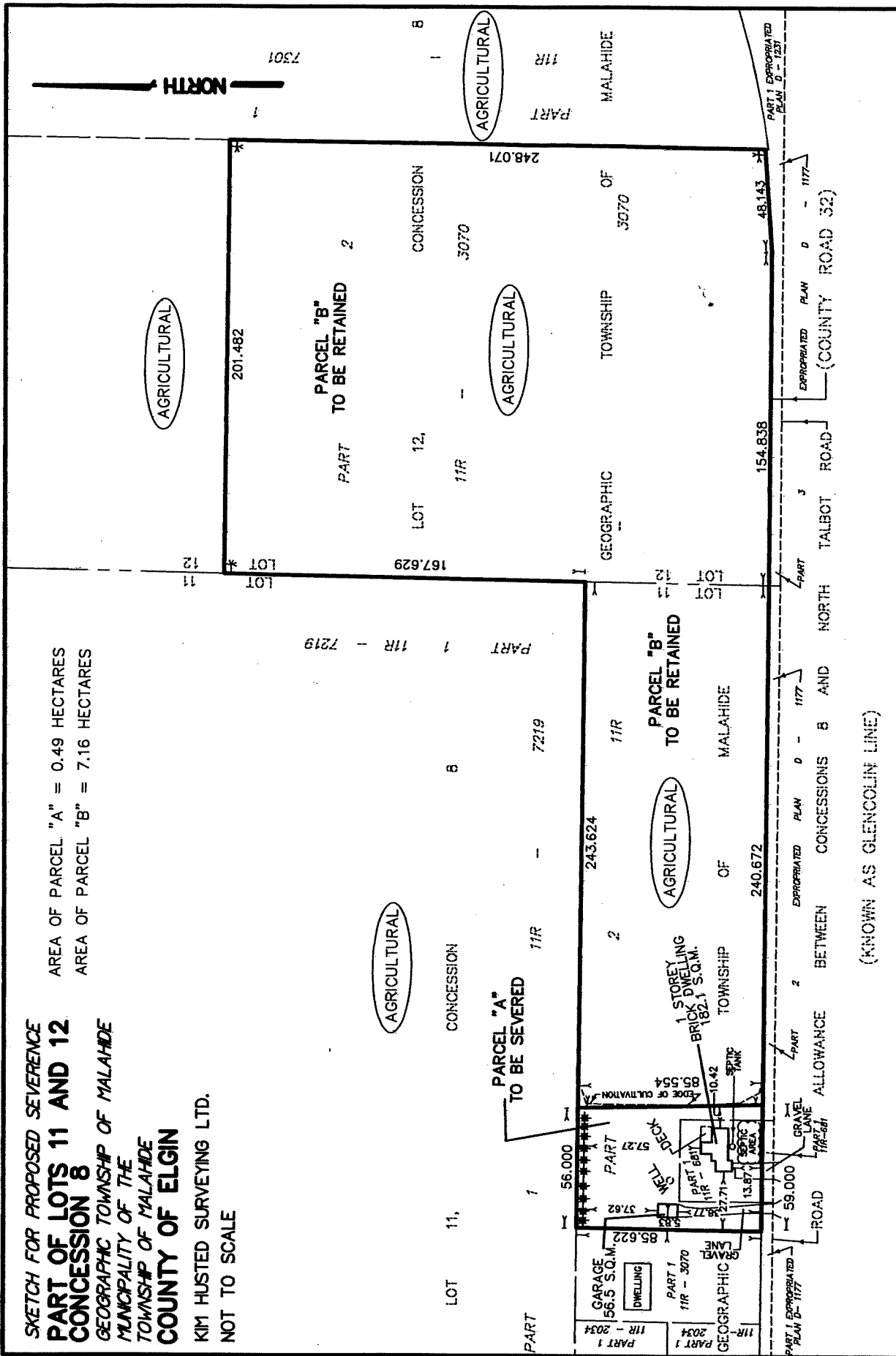
- the boundaries and dimension of the subject lands;
 - the location, size and type of all existing and proposed buildings and structures, indicating their setbacks from all lot lines, the location of driveways, parking or loading spaces, landscaping areas, planting strips, and other uses;
-

- the approximate location of all natural and artificial features (buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that are on the subject lands, adjacent to the subject lands, or in the opinion of the applicant may affect the application;
 - the current uses of the land that is adjacent to the subject land;
 - the location, width, and name of any roads within or abutting the subject land, indicating where it is an unopened road allowance, a public traveled road, a private road, or a right-of-way;
 - the location of the parking and docking facilities to be used (if access will be by water only);
 - the location and nature of any easement affecting the subject land.
- (b) Written comments from the Elgin St. Thomas Health Unit, Long Point Region Conservation Authority and Ministry of Transportation (if applicable).
- (c) If a private sewage system is necessary, pre-consultation with the Chief Building Official is required about the approval process
- 18. If this application is signed by an agent or solicitor on behalf of an applicant(s), the owner's written authorization must accompany the application. If the applicant is a corporation acting without an agent or solicitor the application must be signed by an officer of the corporation and the seal if any must be affixed.**
- 19. Additional Information as required by Council**
-
-
-
- 20. If this application is to accommodate the consent of a surplus farm dwelling, please provide the following information:**
- Date surplus farm dwelling was erected: Approximately 1995.
- Please provide the assessment roll number, location, and zoning of the farm parcel with which the subject lands is being consolidated.
- Farm land located at 49408 Glencolin Line, Aylmer, ON N5H 2R3 - Existing Zoning is General Agriculture (A1) - Roll Number: 340800004009203

SKETCH FOR PROPOSED SEVERANCE
PART OF LOTS 11 AND 12
CONCESSION 8
 GEOGRAPHIC TOWNSHIP OF MALAHIDE
 MUNICIPALITY OF THE
 TOWNSHIP OF MALAHIDE
 COUNTY OF ELGIN

KIM HUSTED SURVEYING LTD.
 NOT TO SCALE

AREA OF PARCEL "A" = 0.49 HECTARES
 AREA OF PARCEL "B" = 7.16 HECTARES



(KNOWN AS GLENCOLIN LINE)

KIM HUSTED SURVEYING LTD.
 ONTARIO LAND SURVEYOR
 30 HARVEY STREET, TILSONBURG, ONTARIO, N4G 3J8
 PHONE: 519-842-3638 FAX: 519-842-3639
 PROJECT: 20-16361 REFERENCE: HF1

37
APPLICATION FOR A ZONING BY-LAW AMENDMENT
Donald Ferguson, agent for Patricia Zimmer

49408 Glencolin Line
Part Lot 11 and Part Lot 12, Concession 8
Township of Malahide

**Township
of Malahide
Figure 1**



OFFICIAL PLAN DESIGNATION
AGRICULTURE

ZONING
A1 GENERAL AGRICULTURAL



LANDS TO BE REZONED FROM 'GENERAL AGRICULTURAL' ('A1')
TO 'SMALL LOT AGRICULTURAL' ('A4') ZONE



LANDS TO BE REZONED FROM 'GENERAL AGRICULTURAL' ('A1')
TO 'SPECIAL AGRICULTURAL' ('A2') ZONE



**THE CORPORATION OF THE
TOWNSHIP OF MALAHIDE
BY-LAW NO. 21-80**

Being a By-law to amend By-law No. 18-22

**Patricia Zimmer/
49408 Glencolin Line**

WHEREAS the Council of The Corporation of the Township of Malahide deems it necessary to pass a By-law to amend By-law No. 18-22, as amended;

AND WHEREAS authority is granted under Section 34 of the Planning Act, as amended, to pass a By-law;

AND WHEREAS this By-law conforms with the Official Plan of the Township of Malahide, as amended;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the area shown in stipple on the attached map, Schedule "A", and described as Part of Lot 11, Concession 8, in the Township of Malahide, shall be removed from the "General Agricultural (A1) Zone" and placed within the "Small Lot Agricultural (A4) Zone" of By-law No. 18-22 as set forth in this By-law. The zoning of this land shall be shown as "A4" on Key Map 35 of Schedule "A" to By-law No. 18-22, as amended.
2. **THAT** the area shown in bold outline on the attached map, Schedule "A", and described as Part of Lots 11 and 12, Concession 8, in the Township of Malahide, shall be removed from the "General Agricultural (A1) Zone" and placed within the "Special Agricultural (A2-10) Zone" of By-law No. 18-22 as set forth in this By-law. The zoning of this land shall be shown as "A2-10" on Key Maps 35 and 36 of Schedule "A" to By-law No. 18-22, as amended.
3. **THAT** By-law No. 18-22, as amended, is hereby further amended by amending Section 5.5 SPECIAL AGRICULTURAL (A2) ZONE – 'SITE-SPECIFIC' ZONES, by adding the following new subsection.

"5.5.10 a) Defined Area

A2-10 as shown on Schedule 'A', Map Nos. 35 and 36.

b) Minimum Lot Area

7.16 ha"

4. **THAT** this By-law shall come into force:

- a) Where no notice of objection has been filed with the Township's Clerk within the time prescribed by the Planning Act and regulations pursuant thereto, upon the expiration of the prescribed time; or,
- b) Where notice of objection has been filed with the Township's Clerk within the time prescribed by the Planning Act and regulations pursuant thereto, upon the approval of the Local Planning Appeal Tribunal.

READ a **FIRST** and **SECOND** time this 4th day of November, 2021.

READ a **THIRD** time and **FINALLY PASSED** this 4th day of November, 2021.

Mayor – D. Mennill

Clerk – A. Adams

**LANDS
TO BE
REZONED
A4**

**LANDS TO BE
REZONED A2-10**

GLENCOLIN LINE

This is Schedule 'A' to By-law No. 21-80
passed on the 4th day of November, 2021

MAYOR

CLERK



0 20 40 80 Metres

Township of Malahide
Comprehensive Zoning By-law No.18-22

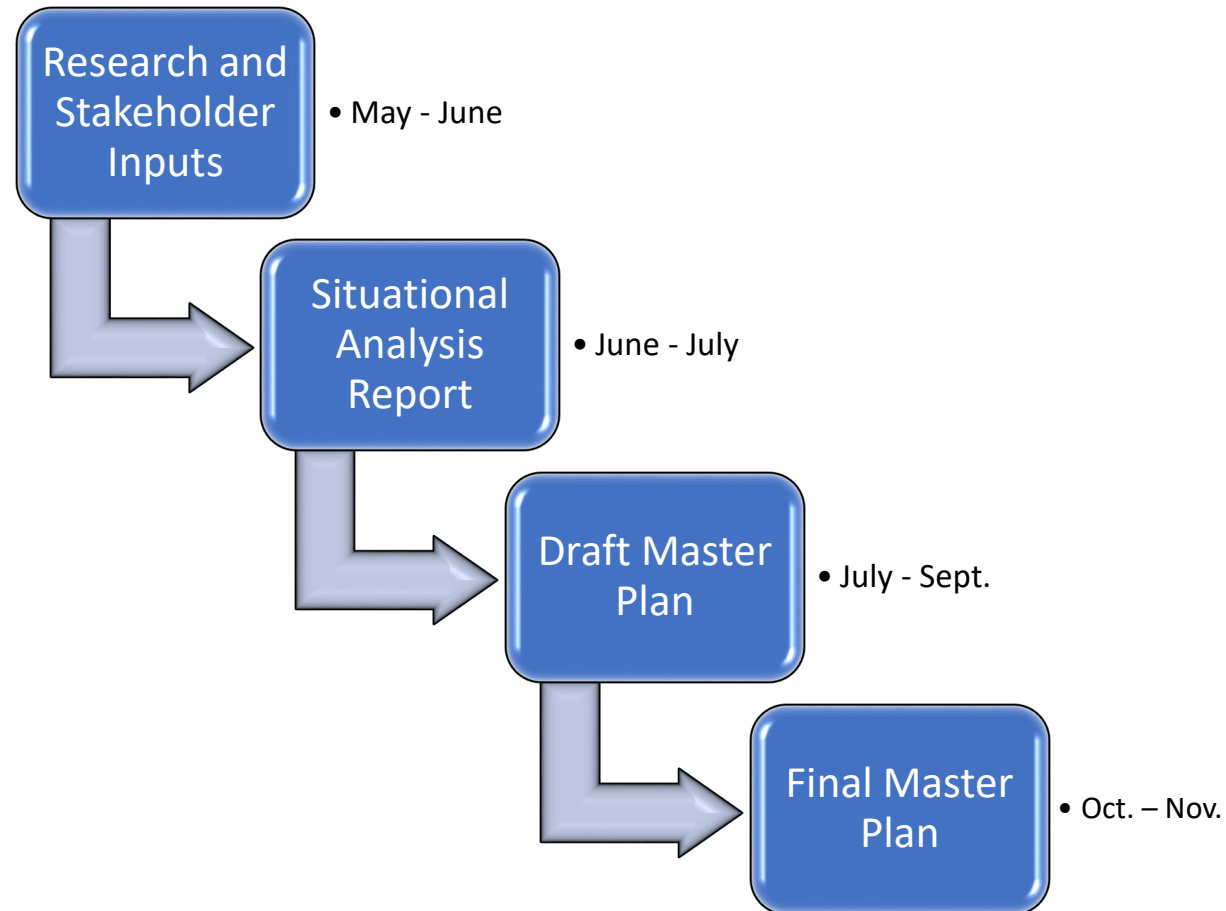
SCHEDULE 'A'
Maps 35 & 36

TOWNSHIP OF MALAHIDE PARKS AND RECREATION MASTER PLAN

NOVEMBER 2021



How we got here!



Master Plan Highlights

- Nurturing “partnerships” will continue to serve the Township well!
- Opportunity to increase participation through Township-wide marketing!
- Opportunity to increase facility use through proactive Community Development!
- The Township has no “big ticket” financial items to worry about!
- Poised to create a meaningful asset management plan!
- Port Bruce requires a wholistic approach!

What we heard back?

- “Easy to understand, thorough, realistic, and logical”
- “I am excited for Malahide taking such thoughtful approaches to these reports”
- “Huge gap is the absence of walking trails”
- “Should have separated different communities or had specific sections for specific areas”
- “Worried that Port Bruce Plan might not be prioritized”

Next Steps

- Approve the Parks and Recreation Master Plan in Principle.
- Direct and support staff to develop workplans that integrate the (S/M/L) recommendations in the Implementation Plan.
- Measure annual performance against the Implementation Plan.
- Prepare a 5 year Master Plan Report Card to share with Council and residents.
- Re-visit Parks and Recreation Master Plan in 2031



Report to Council

REPORT NO.: PW-21-57

DATE: October 29, 2021

ATTACHMENT:

Final Master Plan Memo

Final Parks and Recreation Master Plan

Correspondence received

SUBJECT: Comprehensive Parks and Recreation Master Plan

Recommendation:

THAT Report No. PW-21-57 entitled “Comprehensive Parks and Recreation master Plan” be received;

AND THAT Council endorse the attached Comprehensive Parks and Recreation Master Plan prepared by McQueen Galloway Associates and GSP Group, in principle; (or as amended)

AND THAT staff be directed to address the Comprehensive Parks and Recreation Master Plan recommendations within their annual business plans over the next ten years, for future Council approval;

AND THAT staff be directed to update the Township’s long-term capital forecast for future consideration by the Budget Committee / Council

Background:

As Council is aware, McQueen Galloway Associates (MGA) and GSP Group (GSP) have been working on a Comprehensive Parks and Recreation Master Plan (Master Plan) for the Township since the spring of this year. Through this work MGA / GSP have conducted multiple community engagement sessions / surveys and developed both a Situation Analysis Report, a draft Master Plan and now the final Master Plan that will be presented. This Master Plan will be one of the guiding documents for the Township of the next 10 years.

Summary:

At this time, the Staff recommends the adoption of the Master Plan and for it to be used as the guiding document for the Townships Parks and Recreation growth in the future.

Financial Implications to Budget:

The cost for this report was built into the 2021 Township Budget and has come in within budget. With this it has no effect on the rest of the 2021 budget.

Relationship to Cultivating Malahide:

The Cultivating Malahide Integrated Community Sustainability Plan (ACSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Government.

One of the goals that support the “Embody Financial Efficiency throughout Decision-Making” Strategic Pillar is ensuring that the cost of maintaining municipal infrastructure is equitably borne by current and future ratepayers.

Submitted by:	Approved for Council:
Chris Cox Facilities Manager	

TOWNSHIP OF MALAHIDE PARKS AND RECREATION MASTER PLAN

NOVEMBER 2021



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INTRODUCTION

The Township of Malahide was formed in 1998 through the amalgamation of the former Township of South Dorchester, the former village of Springfield, and the former Township of Malahide. It is the second largest municipality by population of the 7 municipalities that comprise Elgin County. The Township is bordered by Bayham Township and South-West Oxford to the east, Thames Centre to the North, Central Elgin Township to the west, and Lake Erie to the south. With a current population of approximately 9,700 residents, the Township covers a large geographical area of 395.05 square kilometers and serves several villages, hamlets, and settlement areas. The Township also enjoys the unique shoreline access to Lake Erie through Port Bruce.

The Township of Malahide uniquely surrounds the Town of Aylmer which is a separate municipality within Elgin County and is governed by a separate Council and Administration. Both municipalities work cooperatively to jointly serve its constituency as evidenced by the capital and operating agreements with the East Elgin Community Complex, learn-to-swim programming at the Aylmer Swimming Pool, and reciprocal use of services by residents of both municipalities.

The parks and recreation facilities and services in Malahide are an integral contributor to a vibrant, healthy, and inclusive community. They represent services and participation opportunities that are important to residents from several key benefit perspectives:

Promotes Active Living

Opportunities and choices for personal development

Enhance quality of life and place for individual, families, and communities.

Reduces isolation, loneliness, and alienation.

Develop community leadership.

Builds community pride.

Creates opportunities to celebrate diversity

Brings neighbours and community together.

Attracts visitors.

Promotes environmental stewardship and sustainability.

Appreciation of nature.



ACKNOWLEDGEMENTS

The Township of Malahide would like to extend thanks to all stakeholders, groups, organizations, and residents for their input in this Parks and Recreation Master Plan Process. Your passion for your community is truly inspiring.

The preparation of this Parks and Recreation Master Plan is to establish a clear action plan to lead the Township in the development of future parks and recreation infrastructure and services. The Parks and Recreational Master Plan will provide the Township with the necessary framework to manage its parks, open spaces, programs, events, facilities, and to support the municipality during development agreements, in future grant applications, and all other recreational elements in a cost-effective manner consistent with industry leading and evidence-based practices.

TOWNSHIP COUNCIL

Mayor Dave Mennill

Deputy Mayor Dominique Giguère

Ward 1 Councillor Mark Widner

Ward 2 Councillor Max Moore

Ward 3 Councillor Rick Cerna

Ward 4 Councillor Scott Lewis

Ward 5 Councillor Chester Glinski

TOWNSHIP STAFF

Adam Betteridge, CAO

Matt Sweetland, Director of Public Works

Chris Cox, Community Services Coordinator

Arundhati Mohile, Director Finance Services/Treasurer

Christine Strupat, GIS Technician

Talya Jones, Public Works Coordinator

PARKS AND RECREATION MASTER PLAN - PROCESS

The Township of Malahide values their investments in parks and recreation services. They understand how these investments contribute to the quality of life for residents throughout the Township, fosters community volunteerism through its valued service organizations, and encourages the community to be engaged in shaping their leisure needs.

The Township Council is tasked by its citizens to make informed and strategic decisions about how to invest tax-payer dollars in the community. The development of a comprehensive parks and recreation master plan supports that very effort.

The master plan process involves three main outcomes. Before we understand where we need to go into the future, we need to know where we are now. Taking the time to understand the extent to which the community is being served currently is the first step in developing a master plan that will guide the development of services for the next ten years.



The purpose of the Situational Analysis Report was to establish just that. It is designed to create a benchmark with respect to how the Township is currently meeting the parks and recreation service needs of its residents. This benchmarking exercise is evidence-based. It includes quantitative results of the current inventory of assets, utilization rates, financial performance, demographics, and growth. It also includes qualitative evidence through stakeholder engagement, policy alignment, trends and best practices, and sound planning principles.

The Situational Analysis Report is ultimately designed to determine what (if any) gaps currently exist and how, when, where, and why those gaps could be addressed. The report also identifies which community needs the Township is already positioned to meet over the ensuing ten years.

This report was tabled with Council on August 12, 2021, and serves as a companion report to the overall Parks and Recreation Master Plan. A summary of the content is outlined to the right and the full report can be accessed on the Township website.

Draft Master Plan

The Draft Parks and Recreation Master Plan summarizes the key themes of the Situational Analysis Report, provides an assessment of any new parks and recreation infrastructure that may be required over the duration of the plan, and outlines a series of recommendations and associated timelines to be addressed.

The Draft Master Plan is subsequently distributed to key stakeholders and the public at large to obtain feedback on the assumptions and recommendations contained in the report. This part of the process is an important step in ensuring the final Master Plan is community-driven and has addressed all key areas that are important to residents and community stakeholders in recreation and parks services.

Final Master Plan

This final Master Plan is intended to be approved in principle by Council as their future policy and planning document for the next ten years.

Situational Analysis Report Content

- Community Profile
- Community Characteristics
- Demographic Profile
- Population Forecast
- Literature Review - Policy Framework
- A Framework for Recreation in Canada
- Township of Malahide Strategic Plan (2015)
- Service Delivery and Organizations Review (2020)
- Official Plan Review
- Integrated Community Sustainability Plan
- Development Charges Background Study
- Service Delivery Review
- Facility Condition Analysis
- Parks and Recreation Critical Infrastructure
- Township Owned Parks, Open Space, and Trails
- Financial Analysis
- Operating Budget (2017-2020)
- Capital Budget
- Capital Reserves
- Facility Utilization
- Rates and Fees
- Trends
- S.W.O.T. Analysis
- Stakeholder Consultation
- Summary of Findings
- APPENDIX A – ELGIN COUNTY CYCLING MASTER PLAN UPDATE
- APPENDIX B – RATES AND FEES COMPARISON
- APPENDIX C – Township Maps

TOWNSHIP PLANNING HIERARCHY

Where exactly does the Parks and Recreation Master Plan fit within the overall planning framework of the Township?

The Township of Malahide has two overarching long term planning documents which include the Official Plan (review and update in-progress) and the Integrated Community Sustainability Plan. These plans serve longer term planning horizons across the entire municipality and are subject to incremental revisions.

It is imperative that any subsequent service area plans such as the Parks and Recreation Master Plan be either aligned with such plans or in some cases serve to better inform and refine the broader based plans.



The Township's Parks and Recreation Master Plan is presented as a ten-year plan with corresponding recommendations and actions to be addressed over the life of the plan. It recognizes that some of the recommendations could be addressed in a timely manner, whilst other recommendations should be monitored and addressed later. Consideration is also given to recommendations that may include additional financial investment, whereby the municipality may require additional time for planning for such investments. For this reason, the implementation strategy of the master plan recommendations and actions are categorized over short-term (1-3 years), medium term (3-7 years), and longer term (7-10 years).

What is the relationship of the Parks and Recreation Master Plan to the Strategic Plan of future Councils'?

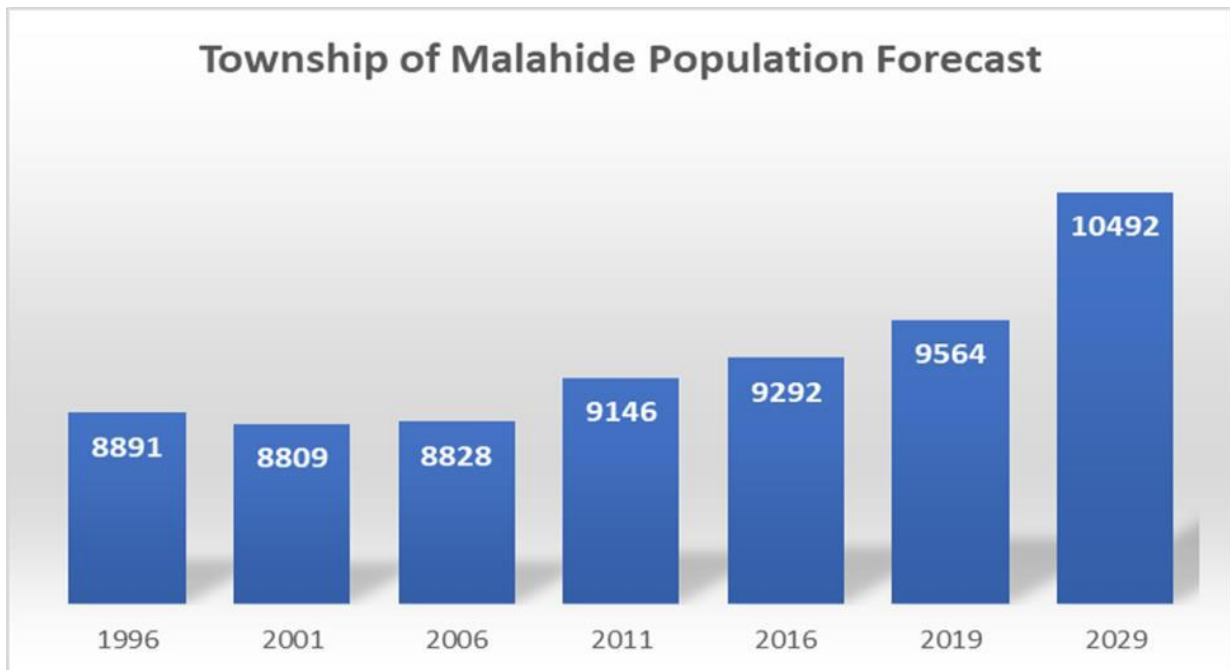
The most recent Strategic Plan was developed and approved in 2015 by the previous Council. This plan recommended that certain activities be completed by the current Council who have gone beyond the life of this Strategic Plan.

The Parks and Recreation Master Plan is an evidenced based plan that is intended to serve the Township over the next ten years. The current Council will be asked to adopt the Parks and Recreation Master Plan "in principle" as a guiding document for future strategic decision making. Staff will bring forward recommendations in one of two ways. Recommendations that don't require additional resourcing or may result in cost savings may be brought forward as a stand-alone item at any given time within the calendar year seeking Council endorsement. In other cases, the recommendations will be presented to Council for approval within an annual operating budget (business plan) and/or in the three-year capital budget. In either case, each individual recommendation in the master plan is subject to distinct Council approval.

Subsequent Council's will have the opportunity to use the master plan, as one of many guiding documents, to establish the strategic plan priorities of the new Council.

POPULATION FORECAST

The growth rate in the Township of Malahide has been relatively stable over the past decades. The most recent census data of 2016 showed a population count of 9,292 representing a 1.6% increase from 2011. As the 2021 census data was not available at the time of preparing this master plan, the population estimates from the Township's 2019 Development Charge Study were used. The Study was completed by Watson & Associates Economists Ltd., who concluded that the Township's population was 9,564 in 2019 and forecasted growth to increase to 10,492 by 2029. Since the Parks and Recreation Master Plan has been developed as a ten-year plan, the recommendations contained herein has anticipated 930 net new residents. The Official Plan review anticipates directing most of this growth to the village of Springfield and will be subject to the expansion of existing water and waste-water servicing.



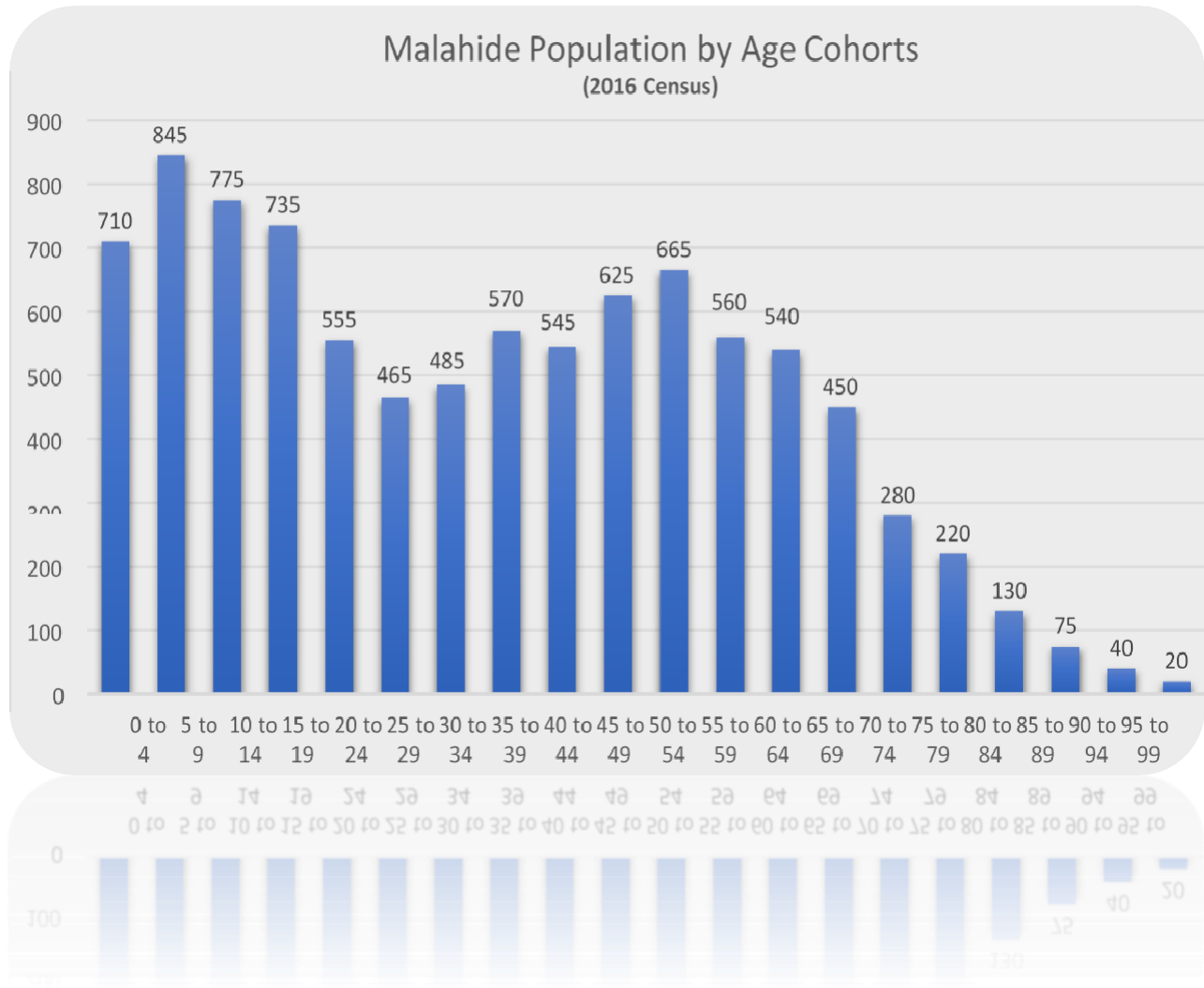
SOURCE: Watson & Associates Economists Ltd., Development Charges Background Study – Township of Malahide, 2019.



POPULATION HIGHLIGHTS



POPULATION AGE DISTRIBUTION



Understanding the Township's growth potential and population characteristics is an important part of formulating recommendations. One can assume that Township's growth projection of 930 net new residents will likely maintain the current population characteristic and age distribution. Assumptions can be made that the Township will continue to have a significant portion of their population that will be under the age of 19 and will continue to place the same demand on both structured and unstructured activities and programs. Similarly, activities favoured by younger families and active adults will continue to increase.

SELECTED TRENDS

Outdoor Activities – Covid-19 has further compounded the growing trend towards outdoor un-structured activities including walking, hiking, running, and cycling.

Fitness and Wellness Programs – Yoga, Tai Chi and general fitness classes promote physical activity and mental health for all ages.

Extreme Sports - Outdoor skate parks, BMX tracks, mountain biking trails, pump tracks all offer low cost, multiple skill levels, un-structured, full-day access to physical activity.

Multi-Use Facilities and Parks – Increase participation rates, promote inter-generational interaction, build's community spirit, and operate more efficiently.

Universal Design – Anticipates independent access for people of all abilities as active participants, and/or attendants to active participants to parks and recreation areas.

Community Trails - Tie neighbourhoods together, link park and recreation opportunities, and serve as active transportation routes.

Pickleball – Rapidly growing indoor and outdoor activities in Canada, particularly among older adults and seniors for it's social and joint-friendly attributes.

Community Hubs – As an extension of multi-use recreation facilities, the extension and inclusion of other complimentary health and social services promote one-stop access.

Partnerships & Collaborations – Will continue to emerge as a preferred and economical way to deliver services, optimize resources, and eliminate duplication.

Nature / Waterfront – Providing access to nature and natural ecosystems in an environmentally sensitive manner offers multiple physical and mental health benefits.

GOALS

The Township should adopt the Vision, Values, Principles, Goals, and Priorities as outlined in the Framework for Recreation in Canada and endorsed by the Province of Ontario.



Canadian Parks and Recreation Association/Interprovincial Sport and Recreation Council (February 2015). *A Framework for Recreation in Canada - 2015 - Pathways to Wellbeing*. Ottawa: Canadian Recreation and Parks Association. 40 pages. www.lin.ca

SUMMARY OF RECOMMENDATIONS

The Situational Analysis identified several “strategic themes” that became evident through the analysis and subsequent findings throughout the report. Those themes were identified as follows.

Stakeholder Relations

Building Community Capacity

Improved & Integrated Marketing

Operational Efficiencies & Policies

Asset Management

Strategic Planning & Investment

Risk Management

Universal Access

The following section will illustrate the various recommendations contained in the Parks and Recreation Master Plan under these strategic themes. There is no implied priority given to the order of the themes or the recommendations themselves. The rationale for the recommendations is provided in the main text of this report. Recommendation priorities will be outlined as part of the Implementation Strategy outlined later in this document.

Stakeholder Relations

- Meet annually with senior officials of the Knights of Columbus, Port Bruce Provincial Park, Town of Aylmer, and Catfish Creek Conservation Authority, Elgin County, YWCA, and School Boards to support on-going sustainability of services provided.
- Ensure public input is a fundamental component to influence future park design and revitalization.

Building Community Capacity

- Continue to seek out, support, and evaluate third party interest in providing critical sport and recreation facilities for Malahide residents.
- Consult residents on a continuous basis to determine emerging interests in programs, events, and services.
- Maintain current grants to community groups process to support group led activities and events.
- Continue to develop and expand joint programming opportunities with the Elgin County Library Branch at MCP.
- Proactively explore third party partnership opportunities with the County of Elgin and other family service organizations to create a County Hub.
- Develop a framework for “support to groups and organizations” that expands the Township’s support to existing community groups.
- Create a dedicated community group website page that assembles resources for community groups to access topical information.
- Continue to negotiate increased community access to existing school gymnasiums for use by community sport groups.
- Work proactively with the Mount Salem Church community to support their efforts in the development and construction of their planned multi-use recreation complex which is to include two gymnasiums.

- Promote and support the benefits of volunteerism in sport and recreation as a key contributor to an active lifestyle and community engagement.
- Consider outdoor skating rinks at MCP and/or SDCH for a potential family winter activity in cooperation with the community.

Improved & Integrated Marketing

- Develop a marketing strategy that includes a platform for all activity types and/or facility types available within the Township to promote “one-stop-shopping” for residents.
- Invest in the use of roadside portable signs at Township properties to promote activities, events, and rentals.
- Feature up to four revenue generating seasonal signature events at Malahide Community Place to bring the community together and showcase the capacity for use of the facility.
- The Township should conduct a rates and fees analysis with “competing” municipalities to ensure they are optimizing their potential yields on an annual basis.

Operational Efficiencies & Policies

- Revise the role, function, workplan and title of the current Community Development Coordinator to “Parks and Facilities Manager”.
- Create a new part-time Community Development Coordinator position to optimize facility use and to support and enhance the Township’s community development responsibilities.
- Review expenditures and revenues in existing cost centre to ensure that all appropriate cost and revenues are aligned to support the KPI reporting structure.
- Determine “rentable hours” framework for each facility type that has associated utilization fees.
- Develop and administer a “customer satisfaction tool” to address KPI requirements and inform on-going operations.
- Revise the fee structure on ball diamond use from a “per-game-fee” to an “hourly fee” to ensure consistency and fairness.

Asset Management

- Explore re-purposing multi-purpose spaces, including the EECC to accommodate purpose specific activities, such as a dedicated fitness/wellness/dance studio.
- The Township should monitor the success of the planned outdoor fitness equipment at CopenhagenPark.
- The Township could consider the existing trail loop at Malahide Community Place as a candidate site for future outdoor fitness equipment.
- Consider a combination tennis and pickleball courts as part of the new residential neighbourhood park.
- Consider the construction of a medium to full-size outdoor multi-purpose court over the next 10 years.
- Monitor demand for skate/cycle park during the next 10 years.

- The Township should plan for a capital contribution to the revitalization/reconstruction of the Aylmer Pool to maintain an adequate supply of outdoor pools in the area.
- The Township should explore options to locate a splashpad and integrated play area at MCP or in the planned new development in Springfield which may require the purchase of additional parkland.
- An additional playground will be required to meet growth related needs, subject to servicing, in the south are of Springfield.
- Monitor dog-owner interest and be prepared to designate an existing and under-utilized township owned lands for consideration of an off-leash dog area.
- Continue to revitalize the waterfront area in a strategic fashion until such time as the recommended site- specific waterfront master plan is considered. (Paved parking, accessible parking spaces, expanded picnic area in green space.)

Strategic Planning & Investment

- The Township should adopt a ten-year capital forecast based on qualified Facility Conditions Assessments for its major facilities.
- Continually assess the EECC partnership provisions to ensure that Township Council is receiving evidenced-based comparative data such as utilization rates and program trending to inform decision making.
- The Knights of Columbus currently provides an adequate supply of soccer fields. The Township should proactively nurture this partnership to ensure financial sustainability, including future financial support of playfield lighting and shade amenities.
- Adopt a provision standard of one playground within 500 metres in urban area of Springfield to guide future development.
- Identify strategic lands to be considered for future acquisition to address the Township's deficiency in parkland and open space.
- Employ various strategies to acquire strategic parkland, open spaces, and trail linkages over time.
- Define the future role of the waterfront.
- Contract a landscape architect to develop park revitalization plans for South Dorchester Open Space, and Malahide Community Place to guide future phased enhancements.
- Target 2.2 hectares of parkland for the future phase of development in Springfield.

Risk Management

- Conduct a Lifesaving Society Ontario Comprehensive Safety Audit for the waterfront area.
- Commission a site-specific master plan in cooperation with the County of Elgin and the Province of Ontario for the waterfront area to address vehicular, cycling, and pedestrian interface and user amenities.
- Continue to work with the County of Elgin to support Cycling Master Plan recommendations to facilitate increased and safe cycling throughout the Township.

- Assess the need for a separate turning lane to improve access and exists from the Knights of Columbus Soccer facility.

Universal Access

- Future revitalization of playgrounds should embrace a universal design theme that anticipates users and caregivers with mobility challenges from the point of park entry.
- Design the entry point at the South Dorchester Open Space to create safe access.
- The Township should extend the MCP asphalt trail along the viewing areas of all ballfields and pavilion and link back to designated accessible parking areas in the existing asphalt parking lot.



Image of "Community Caterpillar" at Cenotaph Park.

COMMUNITY CONSULTATION

One of the foundational principles of a meaningful master plan is the extent to which it reflects the needs of its residents. The consultation program for the Township of Malahide was developed purposefully. It included a mix of strategies to generate a broad base of input. This mix included personal interviews, on-line focus groups, key informants, “pop-up” consultations, and on-line participant surveys.

INTERVIEWS

- 4 Interviews were conducted with members of Council.

FOCUS GROUPS

- 12 Focus Groups Conducted with a total of 50 participants.

PARTICIPANT SURVEYS

- 75 residents responded to the online survey.

POP UP CONSULTATION

- 20 Motorcycle Riders visiting Port Bruce on a Port Tour.

KEY INFORMANTS

- 7 Interviews with sport leaders representing 1,000 participants.



SURVEY HIGHLIGHTS

90 % OF RESPONDENTS WERE ADULTS AGED 25-64 YEARS.

80 % OF RESPONDENTS BELIEVE THE TOWNSHIP SHOULD DELIVER MORE PROGRAMS AND SERVICES BEYOND WHAT GROUPS ARE CURRENTLY OFFERING.

84 % OF RESPONDENTS RATE RECREATION FACILITIES AS BEING VERY IMPORTANT TO EXTREMELY IMPORTANT TO THEIR FAMILY.

45 % OF RESPONDENTS ARE SATISFIED OR VERY SATISFIED WITH THE RECREATION AND PROGRAMS OFFERED BY THE TOWNSHIP.

76 % OF RESPONDENTS RATE PARKS AS BEING VERY IMPORTANT TO EXTREMELY IMPORTANT TO THEIR FAMILY.

58 % OF RESPONDENTS ARE SATISFIED OR VERY SATISFIED WITH THE PARKS OFFERED BY THE TOWNSHIP.

92 % OF RESPONDENTS TRAVEL TO ANOTHER MUNICIPALITY FOR BETTER AMENITIES WHILE 67 % TRAVEL BECAUSE THE FACILITIES ARE NOT AVAILABLE IN MALAHIDE.

66 % OF RESPONDENTS TRAVEL 30 MINUTES OR MORE FOR PARKS AND RECREATION PROGRAMS AND SERVICES.

72 % OF RESPONDENTS RELY ON SOCIAL MEDIA TO RECEIVE INFORMATION ABOUT PROGRAMS AND SERVICES OFFERED BY THE TOWNSHIP.

76% OF RESPONDENTS USE THE BEACH AREA AT PORT BRUCE MAKING IT THE MOST POPULAR AMENITY AT THE WATERFRONT.

- Refer to Schedule B for complete survey results.

RECOMMENDATIONS AND SUPPORTING RATIONALE

INTRODUCTION

This section of the report will offer the rationale associated with the various recommendations summarized earlier. The summary of recommendations previously presented were identified under the “strategic themes” that were introduced in the Situational Analysis Report. This section will present the recommendation under the following headings.

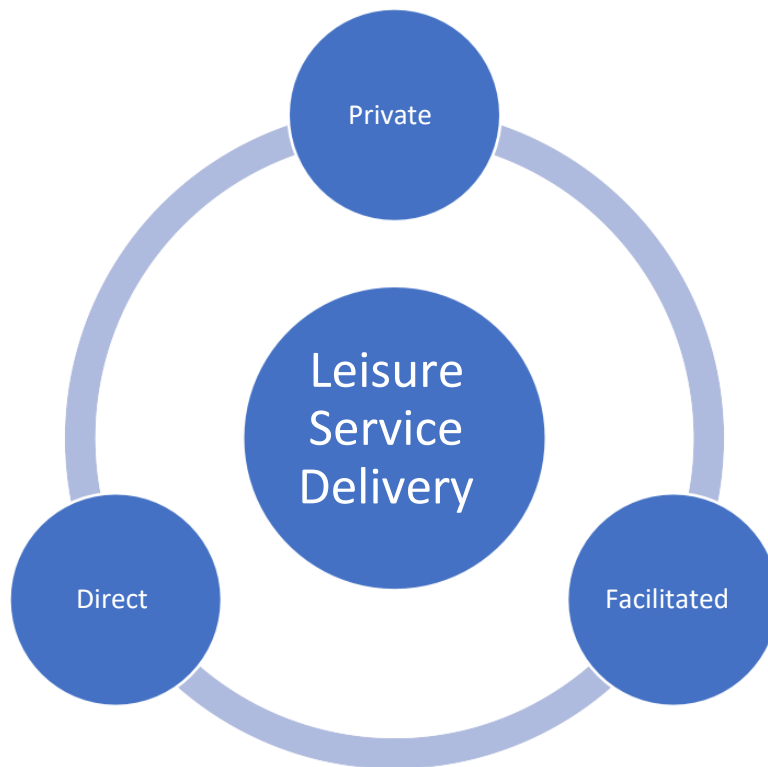
- TOWNSHIP ROLE IN RECREATION SERVICE DELIVERY
- COMMUNITY DEVELOPMENT
- IMPROVED & INTEGRATED MARKETING
- OPERATIONAL EFFICIENCIES
- INDOOR FACILITIES
- OUTDOOR FACILITIES
- PARKS, OPEN SPACE, AND TRAILS
- WATERFRONT

Each recommendation or in some cases statement is color coded to assist the reader in determining the relative status of the statement/recommendation. Statements in green signify that no further action or amenity is required, recommendations in yellow represent those areas that need to be monitored for potential action, and those recommendations in red illustrate those recommendations that require implementation.



LEISURE SERVICE DELIVERY – A Shared Responsibility.

The Township has embraced the historic leisure services delivery model in Ontario. This model has traditionally included three key pillars which include (i) privatization of leisure services, (ii) facilitated services delivery, (iii) direct service delivery.



The model is premised on the notion that the responsibility for leisure services in a community is a shared responsibility. It also assumes that the municipality should play a leadership role in the overall planning and facilitation of leisure services. This role includes encouraging the private sector, the public sector, local groups, and community organizations to contribute to the provision of sport and recreation activities while mitigating duplication of services.

The Township has been successful in encouraging third parties to provide for many facilities that are typically operated by a municipality. These include (i) the East Elgin Community Complex, (ii) the outdoor soccer complex owned and operated by the Knights of Columbus, (iii) the Aylmer outdoor pool, (iv) Port Bruce extended public beach access, (v) Catfish Creek Conservation Authority nature trails, (vi) Elgin County Library Branch, and (vii) YWCA.

This approach has led to significant capital and operating costs savings for the municipality for decades. It is incumbent that the Township invest sufficient effort in maintaining these critical relationships.

Instituting a systemic meeting protocol to identify issues and develop strategic solutions with such major service provider should be a priority. Financial implications should be identified proactively through regular meetings in a manner that can be integrated into the Townships long-term capital forecast.

Meet annually with senior officials of the Knights of Columbus, Port Bruce Provincial Park, Town of Aylmer, and Catfish Creek Conservation Authority, Elgin County, YWCA, and School Boards to support on-going sustainability of services provided.

The Church Community in Mount Salem is currently planning for the construction of a Multi-Use Indoor Recreation Complex (MURC) that would comprise a field house for indoor soccer and other field sports, and two full sized gymnasiums. This facility would continue to serve the current and future needs of Malahide residents for decades to come. Given the substantial benefit this indoor MURC facility has to offer residents, the Township should support the development and construction process as a priority. The Township would benefit three-fold including (i) capital cost avoidance, (ii) operating costs and management avoidance, (iii) service delivery avoidance for a variety of indoor field and gym sports for decades.

Continue to seek out, support, and evaluate third party interest in providing critical sport and recreation facilities for Malahide residents.



Calton Wetland Complex – Catfish Creek Conservation Authority

TOWNSHIP ROLE IN RECREATION SERVICE DELIVERY

The Service Delivery and Organization Review completed in 2020 outlined a preference for the Township to continue to support and facilitate community groups and organizations to provide recreation activities. Specifically, there was little support expressed to have the Township play a role in direct delivery of recreation programs and activities.

Most municipalities use a combination of program delivery which are based on the three pillars expressed earlier. They use a combination of private, facilitated, and direct delivery strategies to offer a full suite of recreation activities and programs. Adopting a purely “community development” approach has distinct resourcing implications that the Township is not fully realizing.

The Service Delivery and Organization Review findings identified this very shortfall when it was recognized that the current “Community Services Coordinator” role was more appropriately serving the role of “Facilities Manager”. The report also identified the importance of the Community Service Coordinator in supporting and developing community groups, thereby mitigating the risk of program discontinuation.

The current “Community Services Coordinator” has been doing a formidable job at supporting existing groups, however the operational demands of parks and facilities operations and management dominates his ability to effectively perform both roles as they should be executed. There are sufficient additional demands that will be placed on the parks and facilities management role to justify a distinct Parks and Facilities Manager.

Revise the role, function, workplan, and title of the current Community Development Coordinator to “Parks and Facilities Manager”.

A dedicated Parks and Facilities Manager will allow this role to focus entirely on the key recommendations associated with Asset Management, Policy, Operational Efficiencies, Strategic Planning and Investment, Waterfront, and Risk Management. The complete summary of recommendations applied to this new role is detailed in the Parks and Recreation Master Plan – Implementation Strategy.

Given the Township’s desire to maintain its current community development approach, it is recommended that they invest in dedicated resources committed to supporting and growing the Township’s capacity to offer needed programs and activities.

There are specific and proven benefits associated with a community development approach, there are equally important responsibilities and risks. The Service Delivery and Organizational Review identified the most significant risk to this approach. If any group or organization involved in providing key recreation activities can no longer sustain themselves, the responsibility will default to the municipality.

Maintain current grants to community groups process to support group led activities and events.

Providing supports and resources to existing organizations is a critical responsibility. Considering the current under-utilization of the South Dorchester Community Hall, and the Malahide Community Place for recreation activities, the Township needs to develop its effort to attract increased programming from third parties. Ultimately the Township needs to develop a proactive strategy to recruit service providers and develop a user-friendly framework to support groups and third parties on a continuous basis. Understanding resident needs is an equally important role that the municipality should assume leadership for. Residents did express some concerns over the lack of proactive engagement activities from the Township. Staff should create opportunities and avenues for residents to continuously express their needs and interest.

Proactively promote and recruit program providers to operate recreation and leisure programs at SDCH and/or MCP - Specifically target preschool, youth, and older adult programs and activities.

Consult residents on a continuous basis to determine emerging interests in programs, events, and services.

The Township already enjoys a solid working relationship with the County of Elgin with the provision of library services at Malahide Community Place. There is opportunity to expand joint programming between the library and potential third-party service providers. Creating parallel tot literacy programs whilst parents attend a wellness class at MCP provides for inviting family outing. Story boards along the MCP trail can offer a great opportunity for integrating physical activity and literacy.



Continue to develop and expand joint programming opportunities with the Elgin County Library Branch at MCP.

Sample "Story Walk" partnership with Burlington Library and Parks and Recreation to promote trails and literacy.

Many municipalities are exploring the development of community hubs. The community hub concept goes beyond the notion of a multi-use recreation facility. It builds on the benefit that “one-stop-shopping” multi-use recreation experience provides; and extends the scope of services beyond sport and recreation. Given the existing relationship with the County of Elgin, the Township should explore further County services for seniors, employment services, social services, early years, and community policing that could all have a strategic presence at Malahide Community Place. The Township should not limit its outreach as there are many established service providers such as the YMCA/YWCA that can also supplement a community hub.

Proactively explore third party partnership opportunities with the County of Elgin and other family service organizations to create a County Hub.



Image of partnership potential in bringing community and business together for a great cause.

COMMUNITY DEVELOPMENT

To meet the community needs for recreation activities and programs through a community development model, the Township needs to employ several strategies to create a welcoming and supportive model for third party service providers.

Develop a framework for “support to groups and organizations” that expands the Township’s support to existing community groups.

When introducing new programs and activities, one of the leadership roles that municipalities play is to offer it directly. In so doing they accept a greater risk of potentially subsidizing a new program to determine if there is sufficient interest in the community to ultimately sustain the activity. Municipalities will use their existing promotional resources, human resources support to recruit staff, free use of facility space, and use of existing cash handling system to handle registration income. Once it’s determined that there is sufficient interest to sustain a new activity, program revenues are then able to offset staff wages, facility rental fees, and contributions to overhead over time. If there is a lack of interest the municipality accepts the trial investment as a planned risk. In a community development model, the support framework should be expanded to encourage support for new programs and activities. The Town currently has a fee waiver or discount for community organizations which existing groups confirm is critical to their success. In its efforts to encourage new programs and activities that Township could also consider subsidies or waivers of fees for advertising a new program, facility rentals, website promotion, and social media promotion. In recommending this expanded framework, we further suggest that there is a transparent reporting requirement from the service provider as well as time limitations to the support of waivers and discounts. The goal is to have programs that are self sustaining and contribute on-going rental revenues once established.

Self-serve and on-line support to Groups

Optimizing limited Township resources is an underlying goal of this master plan. We know that each community group, organization, or potential service provider is unique. Their common interest is “what”, “where”, and “when” to get information from the Township. The most user-friendly and scalable strategy to support groups is to create a one-stop website location that contains any/all information that groups need or can benefit from.

Create a dedicated community group website page that assembles resources for community groups to access topical information.

Sample Web Page Content

MAYORS MESSAGE TO GROUPS

FORMS

- Facility Rental Request
- Special Event Request
- Grant to Groups
- Special Occasion Permit
- Road Closure Application
- Health Department – Food Vending
- License Application
- Portable Sign Application
- Advertising Request
- Insurance

POLICIES

- Grants to Groups Policy
- Facility Use Policy
- Municipal Alcohol Policy
- Special Events Policy
- Portable Sign Policy
- Rates and Fees Schedule
- Insurance

VOLUNTEER RESOURCES

- Volunteer Canada
- Volunteering in Ontario | Ontario.ca
- Employment & Volunteering - Elgin County
- [HIGH FIVE - The Best Way to Play](#)

FUNDING RESOURCES

- Homepage | Ontario Trillium Foundation (otf.ca)
- Funding Programs | Ontario Ministry of Tourism, Culture and Sport (gov.on.ca)
- Home | Jumpstart (canadiantire.ca)
- KidSport Canada | So all kids can play

OTHER RESOURCES

- Staff and Volunteer Training Manuals
- Promotion and Advertising Resources
- Social Media and Digital Channels
- Marketing Not-For-Profit Organizations

IMPROVED & INTEGRATED MARKETING

A municipality serving a large geographical area that includes many providers of services, people may not be fully aware of who does what. This is especially true for new residents who often rely on word-of-mouth to know what is available to them. As part of the Township's leadership responsibility, it is incumbent on them to inform residents on what parks and recreation resources are available throughout the Township and who provides them. This is especially important given the Township's community development role.

People tend to look for activities or amenities by general area. Trail users for example will look for what trail options are available to them, while people looking for playfields will want to know which playfields are available to them. Since the Township works with a variety of organizations who provide different forms of recreation infrastructure, it is important to share information to residents by category, regardless of which organization provides the infrastructure.

The Township should expand its marketing of recreation and parks infrastructure by marketing and promoting amenities "by type" that are available in Malahide. The following areas at minimum should be promoted in an integrated fashion on the Township's website and in marketing materials:

- Walking Trails
- Cycling Routes
- Parks and Open Spaces
- Playfields
- Facilities
- Waterfront
- Activities
- Programs
- Social Events

Develop a marketing strategy that includes a platform for all activity types and/or facility types available within the Township to promote "one-stop-shopping" for residents.

Invest in the use of roadside portable signs at Township properties to promote activities, events, and rentals.

The Township should invest in establishing up to four signature events at Malahide Community Place as a means of bringing the community together and promoting how the facility can be used. The events should showcase different ways that the facility can be used. An event that brings together different caterers, decorators, cake and pastry makers, party rentals, balloon specialists, wineries, and the like will serve to further promote weddings, banquets, and special occasions. An event that brings together various summer camp and summer program providers together in the spring will provide an opportunity for service providers to promote their services and offers one-stop-shopping for young families of Malahide.

A similar event can be featured in late summer that draws program providers offering fall/winter/spring activities for people of all ages.

Feature up to four revenue generating seasonal signature events at Malahide Community Place to bring the community together and showcase the capacity for use of the facility.

The Township could also consider using Malahide Community Place to host a weekly farmers market during the prime growing season that features Mennonite and Amish vendors to promote greater connectivity.



OPERATIONAL EFFICIENCIES

The Service Delivery and Organizational Review identified Key Performance Indicators (KPI's) for all areas of the Township. These KPI's will serve to better inform Council as to current performance and may lead to introducing new performance targets as necessary. The KPI's for Parks and Recreation Services include the following quantitative and qualitative measures.

OUTPUTS	EFFICIENCY	EFFECTIVENESS
Facilities # Of Rentable Hrs/facility # Of Maintenance Hrs/Facility	Revenue/Hour/Facility Cost/Hour/Facility	% Facility Utilization % Expenditure Recovery User Satisfaction
Sport Fields # Of Rentable Hrs/Field # Of Maintenance Hrs/Field	Revenue/Hour/Field Cost/Hour/Field	% Field Utilization % Expenditure Recovery User Satisfaction
Parks Hectares of Parks # Of Rentable Hrs/Amenity	Cost of Maintenance/Ha. Revenue/per amenity	User Satisfaction % Facility Utilization
Trails # Klms of Trail	Cost per Klm. of Trail	Trail Use by # User Satisfaction

There are distinct operational changes that are required to effectively support this KPI model. The Townships current operating budget structure is well positioned to support this KPI model as the current cost centres are specific to each area of operations, except for trails. That is to say that the cost of trails operations is integrated into the overall parks' operations budget. To support the KPI structure staff will need to allocate costs associated with trail operations and maintenance separately. This could be done as a separate costs centre or line items within the existing parks budget. Staff should look at the current expenses/revenues allocated within each of the costs centres to determine that all costs and revenues that allocated are aligned to accurately inform true hourly expenditures.

Review expenditures and revenues in existing cost centre to ensure that all appropriate cost and revenues are aligned to support the KPI reporting structure.

Rentable hours should be established for each rentable facility. Each asset will have unique "rentable hours". Ballfields rentable hours generally include weeknights from 6:00 – 11:00pm for lit fields, and weekends from 8:00 am to 11:00 pm on weekends – during the prime ball season. Malahide Community Place and South Dorchester Community Hall's rentable hours will be much greater as they can accommodate daytime uses and operate year-round. The Township will be required to establish its rentable hours by facility type to support the KPI framework.

Determine “rentable hours” framework for each facility type that has associated utilization fees.

Most rates are already established on an hourly basis except for ballfields which are currently assessed as a “per game” rate. A recommendation to transition to an hourly rate for ballfields has been identified as a separate recommendation later in this report in support of this KPI framework and fairness.

Determining satisfaction rates is a qualitative measure. To accurately report satisfaction levels as part of the KPI framework, staff will need to develop a customer satisfaction tool that is tailored to each facility asset that is rented. The survey toll should be easy to complete and offer both importance and satisfaction level numerical scales. Additionally, all aspects of the rental experience should be assessed including facility availability, facility quality, ease of rental, staff support, cleanliness, and other attributes important to the customer experience.

Develop and administer a “customer satisfaction tool” to address KPI requirements and inform on-going operations.

Residents in Malahide are familiar with travelling to Aylmer, St-Thomas, Tillsonburg, and London to access recreation and park amenities and programs. While there are several factors that residents will use to rent a given facility, price is always a factor. The most significant revenue producing amenities the Township has includes the EECC, South Dorchester Community Hall, Malahide Community Place multi-purpose rooms/halls, and the MHC ball diamonds. It is incumbent that the Township uses a balanced approach to establishing its annual rates. This balance includes the desire to increase revenues to offset expenditures, while ensuring that such rates don’t serve as a barrier for people interested in renting facilities. The Township should continually monitor its rates and fees with “competing” municipalities to ensure they are optimizing their potential yields.

The Township should conduct a rates and fees analysis with “competing” municipalities to ensure they are optimizing their potential yields on an annual basis.

To promote the use of facilities during non-prime-time hours the Township should also consider introducing discounted rates to incent interest and utilization.

The South Dorchester Community Hall and the Malahide Community Place are relatively new and are very well maintained. The current capital reserve contributions to these facilities have accommodated the required minor capital revitalization to maintain their condition. It is anticipated that by the end of this ten-year plan, these two facilities will require more significant capital repairs with major mechanicals, roofing, and asphalt resurfacing likely needing to be addressed. The current four-year

capital plan has provided a sufficient window to anticipate required minor capital repairs and replacement. To better plan for future major capital repairs and replacement, the Township should adopt a ten-year capital budget and forecast so that the Treasurer and Council can phase-in increased contributions to the respective capital reserves. Commissioning Facility Conditions Assessments for a ten-year lifespan by third-party professionals will serve the Township's capital planning well into the future.

The Township should adopt a ten-year capital forecast based on qualified Facility Conditions Assessments for its major facilities.

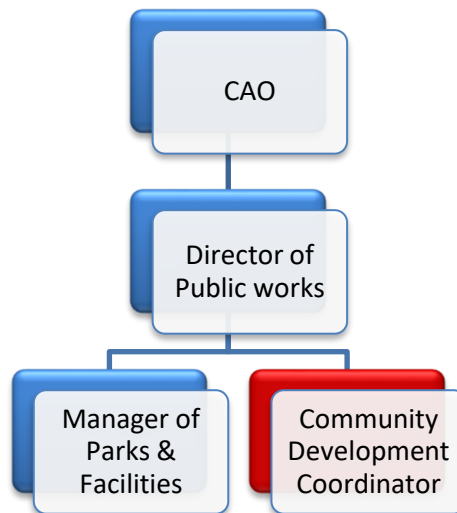


Image of South Dorchester Community Hall.

The introduction of a part-time “Community Development Coordinator” is acknowledged as a key recommendation to address the optimization of the under-utilized facilities, and the Township’s role in developing and enhancing its many new community development objectives. This role is also critical in addressing the various recommendations around Stakeholder Relations, Improved and Integrated Marketing, and Building Community Capacity. Investing in this role on a part-time basis will pay dividends with regard to stakeholder sustainability and increased revenues through enhanced rentals and other revenue development opportunities. The complete summary of recommendations applied to this new role is detailed in the Parks and Recreation Master Plan – Implementation Strategy.

Create a new part-time Community Development Coordinator position to optimize facility use, and support and enhance the Township’s community development responsibilities.

Proposed Reporting Relationship



The Part-Time Community Development Coordinator should work very closely with the newly revised Parks and Facilities Manager position. Since the focus of the Community Development Coordinator is to optimize facility utilization and grow the types of activities and events to be provided at Malahide Community Place and South Dorchester Community Hall, there needs to be an on-going relationship with facility operations and maintenance. The reporting relationship proposed above is to illustrate that these positions should be aligned under the same department. It is assumed that the CAO may re-structure departments from time to time and recognize that these two positions may report to a director from a different or new department in the future.

INDOOR FACILITIES

Arenas

The Township has a financial partnership with the Town of Aylmer for the operation and management of the East Elgin Community Complex. The agreement requires the Township to contribute 50% of the net annual operating expenditures, as well as contributions to capital. The municipal provision standard is one ice pad for every 400 registered youth skaters. According to the Aylmer Minor Hockey Association and the Figure Skating Club, participation numbers are being maintained and their ice needs are being adequately served.

The General Manager of the EECC has also confirmed that there is sufficient ice available to accommodate current needs and they have not had to modify or compress ice scheduling. This confirms that the Township provides for an adequate supply of ice pads through its partnership with the Town of Aylmer and the East Elgin Community Complex.

The Township provides for an adequate supply of ice pads through its partnership with the Town of Aylmer and the East Elgin Community Complex.

The current partnership framework is largely scoped to governance and financial contributions by the Township. Specifically, the Council's of Malahide and Aylmer serve as the governing body responsible for managing the partnership framework. As noted above the Township of Malahide is also responsible for covering 50% of the annual operating costs as presented by the General Manager of the East Elgin Community Complex, who is also the Director of Recreation for the Town of Aylmer.

The management, operations, and marketing of the EECC is delegated to Town of Aylmer staff. There is no formal relationship between recreation staff from the Township and the management staff of the EECC. EECC staff were unable to provide any structured facility utilization data and/or program trending for the past three years as their facility booking was administered manually. Staff indicated that they plan to introduce facility booking software to facilitate reporting in the future. In the absence of clear and comparative data, it is difficult to assess operating performance year-over-year. The absence of a formal relationship among Town and Township recreation staff, the Township is at a clear disadvantage for determining where future opportunities and synergies might exist.

Continually assess the EECC partnership provisions to ensure that Township Council is receiving evidenced-based comparative data such as utilization rates and program trending to inform decision making.

Multi-Purpose Space

The Township has multi-purpose space throughout its geographical area. There is multi-purpose space at South Dorchester Community Hall, and up to six different room size configurations at Malahide Community Place, and an additional six different room combinations at the East Elgin Community Complex.

Based on current utilization rates of the multi-purpose space the Township is in a surplus supply position. There will not be a need for additional indoor multi-purpose space over the next ten years.

The Township has a surplus of multi-purpose space and will not require additional multi-purpose space in the next ten years.



Image of Malahide Hide Community Place with staff and consultant.

Among the Township's multi-purpose space including EECC, there is a surplus of space to accommodate social gatherings, weddings, and banquets. Through their partnership interest in the EECC, the Township should consider re-purposing some or all the multi-purpose space at EECC to accommodate distinct activities which would include installing lines for pickleball, shuffleboard, and other indoor activities that could be effectively accommodated in this space. There would be a conscious decision to make these spaces less attractive to higher-end social gatherings that might be accommodated currently. In the interest of inter-municipal cooperation, such events could be referred to Malahide Community Place.

Explore re-purposing multi-purpose spaces, including EECC to accommodate purpose specific activities.

Gymnasiums

The Township does not have a municipally owned gymnasium. There is an expressed need for an indoor gymnasium and indoor sport training space to better accommodate the needs of youth sports. The Township does not have a High School where many smaller municipalities rely on to accommodate indoor sport needs.

In the interim and given the current role of facilitated service delivery, the Township should continue to support community access to existing elementary school gymnasiums for use by community sport groups.

Continue to negotiate increased community access to existing school gymnasiums for use by community sport groups.

As identified previously, the Mount Salem Church community is at the conceptual and feasibility stage of a multi-use community centre that anticipates two full-sized gymnasiums and a field house with artificial turf. The Township should work proactively with the Salem Church community to support their efforts in the development and construction of their planned multi-use recreation complex which is to include two gymnasiums.

Work proactively with the Mount Salem Church community to support their efforts in the development and construction of their planned multi-use recreation complex which is to include two gymnasiums.

This could include developing a rental agreement for Township use which would contribute to their operating model. Should this facility not come to fruition as planned, the Township should proactively work with other organizations that would see the construction of indoor sports and full-sized gymnasiums space.



Indoor Aquatic Facilities

The Township does not own or operate an indoor pool. Aquatic programs are offered at the Terrace Lodge Pool, the Aylmer Police College, and surrounding municipalities. The Township should continue to work in partnership with current providers to offer access to swimming lessons, aquatic exercise, and recreation. There was no expressed need for an indoor aquatic facility through the consultation process and limited interest in the on-line survey.

An indoor pool is not recommended at this time.

OUTDOOR FACILITIES

Ball Diamonds

The Township has 2 senior lit ball fields and a junior ball field located at Malahide Community Place. A municipal benchmark for planning purposes is one ball field for every 90-100 registered minor players. The lit fields in baseball serve to double the capacity of a single unlit field, therefore providing the unit equivalent (UE) of four senior fields and one junior field (4.5 fields). The 2019 player registration was 234 players and participation rates are on a decline year over year. Approximately 60% of participants in the competitive program are Malahide residents (140). Participants in the development programs all come from either Malahide or Aylmer.

The Township has a sufficient supply of ball fields to accommodate up to 171 new players which will readily accommodate new growth projections over the next 10 years.

The Township has an adequate supply of ball fields to accommodate new growth over the next 10 years

The Township fee schedule for ball diamonds is structured on a “fee-per-game” model. Considering that the duration of games is different depending on the level of play, the current model should be revised to an “hourly fee” structure to be fair and consistent. The hourly fee structure would be consistent with Key Performance Indicator (KPI) framework that was recommended in the Service Delivery and Organizational Review and further supported in a proceeding recommendation in this report.

Revise the fee structure on ball diamond use from a “per-game-fee” to an “hourly fee” to ensure consistency and fairness.

Soccer Fields

The Township relies on a private-public partnership between the Knights of Columbus and the East Elgin Soccer Association for the provision of community soccer. The Knights of Columbus (K of C) own and operate 4 full sized senior irrigated soccer fields. The fields can be configured to accommodate 10 medium sized fields or 14 small fields. A municipal benchmark for planning purposes is one soccer field for every 80 registered players.

The EESA is an independent co-ed house league soccer program with approximately 800 participants ranging from preschool to adults. Participation rates vary year over year with a high of 950 participants. Total participants for 2019 was in a slight decline at 800 participants. Township of Malahide residents make up between 35-40% of participants (280 – 320) with even representation between females and males. Based on current provision standards, the Township would otherwise need to provide a minimum of one senior lit soccer field and two medium sized unlit fields.

This partnership results in a capital cost avoidance of over one million dollars excluding land costs, and annual operating costs of approximately \$109,737 (based on 2020 parks maintenance costs of \$14,910 per hectare).

The Knights of Columbus currently provides an adequate supply of soccer fields. The Township should proactively nurture this partnership to ensure financial sustainability, including future financial support of playfield lighting and shade amenities.

Should participation rates increase un-expectedly over the next ten years, the Township in cooperation with the Town of Aylmer should consider capital contributions for lighting which would increase capacity by half a playfield per lit facility. The East Elgin Soccer Association did express concerns around congestion and road safety during gameturn-over times whereby many vehicles are exiting and accessing the entrance way. There is currently no dedicated turning lane which causes safety concerns at these peak times.

Assess the need for a separate turning lane to improve access and exists from the Knights of Columbus Soccer facility.

There is an identified concern about succession of new member to the EESA board of directors and volunteers that is critical to the future sustainability of the soccer program.

Promote and support the benefits of volunteerism in sport and recreation as a key contributor to an active lifestyle and community engagement.

Playgrounds

The Township has five playgrounds distributed geographically. An accessible playground in Wonnacott Park, one in Lyons Park, and three in Springfield located in Tracey Street Park, Mill Street Park, and Malahide Community Place. The municipal standard for the provision of playgrounds is one playground within 500 meters in residential areas. Schedule A in this report illustrates the current supply of playgrounds in Springfield with 500 metre catchment lines showing an adequate supply of playgrounds based on this standard.

Adopt a provision standard of one playground within 500 metres in urban area of Springfield to guide future development.

The Township has an adequate supply of playgrounds

An additional playground will be required to meet growth related needs, subject to servicing, in the south area of Springfield

The Township playgrounds are in generally good repair. The Township should ensure that their playgrounds are maintained to CAN/CSA Z614:20 standards. The revitalization of existing playgrounds should embrace universal design standards that anticipate walkers, strollers, wagons, bicycles, in addition to wheelchair access. Consideration needs to be given to the user of the playground as well as the persons supervising the user (parents, grandparents, support workers) who may also have mobility challenges. The revitalization of future playgrounds should embrace a universal design approach from the entrance of the park or parking lot where applicable.

Future revitalization of playgrounds should embrace a universal design theme that anticipates users and caregivers with mobility challenges from the point of park entry.

Outdoor Fitness

There is no established municipal standard for outdoor fitness stations and is usually based on resident interest. The Township is planning its first location for outdoor fitness stations at Copenhagen Park in 2021. The Township should monitor the use of the outdoor fitness amenities at Copenhagen Park and use this site as a barometer for future sites.

The Township should monitor the success of the planned outdoor fitness equipment at Copenhagen Park.

Future outdoor fitness sites could be considered along the existing trail at Malahide Community Place which would assist in animating this trail loop.

The Township could consider the existing trail loop at Malahide Community Place as a candidate site for future outdoor fitness equipment.

Tennis and Pickleball

The Township does not provide any tennis courts or pickleball courts. The municipal standard for the provision of tennis courts is 1:5000 population or 1 court for every 75-100 frequent users. The popularity of pickleball is increasing significantly in Ontario municipalities with the initial demand generated by snowbirds. Most municipalities have used existing tennis courts to accommodate play for emerging pickleball interest. Some municipalities are investing in dedicated pickleball facilities to meet demand for all age groups. There are 2 outdoor pickleball courts at the Port Bruce Provincial Park. The Township should plan for the inclusion of a combination outdoor tennis and pickleball courts, particularly considering future development.

Consider a combination tennis and pickleball courts as part of the new residential neighbourhood park.

Basketball and Multi-Purpose Courts

The Township has one basic multi-purpose pad with a single basketball standard. The pad was recently installed at Mill Street Park. The municipal standard is one multi-purpose court for every five thousand residents. This recent installation provided a minimum provision standard for the Township. The Township's 2019 Development Charges background study estimated the Township's population at 9,564 and will bridge the ten thousand population in the life of this plan. The Township will need to consider an additional medium to full-size multi-purpose pad in the next ten years.

Consider the construction of a medium to full-size outdoor multi-purpose court over the next 10 years.

Action Sport Parks

The Township constructed its first pump-track in 2021 providing an adequate supply of pump-tracks over the next ten years. The rationale for the pump-track (as opposed to a skate/cycle park) was based on the fact that there was an existing skate park in Aylmer. The introduction of a pump-track in Springfield would serve to expand options for youth and young adults. The Township should continue to monitor the need for a skate/cycle park over the life of this plan.

Monitor demand for skate/cycle park during the next 10 years.

Outdoor Pools

The Township does not have an outdoor public pool and relies on the outdoor pool in Aylmer to satisfy local needs. There was no distinct need expressed for an additional outdoor pool during the community consultation process. There was however a concern expressed over the aging Aylmer pool. The Township should plan for capital contribution to the revitalization/reconstruction of the Aylmer Pool in the next ten years.

The Township should plan for a capital contribution to the revitalization/reconstruction of the Aylmer Pool to maintain an adequate supply of outdoor pools in the area.

Splashpads

The Township does have a single spray feature in Wonnacott Park that is well utilized but offers limited play value. The opportunity to expand into a more fulsome splashpad is constrained by the site playground and pavilion. The Township is otherwise deficient, as there should be at least one splashpad in Springfield. The Township should assess whether MCP has the capacity to accommodate a splashpad.

If not, consideration should be given to acquiring additional lands adjacent to MCP, or to acquire sufficient parkland in the planned new development in Springfield to accommodate a splashpad among other required amenities.

The Township should explore options to locate a splashpad and integrated play area at MCP or in the planned new development in Springfield which may require the purchase of additional parkland.

Off-Leash Dog Parks

The Township does not have a dedicated off-leash dog park. There is no distinct standard for the provision of such parks and are often driven by dog-owner interest/demand. The Township should monitor dog-owner interest and be prepared to designate an existing and under-utilized township owned lands for consideration.

Monitor dog-owner interest and be prepared to designate an existing and under-utilized Township owned lands for consideration of an off-leash dog area.

Outdoor Skating Rinks

Residents identified a lack of outdoor winter activities and amenities to access. While weather dependent, the Township should consider the installation of outdoor skating rinks as a low-cost option. Preference should be given to park and open space areas that have a water supply, table lands, and plowed parking areas. Many communities attempt to provide at least one location that is maintained by staff, and in turn encourage other opportunities only when supported by a resident group to take care of flooding and winter control.

Consider outdoor skating rinks at MCP and/or SDCH for a potential family winter activity in cooperation with the community.



Images of themed splash pad with multi-aged features.

PARKS, OPEN SPACE, AND TRAILS

Township of Malahide – Park Inventory

	PARKS SIZE		LOCATION
	Hectares	Acres	
COMMUNITY PARKS			
Malahide Community Place	3.90	9.64	Springfield
Wonnacott Park	0.36	0.89	Port Bruce
SDCH – Green Space	1.60	3.95	Lyons
NEIGHBOURHOOD PARKS			
Cenotaph/Memorial Park	0.20	0.49	Springfield
Tracey Street Park	0.26	0.64	Springfield
Mill Street Park	0.13	0.32	Springfield
Copenhagen Park	0.91	2.25	Wales Sub-Division
TOTAL	7.36	18.18	

Parks and Open Space

The Township does not currently have a parkland provision standard. Its current ratio is .77 hectares per thousand based on the 2019 population estimate in the Township’s Development Charges Background Study of 9,564. Typical targets for smaller municipalities range between 2.2 to 3 hectares per thousand population. At first glance, the Township has a parkland deficit of 13.6 hectares assuming the lower end of the standard range.

The Knights of Columbus soccer fields have negated the need for 5.3 hectares of parkland. Once these lands are factored in the Township ratio changes to 1.3 hectares per thousand population. Another contributing factor to the apparent shortfall of parkland is that the Mennonite and Amish communities are self-sufficient with respect to parks and recreation facilities, and those lands are not factored into the supply ratio.

The Township should take the opportunity to supplement the parkland dedication that will be associated with future development in Springfield. A target of 2.2 hectares of parkland should be used to accommodate this next phase of growth. This will allow the Towns to create a neighbourhood park that is large enough to accommodate amenities to serve multi-generations and serve as a true park destination.

Target 2.2 hectares of parkland for the future phase of development in Springfield.

Parkland Acquisition

The Township should develop a strategy to increase its parkland and open space supply over time. Priority should be given to the following areas:

- Property adjacent to Malahide Community Place.
- Property that is strategically located in Port Bruce to support functionality.
- Open space and linear land tracts that can facilitate trail connectivity to and through Springfield and Port Bruce.

Identify strategic lands to be considered for future acquisition to address the Township's deficiency in parkland and open space.

There are several strategies that the Township could consider for acquiring future strategic parkland areas outlined above, including:

- I. Proceeds of the Cash-in-lieu of parkland reserve (re-enforcing the value of enforcing CIL contributions)
- II. Proceeds from general reserves.
- III. Conveyances from landowners and developers (particularly open spaces and linear tracts).
- IV. Conveyance in-kind (donations) in exchange for tax receipts.
- V. Sale of surplus properties.
- VI. Land swaps from surplus properties.
- VII. Establishing first right of refusal agreements with strategic properties (K of C lands)

Employ various strategies to acquire strategic parkland, open spaces, and trail linkages over time.

Future Park Design and Park Revitalization

The Townships current parks have a traditional design whose component parts have been upgraded and/or expanded over time. Older parks did not benefit from the design standards that are used today. New designs incorporate a series of standards such as:

- I. Accessibility for Ontarians with Disabilities Act, 2005 (AODA).
- II. Integrated Accessibility Standards Regulation, Ontario Regulation 191/11.
- III. CPTED (Crime Prevention Through Environmental Design).
- IV. CAN/CSA Z614:20.
- V. Age-Friendly Design Principles

Inclusivity and animation are themes that should underscore park design. In the same way that multi-purpose recreation facilities and community hubs are proving to be more efficient and more effective in meeting community needs, so to are parks. Smaller single purpose parks are being replaced with larger parks that incorporate multi-uses for different generations.

There are new standard considerations including such things as park entrance seating, accessible pathways that are integrated with each amenity, amenities to suit different ages, shade structures, water-fill stations, fountains for people and dogs, and intuitive signage.

Contract a landscape architect to develop park revitalization plans for South Dorchester Open Space, and Malahide Community Place to guide future phased enhancements.

People are passionate about their park amenities. They want to be able to provide input in what they want and don't want in their local parks. As part of the Township's leadership role in parks development and revitalization, public engagement should underscore what amenities should and should not be included. Professional parks planners know how to design parks, while residents know what they want in their parks. When these two interests come together, the potential for a well utilized asset is amplified.

Ensure public input is a fundamental component to influence future park design and revitalization.

Trails

The Township of Malahide has two trails. There is a .46-kilometer gravel trail at South Dorchester Open Space and a .36-kilometer paved trail around the perimeter of Malahide Community Place which is maintained over the winter. Neither trail loop could be considered accessible. The trail entry at South Dorchester Open Space begins with a slope that is not accessible making it a significant challenge at the point of entry.

Design the entry point at the South Dorchester Open Space to create safe access.

The south entrance to the paved pathway at MCP is accessible as an extension to the asphalt parking area, however the north end of the trail transitions from asphalt to the gravel parking area. At minimum the Township should create an asphalt cul-de-sac to signify a return point. Ideally the asphalt trail should extend along the viewing area of all three ballfields, pavilion, and link back to designated accessible parking space in the asphalt parking area.

The Township should extend the MCP asphalt trail along the viewing areas of all ballfields and pavilion and link back to designated accessible parking areas in the existing asphalt parking lot.

This recommendation would complete the trail loop and provide a distinct and purposeful linkages to each of the playfield viewing and play areas.

Cycling

The interest in active transportation and particularly cycling continues to grow exponentially as a pandemic-safe outdoor activity. Cycling in Malahide is largely accommodated on County Roads. The County roads offer avid cyclist ideal routes of interest. Cyclist will be continuously drawn to enjoy the attractive countryside views, fresh air, and relatively uncongested roadways. As more cyclists explore cycling in Malahide, there will be increased safety concerns around vehicular and cycling safety.

The County of Elgin's Updated 2020 Cycling Master Plan was tabled in the Situational Analysis Report. The Township should continue to support the County of Elgin in their Cycling Master Plan efforts, particularly as it relates preferred routes, expanded road profiles to accommodate cyclists, and expanded road safety marketing efforts. The Township should also consider revising their Township related road profiles to accommodate cycling in future road reconstruction.

Continue to work with the County of Elgin to support Cycling Master Plan recommendations to facilitate increased and safe cycling throughout the Township.



Image of rural road profile with designated cycling lane.

WATERFRONT

The Township enjoys unique access to the wonder that Lake Erie has to offer its resident and visitors. Through a maintenance and access agreement with the Port Bruce Provincial Park, the Township provides extended beachfront access and complimentary visitor amenities. Visitors to Port Bruce can avail themselves to the following activities:

- Walking
- Wading
- Swimming
- Sight Seeing
- Reflection
- Fishing
- Boating (non-motorized)
- Picnicking
- Playground Activities
- Waterplay



Given the force and unpredictable weather along Lake Erie the Township has a responsibility to ensure that the waterfront area is safe and anticipates potential risks mitigation or emergency responses. The Township should complete a comprehensive risk assessment of the waterfront area and address any recommendations in a timely manner.

Conduct a Lifesaving Society Ontario Comprehensive Safety Audit for the waterfront area.

The waterfront is a natural attraction and has a great deal to offer its visitors. The waterfront area is also compact and there are several points of interface among pedestrians, cyclist, and motorist. There is no clear pedestrian or cycling plan to guide users of the area. There is a need to complete a site-specific master plan for the waterfront area to create a clear and safe access ways through the area and to and

from the various amenities. Prior to completing such a plan, the Township Council should establish a defined role for the waterfront area. More specifically, is it to serve the residents of Malahide and Provincial Park occupants? Or is there a desire to promote the area as a local tourist destination. Establishing the role of the waterfront will be an important precursor to developing a site-specific master plan.

Define the future role of the waterfront.

Commission a site-specific master plan in cooperation with the County of Elgin and the Province of Ontario for the waterfront area to address vehicular, cycling, and pedestrian

The following are specific items that should be considered as part of the site-specific master plan once the Township has determined the primary role of the waterfront:

- Develop green space north of the Pier for permitted picnic spaces or other uses.
- Work with the Ontario Trails Council, and the Great Lakes Waterfront Trails to link the waterfront trail network and seek opportunities to promote fitness, recreational and related activities such as active transportation.
- Improve pedestrian areas along the roadways by adding pedestrian friendly amenities such as pedestrian / cycling lanes and trails.
- Continue to enhance the partnership among the Conservation Authority, Provincial Parks and Municipality to ensure the long-term sustainability of the waterfront lands, as it relates to climate change and associated operating costs for maintenance of the waterfront, beach, and public areas.
- Protect the natural assets and enjoyment of the waterfront by ensuring compliance with local bylaws and provincial regulations through increased enforcement/bylaw officers.
- Identify priority areas for municipal land acquisition in and around the Port Bruce area and develop a long-range financial plan to fund the purchase of such lands.
- Implement one-way traffic direction to improve flow and reduce congestion during busy periods.
- Improve drainage in gravel parking lot to reduce pooling of water and icy winter conditions.
- Continue to work with the Provincial Government and Conservation Authority on flood/weather warnings and develop strategies and improvements to mitigate flooding risks due to climate change in the community and along the shoreline.
- Consider paid parking in the future as other amenities are added to the area to offset costs of maintaining the grounds.
- Public boat launch for non-motorized boats along the area on south side of new bridge as this is being used informally as a non- motorized boat launch.
- Expand, modernize and update of washroom facilities with additional change facilities.
- Encourage private investment in amenities such as watersports, food services, artisans, etc.

The Township consider some of the minor improvements in the short term that will not unduly influence the outcome of the site-specific master plan:

- Install foot wash stations at beach entrances to reduce sand clogging pipes in washrooms due to beachgoers washing their feet in the sinks.
- Increase temporary “port-a-potty” seasonal washroom facilities, with additional temporary seasonal changeroom facilities.
- Install drinking fountain(s) for beachgoers.
- Locate garbage and recycling containers in strategic locations to encourage waste reduction and reduce garbage on beach and in lake.
- Engage the community volunteers to consider more opportunities to host events or programs at waterfront. These could include local artisans, local food / restaurants, music, and Canada Day events.
- Install a livestream camera on the Town’s website to view current beach and water conditions, and activities taking place at the beach.
- Increase bylaw monitoring at the waterfront area.

Continue to revitalize the waterfront area in a strategic fashion until such time as the recommended site- specific waterfront master plan is considered. (Paved parking, accessible parking spaces, expanded picnic area in green space.)



Image of Port Bruce Pier.

FUNDING

The Township of Malahide has done an amazing job of securing funding for a host of facilities and parks and recreation assets using various funding sources. The following section is offered to the Township to consider additional funding resources that may or may not have been used in the past.

This list of funding resources may have limited timelines and are always subject to revisions, cancellations, or replacement in favour of other governmental and corporate priorities over time. The Township is encouraged to continue to leverage grant funding to mitigate operating and capital pressures.

National Urban Parks Program

- announced August 4, 2021
- program to “support creation of a network of national urban parks”
- from [News Release](#): “Parks Canada will collaborate with municipalities, provinces, Indigenous partners, and conservation organizations, among others, to identify opportunities for creating or expanding national urban parks in urban and near-urban settings across Canada”
- details to come from Parks Canada

Disaster Mitigation and Adaptation Fund (DMAF), Infrastructure Canada

- launched in 2018, initial allocation of \$2bn; Budget 2021 added \$1.375bn over 12 years
- to invest in “structural and natural infrastructure projects to increase resilience of communities impacted by natural disasters triggered by climate change”
- projects in Ontario have been primarily oriented towards stormwater management, flood protection, shoreline rehabilitation, and tree canopy restoration
- minimum eligibility requirements:
 - o organization is an eligible Recipient
 - o organization owns/will own, or has/will have secured all necessary rights and interest in, the asset(s) to be funded
 - o submission is for “a project to expand, improve, or build new public infrastructure that prevent, mitigate, or protect against the impacts of climate change on Canadian communities, with the exclusion of emergency services infrastructure and man-made disasters”
 - o total eligible cost for project is at least \$1 million
 - o project not solely for land acquisition
 - o project will be substantially completed no later than December 31, 2032
- apply through Infrastructure Canada portal

Healthy Communities Initiative, Infrastructure Canada & Community Foundations of Canada

- provides up to \$31 million over two years “to help communities adapt public spaces and local services in a way that meets people’s needs both during and following the COVID-19 pandemic”

- supports projects that:
 - o create safe and vibrant public spaces: create or adapt existing public places (parks, commercial main streets, indoor spaces) so people can “participate safely in cultural or physical activities”
 - o improve mobility options: deliver a range of transportation and mobility options to allow physical distancing while making it easier for people to get around
 - o offer digital solutions: provide digital solutions that “connect people, facilitate citizen engagement, and support delivery of community services and activities”
- application period for Round 2 (the second of two planned rounds of funding) closed June 25, 2021

Enabling Accessibility Fund (EAF), Employment and Social Development Canada

- funding for projects that “make Canadian communities and workplaces more accessible for persons with disabilities,” “create more opportunities for persons with disabilities to take part in community activities, programs and services”
- three program “components” that issue separate calls for funding
- small projects component (last application period was June–July 2020): up to \$100,000 for projects including “small construction, renovation or retrofit of existing spaces to improve accessibility,” with priority given to “projects that improve accessibility and safety for persons with disabilities in places where they work or could work,” “construction projects for ramps, accessible doors and accessible washrooms”
- mid-size projects component: municipal governments eligible (last application period closed at end of July 2021); projects must “improve accessibility and safety for persons with disabilities in Canadian communities and workplaces” and “increase access to programs, services or employment opportunities that focus on a holistic approach in addressing the social or labour market integration needs of persons with disabilities”

Infrastructure Ontario Loan Program

- loan to municipalities for infrastructure projects; all Ontario municipalities eligible
- either long-term or short-term (construction) financing
- eligible projects include “culture, tourism, administration and recreation infrastructure”
- may select repayment terms of 5–30 years (but not to exceed expected life of asset)
- online application process

Rural Economic Development Program

- “provides cost-share funding to support activities that create strong rural communities in Ontario”
- projects need to “benefit rural Ontario, have tangible outcomes, [and] reach beyond one community”
- encourages applicants to have co-applicants and partners
- Strategic Economic Infrastructure Stream: cost-sharing of 30%, up to \$250,000, for minor capital projects — three project types: (1) rehabilitation of cultural, heritage or tourism attractions; (2) redevelopment of vacant/underutilized buildings; (3) streetscaping and landscaping
- rehabilitation projects: involve the rehabilitation of an “existing cultural, heritage, or tourism attraction, as defined through previously completed strategies and projects that establish its

significance for economic development”; list of example projects includes trail rehabilitation

- streetscaping and landscaping projects: “defined through previously completed strategies that improve the design quality of public areas”; examples include wayfinding and “beautification”
- assessment criteria include “reducing economic barriers,” job creation/retention or attraction of business and investment; “regional, sector, or value chain impacts”; economic sustainability

Gender Equity in Recreational Sport

- offered through Canadian Parks and Recreation Association (CPRA); municipalities are eligible to apply
- 2020–2021 application period closed, but program will have “minimum of three annual intakes over the course of 2019–2022”
- grants awarded in three categories: (1) up to maximum of \$2,500; (2) up to maximum of \$5,000; (3) up to maximum of \$15,000
- allowable costs focus on program delivery, promotions and communications, policy implementation, capital costs ineligible
- objective: to support “implementation of targeted community-level interventions through programs, events, practices and/or policy changes” with the potential to increase participation/retention of girls and women in recreational sports

Ontario Trillium Foundation (OTF) Capital Grant

- OTF identifies specific Grant Results that will be funded: successful application “should have a clear alignment with the chosen Grant Result”
- Grant Results include “Active People: Fostering more active lifestyles”
 - o Grant Result: Infrastructure for unstructured and structured physical activities (priority outcome: higher quality programming and infrastructure to support physical activities)
 - o Grant Result: Infrastructure is accessible and available for physical activity (priority outcome: more people become active)
- project types listed include new construction, renovations/repairs, purchase of land/building
- grants awarded for 2019–2020 to municipalities:
 - o Infrastructure for unstructured and structured physical activities:
 - Municipality of Tweed: “\$84,400 grant over 4 months to replace a canvas dome and cement flooring as well as adding accessible entrances”
 - Municipality of Brighton: “\$125,000 grant over 12 months to expand an existing skateboard park, adding new ramps and making additional improvements for local youth”
 - o Infrastructure is accessible and available for physical activity:
 - Township of Ashfield-Colborne-Wawanosh: “\$50,000 grant over 11 months to make accessibility upgrades to Lucknow's community fitness centre and pool, increasing access to recreational activities”
 - Municipality of Arran-Elderslie: “\$83,500 grant over 12 months to make accessibility upgrades to the Chesley Lawn Bowling Club's kitchen and washroom facilities”

[OTF “Grow Grant” & “Seed Grant”](#)

- meant to help expand a successful project, improve quality of current program being delivered, recreate/adapt a project that has been successful elsewhere
- Grant Results under “Active People”:
 - o “Trained and certified coaches, officials and volunteers”
 - o “Programs are safe, inclusive, fair, and age- or ability-appropriate”
 - o “Ontarians participate in an active lifestyle” (requires measurement of outcomes using OTF data collection tool)
- Seed Grant for 2019–2020:
 - o Township of Perth East: “\$16,300 grant over 10 months to pilot the Pop-Up Play program, offering people-of-all-ages in five communities free, recreational activities” (Ontarians participate in an active lifestyle)

[FCC AgriSpirit Fund](#)

- to support capital projects in rural communities; open to municipalities with population of 150,000 or less; list of “Types of projects we consider” includes “Play structures and recreation areas”
- FCC is a “financially self-sustaining federal commercial Crown corporation reporting to Canadians and Parliament through the Minister of Agriculture and Agri-Food”
- application period re-opens March 2022
- projects must be completed within two years of receiving funding and must “recognize FCC’s contribution”
- projects in Ontario from 2020 include \$10,000 for upgrades to pedestrian rail trail (Municipality of Arran-Elderslie), \$10,000 for new LED lighting and replacement of broken fixtures for ball diamond and soccer field (Township of Rideau Lakes)

[MLSE Foundation](#)

- programs include Community Grants and Community Spaces
- Community Grants:
 - o “Up to \$50,000 to organizations that are creating positive outcomes for youth in physical health, mental health, academic achievement, and work readiness”; municipalities are eligible (classified as Qualified Donee by CRA)
 - o Expression of Interest period for 2021 closed
 - o funding for programs, training, and capacity development (not capital projects)
- Community Spaces:
 - o projects to “refurbish athletic facilities, creating more opportunities for youth to get moving in their communities”
 - o goal “to build equity through the power of sport by empowering communities to reimagine their play spaces”
 - o contact MLSE for details

Community Development Grant, Jumpstart (Canadian Tire)

- available to CRA Qualified Donees
- to support program delivery; program must run minimum of 5 hours, consist of at least five sessions, include minimum of 25 participants aged 4–18, remove barriers to participation for kids from families in financial need (and has data reporting requirements)

TD Friends of the Environment Foundation (FEF) Grant

- municipalities are eligible to receive funding
- primary focus on “environmental education and green space programs”
- eligible projects: “schoolyard greening, park revitalization, community gardens, park programming and citizen science initiatives” (capital costs, land acquisition, playground equipment not eligible)

Ontario Great Lakes Strategy

The Government of Ontario has created Ontario’s Great Lakes Strategy. The Strategy focuses on

- empowering action by all partners on Great Lakes – from provincial ministries to local service clubs – and on restoring Great Lakes water, beaches, and coastal areas.
- conserving biodiversity and deal with invasive species
- guiding our Great Lakes work and addresses the need for climate change adaptation.
- engagement with a wide variety of Great Lakes experts, First Nations and Métis communities and Great Lakes stakeholders.
- the need to protect shorelines, beaches, and wetlands, reduce impacts of sewage and runoff, tackle algae problems and provide opportunities for people to clean up their corner of the Great Lakes.
- no “one-size-fits-all” solution; there are different needs
- building on existing frameworks and partnerships.
- public engagement and cooperation which are essential to success.
- the importance of science and information to make good decisions and monitor progress.

Staff should continue to monitor the Government of Ontario’s environmental and climate change website for future grants available for municipalities located along the great lakes.

Great Lakes Protection Initiative

Through the Great Lakes Protection Initiative, the Government of Canada takes action to address the most significant environmental challenges affecting Great Lakes water quality and ecosystem health by delivering on Canada’s commitments under the Canada-United States Great Lakes Water Quality Agreement. It focuses on 8 priority areas for action:

- working with others to protect the Great Lakes
- restoring Great Lakes Areas of Concern (AOCs)
- preventing toxic and nuisance algae
- assessing and enhancing the resilience of Great Lakes coastal wetlands
- evaluating and identifying at risk nearshore waters
- reducing releases of harmful chemicals
- engaging Indigenous Peoples in addressing Great Lakes issues
- increasing public engagement through citizen science

The application submission period for funding under the restoring Great Lakes Areas of Concern stream of the Great Lakes Protection Initiative is now closed. Staff should continue to monitor the Government of Canada's environmental and climate change website for future grants available for municipalities located along the great lakes.

Best In Science Grants

The Best in Science program encourages scientists to undertake research in the Ministry of Environment and Climate Change's priority areas. This research adds to our scientific knowledge and encourages research partnerships.

The grant supports the following priority research areas:

- **Climate change** through methods and technologies for reducing emissions of greenhouse gases; and the impacts of climate change on water quantity and quality.
- **Water quality research**, including prediction, monitoring and prevention of blue-green algae blooms, nutrient inputs to the Great Lakes; and the environmental impact of chlorides and road-salt alternatives on aquatic ecosystems.
- **Pathogens and environmental pollutants**, including measurement of pathogens and chemical contaminants in air, water, and soil; and source tracking of toxic metals including chromium and mercury.
- **Pollinator health** through the measurement of the effect neonicotinoid pesticides have on wild species of pollinators that could be at risk.

Scientific research is the foundation of good environmental policies that help ensure Ontario has clean air and water, safe communities, and healthy ecosystems.

GrantWatch

Posts on GrantWatch that might be of interest (can't view details without paid subscription; some of these may already be included above):

- ID#172543: "Grants of up to \$15,000 to Ontario charities, municipalities, and registered amateur athletic associations for programs that benefit residents in eligible regions"
- ID#181113: "Grants to Canada registered charities, educational institutions, municipalities, and Indigenous groups to support environmental projects. Special consideration is given to green space initiatives and environmental education"
- ID#173735: "Grants to Canada charitable organizations, municipalities, and indigenous bands for projects to benefit local communities. A Letter of Inquiry must be submitted prior to applying. In previous years, grants have been awarded to support arts, education, conservation, ..."
- ID#191389: "Grants to Canada municipal governments, and organizations partnering with municipal governments, to improve management practices related to infrastructure. Funding is intended to support a wide range of activities related to the management of natural and built assets, ..."

PARKS AND RECREATION MASTER PLAN – IMPLEMENTATION STRATEGY

The first two recommendations are the two priority recommendations that will lead to the successful implementation of the master plan. The current “Community Services Coordinator” simply does not have the time in his current role to address the many recommendations contained herein that require continuous annual effort. Separating the roll of the current Community Services Coordinator into a dedicated role of Parks and Facilities Manager (PFM) will allow him to address recommendations related to asset management and revitalization, while the new part-time role focussed on “Community Development” (CDC) will permit a focussed effort on marketing, stakeholder relations, and optimizing facilityuse through increased programs and service attraction. All of which result in increased revenues to offset the cost of this position.

#	RECOMMENDATIONS	NOTES	RESOURCING LEAD	2022 TO 2024	2025 TO 2028	2029 TO 2031
1	Revise the role, function, workplan and title of the current Community Development Coordinator to “Parks and Facilities Manager”.		Existing Internal Staff			
2	Meet annually with senior officials of the Knights of Columbus, Port Bruce Provincial Park, Town of Aylmer, and Catfish Creek Conservation Authority, Elgin County, YWCA, and School Boards to support on-going sustainability of services provided.		CDC			
3	Consult residents on a continuous basis to determine emerging interests in programs, events, and services.		CDC			
4	Continue to seek out, support, and evaluate third party interest in providing critical sport and recreation facilities for Malahide residents.		CDC			
5	Maintain current grants to community groups process to support group led activities and events.		CDC			
6	Continue to develop and expand joint programming opportunities with the Elgin County Library Branch at MCP.		CDC			

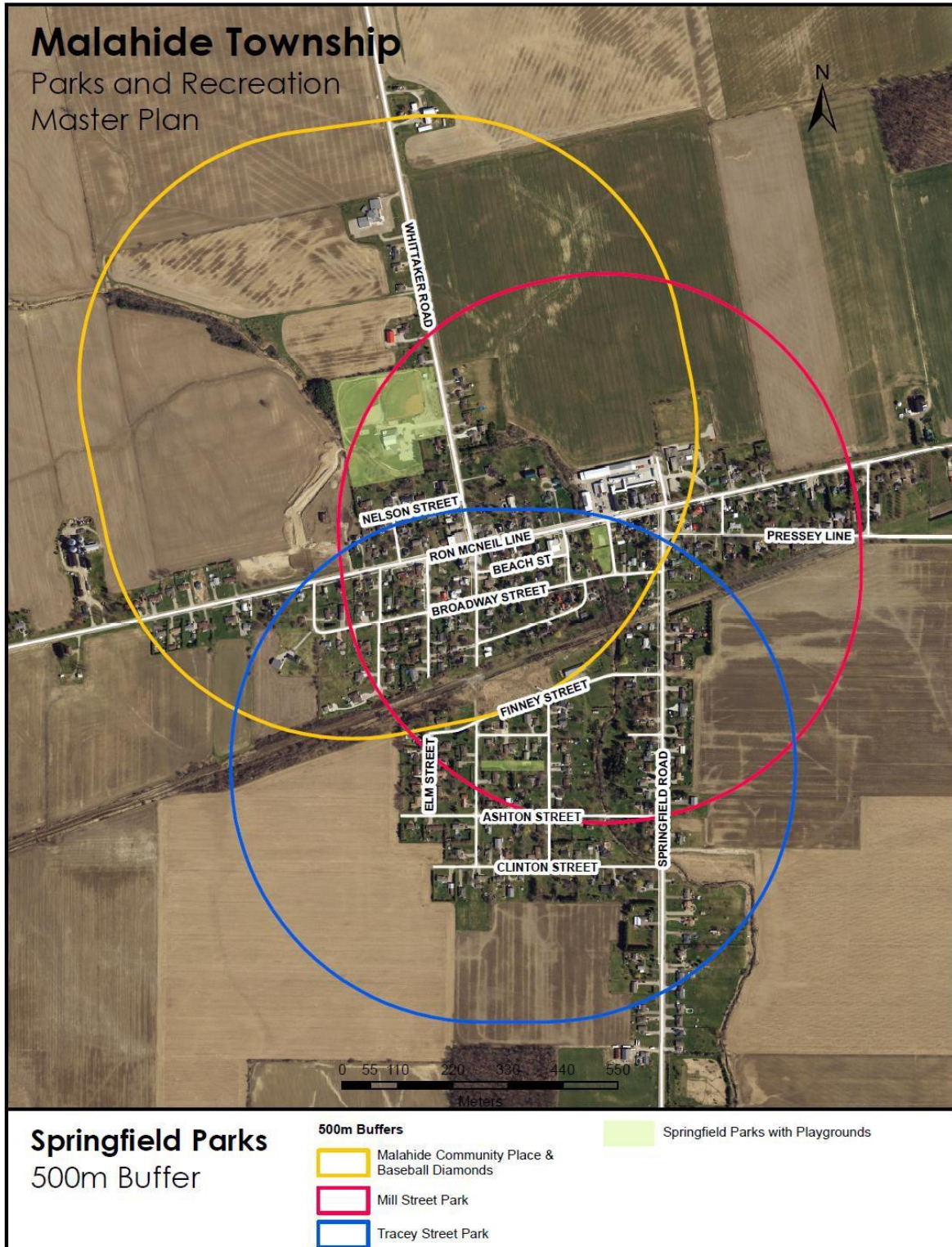
#	RECOMMENDATIONS	NOTES	RESOURCING LEAD	2022 TO 2024	2025 TO 2028	2029 TO 2031
7	Proactively explore third party partnership opportunities with the County of Elgin and other family service organizations to create a County Hub.		CDC			
8	Develop a framework for “support to groups and organizations” that expands the Township’s support to existing community groups.		CDC			
9	Create a dedicated community group website page that assembles resources for community groups to access topical information.		CDC			
10	Develop a marketing strategy that includes a platform for all activity types and/or facility types available within the Township to promote “one-stop-shopping” for residents.		CDC			
11	Invest in the use of roadside portable signs at Township properties to promote activities, events, and rentals.		CDC	(5k)	(6k)	(7k)
12	Feature up to four revenue generation seasonal signature events at Malahide Community Place to bring the community together and showcase the capacity for use of the facility.	Festival and Events Ontario	CDCPFM			
13	Review expenditures and revenues in existing cost centre to ensure that all appropriate cost and revenues are aligned to support the KPI reporting structure.		PFM Finance			
14	Determine “rentable hours” framework for each facility type that has associated utilization fees.		PFM CDC			
15	Develop and administer a “customer satisfaction tool” to address KPI requirements and inform on-going operations.		PFM CDC			
16	The Township should conduct a rates and fees analysis with “competing” municipalities to ensure they are optimizing their potential yields on an annual basis.		PFM			
17	The Township should adopt a ten-year capital forecast based on qualified Facility Conditions Assessments for its major facilities.		PFM Finance			
18	Create a new part-time Community Development Coordinator position to optimize facility use, and support and enhance the Township’s community development responsibilities.		New Part-time staff addition		45k	50k
19	Continually assess the EECC partnership provisions to ensure that Township Council is receiving evidenced-					

#	RECOMMENDATIONS	NOTES	RESOURCING LEAD	2022 TO 2024	2025 TO 2028	2029 TO 2031
	based comparative data to inform decision making.					
20	Explore re-purposing multi-purpose spaces, including the EECC to accommodate purpose specific activities.		PFM CDC	50k	75	25
21	Work proactively with the Mount Salem Church community to support their efforts in the development and construction of their planned multi-use recreation complex which is to include two gymnasiums.	Cost avoidance	PFM CDC	2.2 Million	22.1 Million	➤
22	Revise the fee structure on ball diamond use from a “per-game-fee” to an “hourly fee” to ensure consistency and fairness.	Increased Revenue	PFM			
23	The Knights of Columbus currently provides an adequate supply of soccer fields. The Township should proactively nurture this partnership to ensure financial sustainability, including future financial support of playfield lighting and shade amenities.	Grant support	CDC	50 K	100k	50k
24	Assess the need for a separate turning lane to improve access and exists from the Knights of Columbus Soccer facility.		Engineering			
25	Promote and support the benefits of volunteerism in sport and recreation as a key contributor to an active lifestyle and community engagement.		CDC	50k Turning lane		
26	Adopt a provision standard of one playground within 500 metres in urban area of Springfield to guide future development.		PFM			
27	Future revitalization of playgrounds should embrace a universal design theme that anticipates users and caregivers with mobility challenges from the point of park entry.		PFM			
28	The Township should monitor the success of the planned outdoor fitness equipment at Copenhagen Park.		PFM			
29	The Township could consider the existing trail loop at Malahide Community Place as a candidate site for future outdoor fitness equipment.	Grants	PFM	50k	50k	10k
30	Consider outdoor skating rinks at MCP and/or SDCH for a potential family winter activity in cooperation with the community.		PFM			

#	RECOMMENDATIONS	NOTES	RESOURCING LEAD	2022 TO 2024	2025 TO 2028	2029 TO 2031
31	Consider a combination tennis and pickleball courts as part of the new residential neighbourhood park.		PFM	50k	300,000	50k
32	Consider the construction of a medium to full-size outdoor multi-purpose court over the next 10 years.		PFM	100k		
33	Monitor the demand for skate/cycle park during the next 10 years.		PFM			100k
34	The Township should plan for a capital contribution to the revitalization/reconstruction of the Aylmer Pool to maintain an adequate supply of outdoor pools in the area.		Finance	100k	100k	100k
35	An additional playground will be required to meet growth related needs, subject to servicing, in the south are of Springfield.		PFM		120k	
36	The Township should explore options to locate a splashpad and integrated play area at MCP or in the planned new development in Springfield which may require the purchase of additional parkland.	Land Costs	PFM		150,000	250,000
37	Monitor dog-owner interest and be prepared to designate an existing and under-utilized township owned lands for consideration of an off-leash dog area.		PFM		15k	
38	Target 2.2 hectares of parkland for the future phase of development in Springfield.		PFM Planning			
39	Identify strategic lands to be considered for future acquisition to address the Township's deficiency in parkland and open space.		PFM Planning			
40	Employ various strategies to acquire strategic parkland, open spaces, and trail linkages over time.		Planning Finance			
41	Contract a landscape architect to develop park revitalization plans for South Dorchester Open Space, and Malahide Community Place to guide future phased enhancements.		PFM	40k		
42	Ensure public input is a fundamental component to influence future park design and revitalization.		PFM	5k	5k	5k
43	Design the entry point at the South Dorchester Open Space to create safe access.		PFM	20k		
44	The Township should extend the MCP asphalt trail along the viewing areas of all ballfields and pavilion and link back to		PFM	100k		

#	RECOMMENDATIONS	NOTES	RESOURCING LEAD	2022 TO 2024	2025 TO 2028	2029 TO 2031
	designated accessible parking areas in the existing asphalt parking lot.					
45	Continue to work with the County of Elgin to support Cycling Master Plan recommendations to facilitate increased and safecycling throughout the Township.		Engineering	5k	5k	5k
46	Conduct a Lifesaving Society Ontario Comprehensive Safety Audit.		PFM	10k		
47	Define the future role of the waterfront.		Planning			
48	Commission a site-specific master plan for the waterfront area to address vehicular, cycling, and pedestrian interface and user amenities.		PlanningPFM	100k		
49	Continue to revitalize the waterfront area in a strategic fashion until such time as the recommended site- specific waterfront master plan is considered. (Paved parking, accessible parking spaces, expanded picnic area in green space).		PFM	35k	70k	35k

SCHEDULE A – PLAYGROUND PROVISION STANDARD

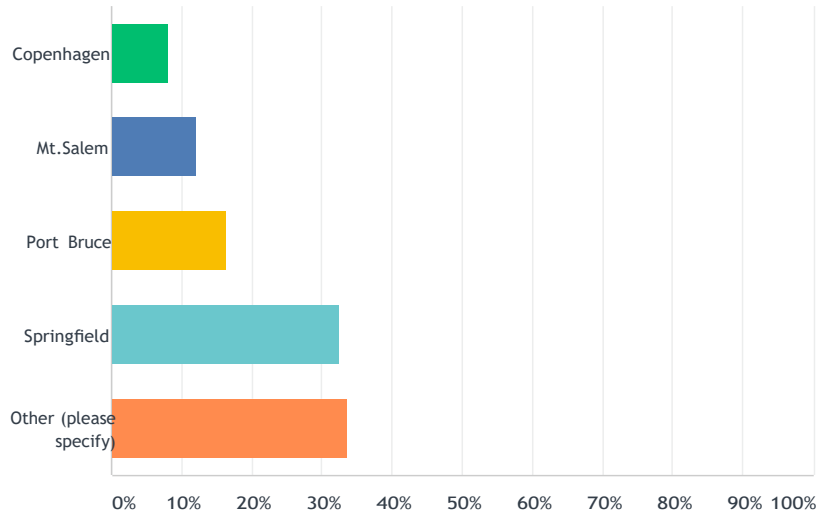


SCHEDULE B – SURVEY RESULTS

Township of Malahide

Q1 What hamlet do you live in the Township of Malahide

Answered: 74 Skipped: 1



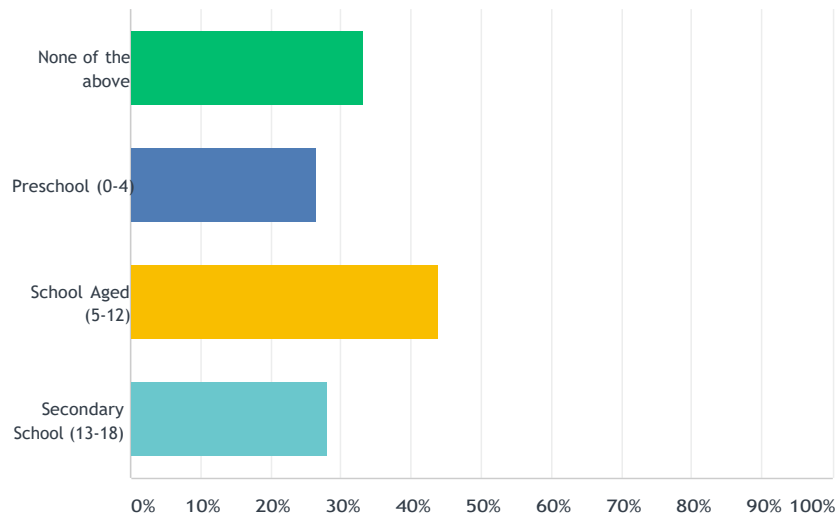
ANSWER CHOICES	RESPONSES	
Copenhagen	8.11%	6
Mt. Salem	12.16%	9
Port Bruce	16.22%	12
Springfield	32.43%	24
Other (please specify)	33.78%	25
Total Respondents: 74		

#	OTHER (PLEASE SPECIFY)	DATE
1	St. Thomas	8/29/2021 11:13 AM
2	Luton	8/29/2021 8:46 AM
3	Rural	8/28/2021 12:37 PM
4	outside of Springfield	8/27/2021 3:10 PM
5	Aylmer	8/27/2021 3:00 PM
6	Lyons	8/25/2021 9:16 PM
7	Lyons	8/25/2021 11:42 AM
8	Lyons	8/24/2021 7:40 AM
9	North of Belmont, near 73 highway	8/23/2021 10:03 PM
10	Avon	8/23/2021 9:54 PM
11	Aypmer, children play baseball Springfield	8/23/2021 9:40 PM

12	Summers Corner	8/23/2021 9:37 PM
13	North of Copenhagen	8/21/2021 9:53 PM
14	Luton	8/21/2021 6:03 AM
15	Kingsmill Corner	8/20/2021 9:58 PM
16	Aylmer	8/19/2021 11:21 PM
17	Jaffa	8/19/2021 8:47 PM
18	No hamlet...Rogers Road area	8/19/2021 8:07 PM
19	Aylmer	8/19/2021 4:42 PM
20	Avon	8/19/2021 4:31 PM
21	Mapleton Line/Kingsmill	8/12/2021 6:06 AM
22	Farm	8/12/2021 1:30 AM
23	Luton	8/10/2021 4:04 PM
24	I don't live in the Township	8/3/2021 2:56 PM
25	Burlington	8/3/2021 2:23 PM

Q2 What are the ages of your children (if any) in your household? Select all that apply

Answered: 75 Skipped: 0

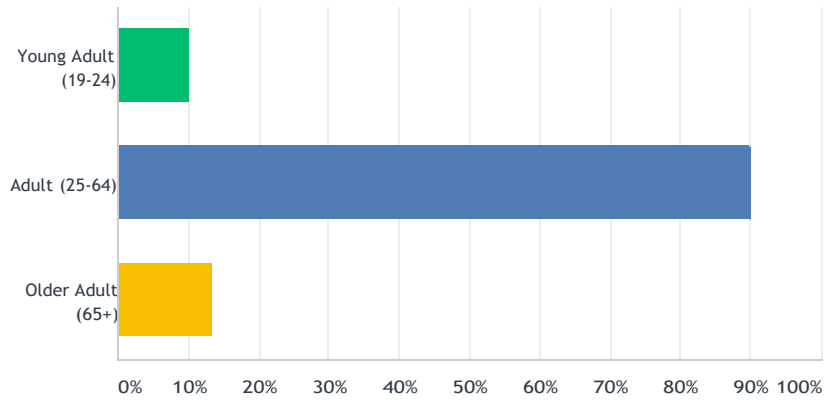


ANSWER CHOICES	RESPONSES	
None of the above	33.33%	25
Preschool (0-4)	26.67%	20
School Aged (5-12)	44.00%	33
Secondary School (13-18)	28.00%	21
Total Respondents: 75		

#	OTHER	DATE
1	19 - University	8/19/2021 4:31 PM

Q3 What are the ages of the adults in the household? Select all that apply

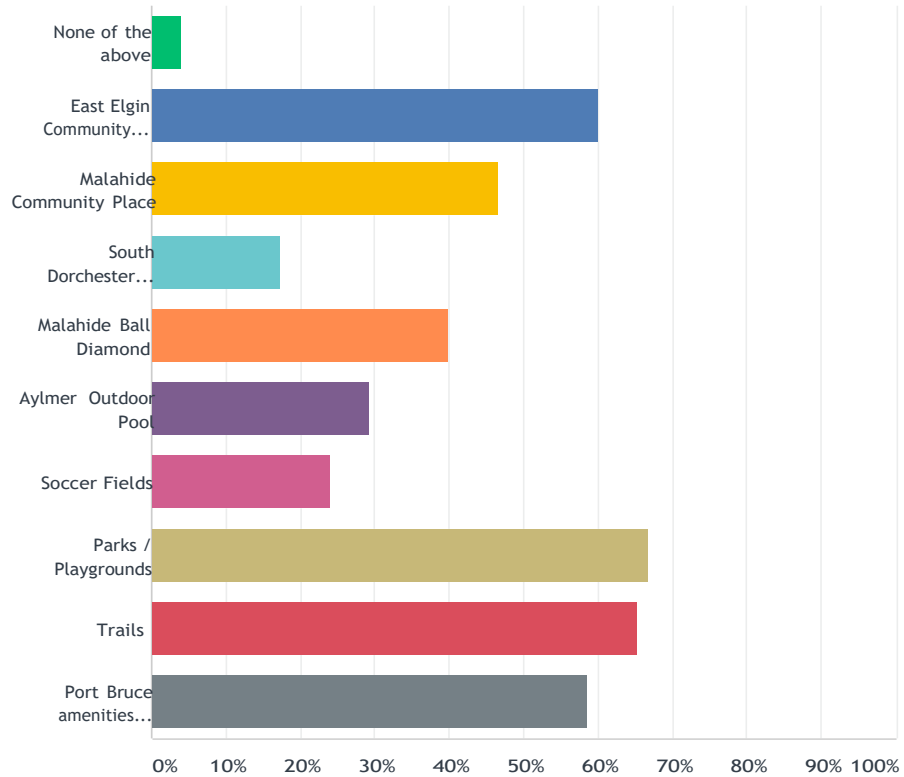
Answered: 75 Skipped: 0



ANSWER CHOICES	RESPONSES	
Young Adult (19-24)	10.67%	8
Adult (25-64)	90.67%	68
Older Adult (65+)	13.33%	10
Total Respondents: 75		

Q4 What recreation facilities do you/members of your household use in the Township of Malahide? Select all that apply

Answered: 75 Skipped: 0

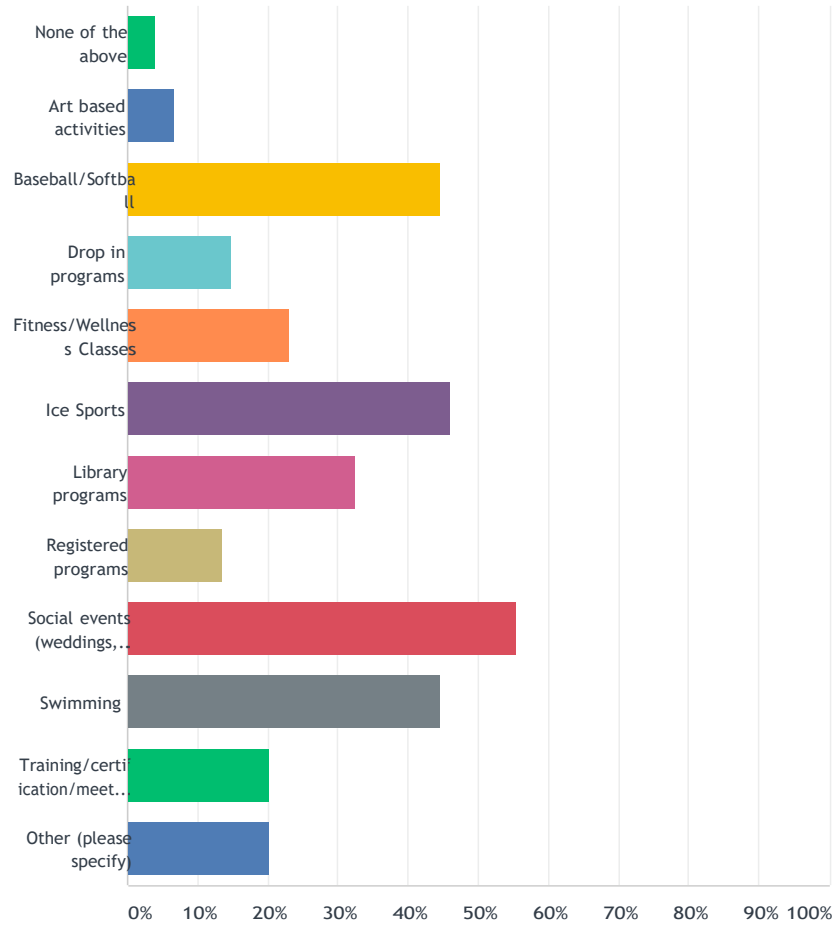


ANSWER CHOICES	RESPONSES	
None of the above	4.00%	3
East Elgin Community Complex	60.00%	45
Malahide Community Place	46.67%	35
South Dorchester Community Hall	17.33%	13
Malahide Ball Diamond	40.00%	30
Aylmer Outdoor Pool	29.33%	22
Soccer Fields	24.00%	18
Parks / Playgrounds	66.67%	50
Trails	65.33%	49
Port Bruce amenities waterfront and beach	58.67%	44
Total Respondents: 75		

#	OTHER (PLEASE SPECIFY)	DATE
1	We would have used more, just haven't because of covid	8/24/2021 4:28 PM
2	Springfield Ball Diamond	8/24/2021 7:58 AM
3	Bike lanes	8/21/2021 9:53 PM
4	Tillsonburg arena and trails in middlesex	8/19/2021 4:31 PM
5	The pastry shop	8/3/2021 2:23 PM

Q5 What do you or members of your household use the above facilities for?

Answered: 74 Skipped: 1



ANSWER CHOICES	RESPONSES	
None of the above	4.05%	3
Art based activities	6.76%	5
Baseball/Softball	44.59%	33
Drop in programs	14.86%	11
Fitness/Wellness Classes	22.97%	17
Ice Sports	45.95%	34
Library programs	32.43%	24
Registered programs	13.51%	10
Social events (weddings, family get togethers)	55.41%	41
Swimming	44.59%	33
Training/certification/meetings	20.27%	15

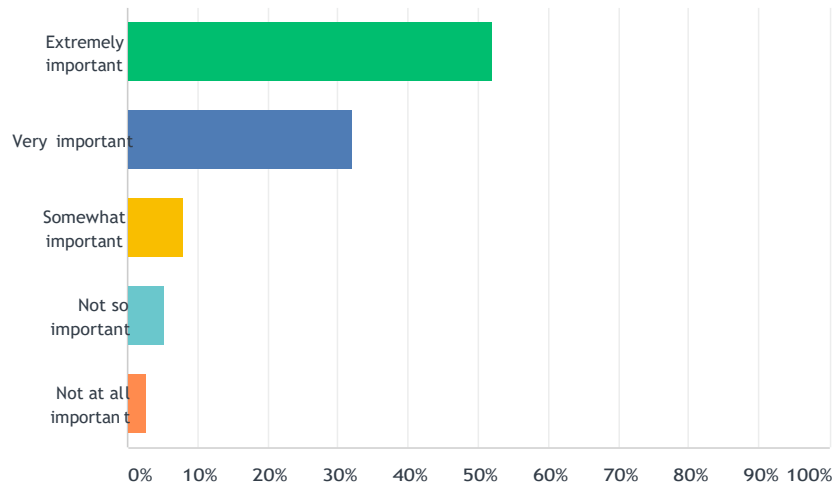
Other (please specify)	20.27%	15
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Total Respondents: 74	
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#	OTHER (PLEASE SPECIFY)	DATE
1	Exercise	8/27/2021 7:55 AM
2	volunteer events and activities (South Dorchester Optimists)	8/25/2021 9:16 PM
3	Community events ie Fish Fry/ Perch Derby etc...	8/25/2021 4:49 PM
4	Exercise	8/25/2021 1:13 PM
5	walking	8/25/2021 10:11 AM
6	Again, would have used more if not covid	8/24/2021 4:28 PM
7	Health and Wellness	8/24/2021 7:58 AM
8	Family fun	8/23/2021 9:25 PM
9	Biking	8/21/2021 9:53 PM
10	Leisure, hanging out.	8/20/2021 7:25 AM
11	Youth Soccer	8/19/2021 8:47 PM
12	Walks	8/19/2021 4:45 PM
13	Walking trails	8/12/2021 1:30 AM
14	Everyday walking and riding	8/11/2021 5:03 PM
15	skeet shooting	8/3/2021 2:23 PM

Q6 How Important are recreation facilities to you and your family?

Answered: 75 Skipped: 0

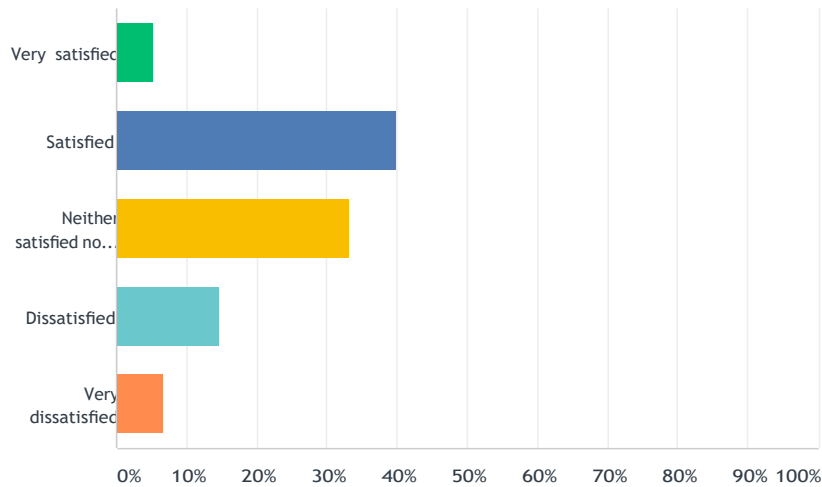


ANSWER CHOICES	RESPONSES	
Extremely important	52.00%	39
Very important	32.00%	24
Somewhat important	8.00%	6
Not so important	5.33%	4
Not at all important	2.67%	2
TOTAL		75

Township of Malahide

Q7 How satisfied are you with the recreation services and programs currently being offered by the Township?

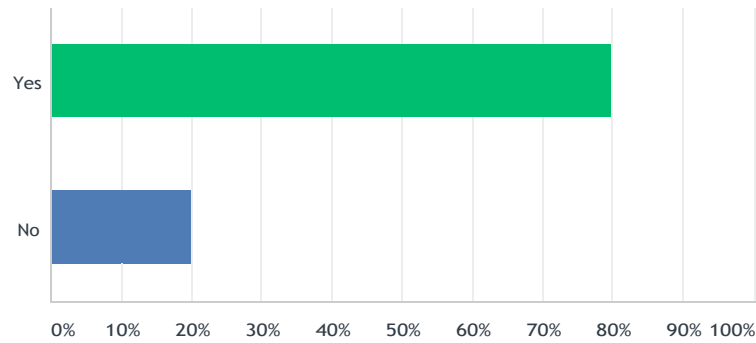
Answered: 75 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very satisfied	5.33%	4
Satisfied	40.00%	30
Neither satisfied nor dissatisfied	33.33%	25
Dissatisfied	14.67%	11
Very dissatisfied	6.67%	5
TOTAL		75

Q8 Do you believe that the Township of Malahide should deliver more programs and services to supplement the programs and events delivered by volunteers?

Answered: 75 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	80.00%	60
No	20.00%	15
TOTAL		75

Q9 What other recreation program and services would you like to see offered at the Township facilities?

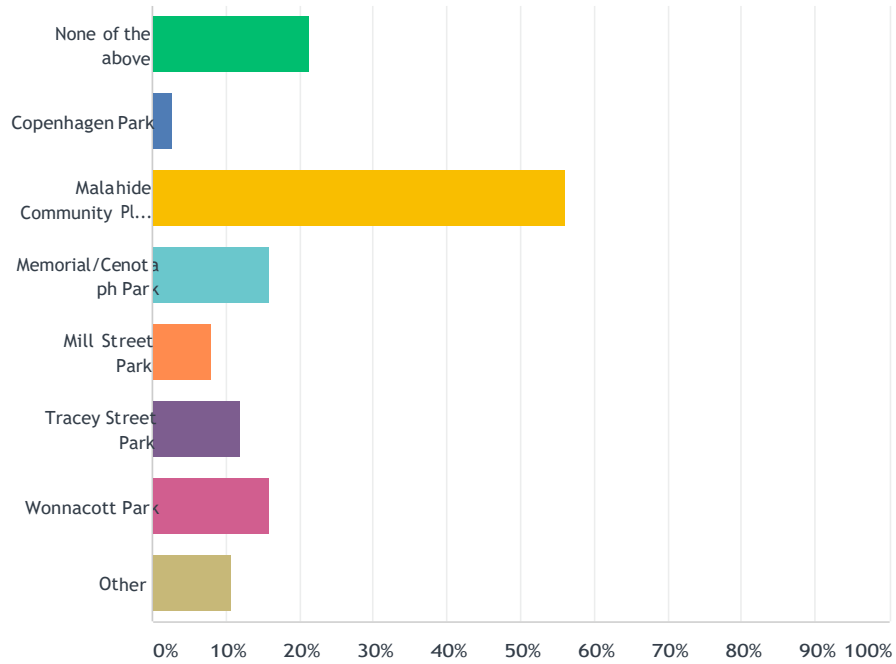
Answered: 45 Skipped: 30

#	RESPONSES	DATE
1	senior activities after 4pm	8/31/2021 10:40 AM
2	There are no facilities close to us.	8/28/2021 12:37 PM
3	Programs and services for people over 65! Other than ice skating they are sadly lacking	8/28/2021 12:22 AM
4	Cards,darts	8/27/2021 5:15 PM
5	Exercise programs Education programs ie) Adult Learning Sessions , potentially affiliated with Fanshawe College Art programs	8/27/2021 3:10 PM
6	Indoor pool for public use	8/27/2021 3:00 PM
7	Tai chi for senior	8/27/2021 2:46 PM
8	Programs for seniors.	8/27/2021 2:26 PM
9	I'd like to see more community based programs. Kids instructional, day camps, seniors programs,	8/27/2021 1:37 PM
10	History related activities, more sports act8vities	8/27/2021 10:09 AM
11	for MCP and South Dorchester - perhaps more daytime events for those seniors and retired - utilize the buildings more! Line dancing, yoga, card games, arts and crafts, 50+ fitness, educational programs (computers, digital cameras, etc). Maybe offer monthly lunches - Any of these could be organized with a local service group.	8/27/2021 9:13 AM
12	More Hiking/walking trails, soccer (so many go to st Thomas) Bike paths on rural roads	8/26/2021 7:56 AM
13	yoga and other exercise and health/wellness classes	8/26/2021 7:54 AM
14	Indoor recreation opportunities including drop in and pre-registered children's programs. Aimed at youth 10 and under. Neighbourhood events to allow residents of Malahide to meet eachother and learn what is available for them in the community. Fitness for older adults.	8/25/2021 9:16 PM
15	N/A	8/25/2021 1:13 PM
16	Baseball camps More summer programs/ camps Soccer camp	8/25/2021 11:42 AM
17	Pool and splash pad in springfield.	8/25/2021 11:19 AM
18	Fitness classes, summer camps	8/25/2021 11:02 AM
19	Yoga classes, art classes, photography, games night,	8/25/2021 10:16 AM
20	Volleyball, basketball, family sport nights/events, art club after school hours, karate, dance. I would really like to see some partnership with mental health professionals to offer supports for kids like art therapy within our community, especially due to the pandemic and need for more mental health supports.	8/24/2021 4:28 PM
21	More parks and trails. Partner with Province and increase recreational opportunities on crown and municipal land. Walking paths at Aylmer Wildlife Area would be great for the community.	8/24/2021 7:58 AM
22	Baseball camps More summer programs/ camps Soccer camp	8/24/2021 7:40 AM
23	public gym and indoor courts	8/23/2021 9:59 PM
24	More youth activities, day camps	8/23/2021 9:40 PM
25	Springfield splash pad	8/23/2021 9:31 PM

26	Karate, better swimming (I.e., heated pool, NOT Terrace Lodge), dance, Zumba	8/23/2021 9:25 PM
27	Not sure	8/20/2021 9:58 PM
28	Nothing more, nothing less.	8/20/2021 7:25 AM
29	Indoor basketball courts. There's house league for hockey, baseball and soccer, I don't see why not basketball too. More baseball diamonds for Diamond flexibility for programs to allow for increased number of participants. Also, better maintenance and care taken of current facilities, especially the ball diamonds.	8/19/2021 11:21 PM
30	kids yoga classes, indoor kids basketball facilities	8/19/2021 9:04 PM
31	Playgrounds.	8/19/2021 8:47 PM
32	None	8/19/2021 8:07 PM
33	I think indoor facilities would be an asset to our community	8/19/2021 7:05 PM
34	More kids sports alternatives. Hockey only has one option and if you can't make that option work then your kids can't play hockey. Mid week sports. Sports fields and facilities to use	8/19/2021 4:48 PM
35	More spaces for programs and family get togethers. More walking trails.	8/19/2021 4:45 PM
36	Better parks, walking nature trails. Not a trail that goes around a baseball diamond or a open circle behind south dorchester firehall Dog parks More attractions north of aylmer instead of just at port bruce	8/19/2021 4:31 PM
37	Indoor baseball and soccer facilities. Indoor pool. More outdoor baseball diamonds	8/19/2021 4:27 PM
38	Daycare centre, hairdresser, availability for ghost kitchens, drop-in nurse station, baseball activities/training, soccer, outdoor programs (yoga, meditation etc), summer camps, fitness gym, senior centre	8/18/2021 11:03 AM
39	Trails, bike paths, improvements to the Port Bruce beach area (benches, tables, boardwalks)	8/12/2021 6:06 AM
40	programs geared to kids and seniors	8/11/2021 5:03 PM
41	More availability to indoor sports facilities other than hockey.	8/11/2021 10:54 AM
42	Attract companies/business owners to use our facilities to offer different classes (karate, yoga, etc).	8/10/2021 4:04 PM
43	not alot of things for older children - dances - socials	8/3/2021 2:56 PM
44	yoga, day camps, and fitness classes	8/3/2021 2:23 PM
45	preschool programs, social programs, fitness classes, dance	8/3/2021 12:22 PM

Q10 Which Township parks do you or the members of your family use? Select all that apply

Answered: 75 Skipped: 0



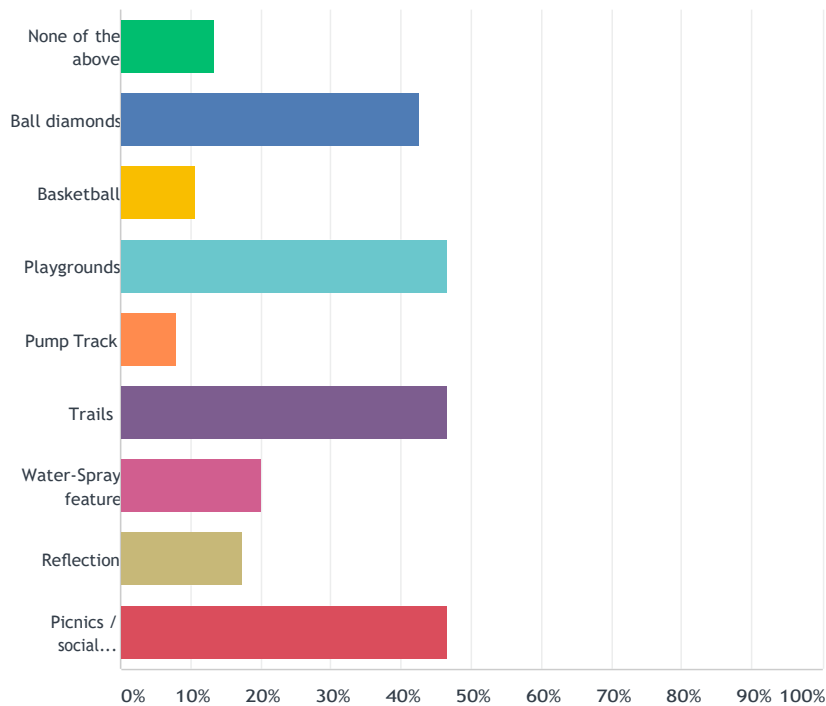
ANSWER CHOICES		RESPONSES	
None of the above		21.33%	16
Copenhagen Park		2.67%	2
Malahide Community Place Park		56.00%	42
Memorial/Cenotaph Park		16.00%	12
Mill Street Park		8.00%	6
Tracey Street Park		12.00%	9
Wonnacott Park		16.00%	12
Other		10.67%	8
Total Respondents: 75			

#	OTHER	DATE
1	Springwater Trails	8/29/2021 11:13 AM
2	I didn't even know Copenhagen had a park and how can you even call the memorial cenotaph a park?	8/27/2021 7:55 AM

3	South Dorchester	8/25/2021 11:42 AM
4	pinafore park	8/25/2021 10:11 AM
5	Lots outside of malahide	8/24/2021 4:28 PM
6	South Dorchester	8/24/2021 7:40 AM
7	Never even heard of most of these parks	8/21/2021 6:03 AM
8	Lyons	8/12/2021 1:30 AM

**Q11 What do you or members of your household use the above parks for?
Select all that apply**

Answered: 75 Skipped: 0



ANSWER CHOICES	RESPONSES	
None of the above	13.33%	10
Ball diamonds	42.67%	32
Basketball	10.67%	8
Playgrounds	46.67%	35
Pump Track	8.00%	6
Trails	46.67%	35
Water-Spray feature	20.00%	15
Reflection	17.33%	13
Picnics / social gatherings	46.67%	35
Total Respondents: 75		

#	OTHER	DATE
1	walking! The improved path is fantastic to connect to other street	8/27/2021 9:13 AM
2	pickle ball	8/25/2021 10:11 AM

Q12 What other activities would you like to see offered at Township parks?

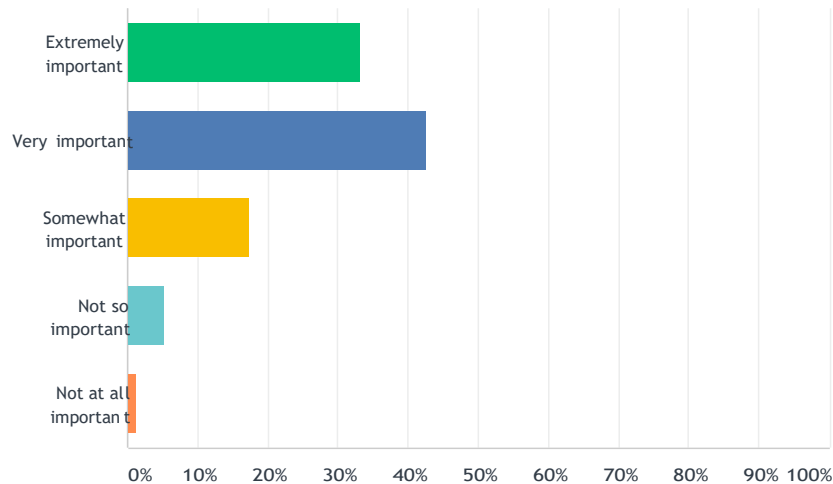
Answered: 41 Skipped: 34

#	RESPONSES	DATE
1	exercise parks	8/31/2021 10:40 AM
2	Large Garbage pick up	8/28/2021 12:37 PM
3	Activities for people over 65	8/28/2021 12:22 AM
4	Bird watching	8/27/2021 5:15 PM
5	Recreation activities for children on holidays etc.	8/27/2021 3:10 PM
6	Dog park	8/27/2021 3:00 PM
7	Basketball nets	8/27/2021 2:26 PM
8	Outdoor and indoor instructional programs for the community	8/27/2021 1:37 PM
9	More walking trails	8/27/2021 9:39 AM
10	something besides BASEBALL at MCP! pickleball???	8/27/2021 9:13 AM
11	More garbage pails so all the ignorant people have a place to put their garbage instead of the beach	8/27/2021 7:55 AM
12	More opportunity to enjoy nature	8/26/2021 7:56 AM
13	Basketball - half court Accessible play equipment, more challenging and engaging play equipment Spray pad Picnic sites - tables near the play equipment with a possible gazebo or pavilion for families/larger gatherings	8/25/2021 9:16 PM
14	All good	8/25/2021 1:13 PM
15	Water activities	8/25/2021 11:19 AM
16	More activities in Port Bruce.	8/25/2021 10:16 AM
17	See the list in the previous word answer question. My kids would also enjoy a skate park, but I would prefer more programs as opposed to activities.	8/24/2021 4:28 PM
18	Splash pads	8/24/2021 5:11 AM
19	tennis, pickle ball	8/23/2021 9:59 PM
20	Splashpad	8/23/2021 9:40 PM
21	Splash pad	8/23/2021 9:31 PM
22	Basketball net	8/23/2021 9:25 PM
23	More baseball diamonds.	8/20/2021 7:53 AM
24	Ice cream.	8/20/2021 7:25 AM
25	More variety for sports. Pickle ball or badminton possibility's by tennis courts. More courts/sports pads around town that can play multiple sports	8/19/2021 11:21 PM
26	Walkways	8/19/2021 9:49 PM
27	Until they were listed above, I didnt know malahide had parks/playgrounds. (With the exception of port bruce). Now I will have to look up where they are.	8/19/2021 8:47 PM
28	None	8/19/2021 8:07 PM
29	More lake access points	8/19/2021 4:54 PM

30	Hiking, biking, running track open sports fields to practice on	8/19/2021 4:48 PM
31	More soccer fields and trails	8/19/2021 4:45 PM
32	Dog parks. Natural walking trails Nature bike trails	8/19/2021 4:31 PM
33	More basketball	8/19/2021 4:27 PM
34	Bigger Pavillion	8/19/2021 3:06 PM
35	outdoor exercise machines	8/11/2021 5:03 PM
36	More baseball facilities and space for sports	8/11/2021 10:54 AM
37	basketball, pickleball	8/10/2021 4:04 PM
38	more picnic areas	8/3/2021 2:56 PM
39	splash pad	8/3/2021 2:23 PM
40	geo cashing, safer way to travel to them no sidewalk	8/3/2021 12:22 PM
41	tennis pickleball mutli sport pad water fountains, outdoor shower	8/3/2021 12:10 PM

Q13 How Important are Parks to you and your family? (scale of 1 to 5 with 5 being the highest)

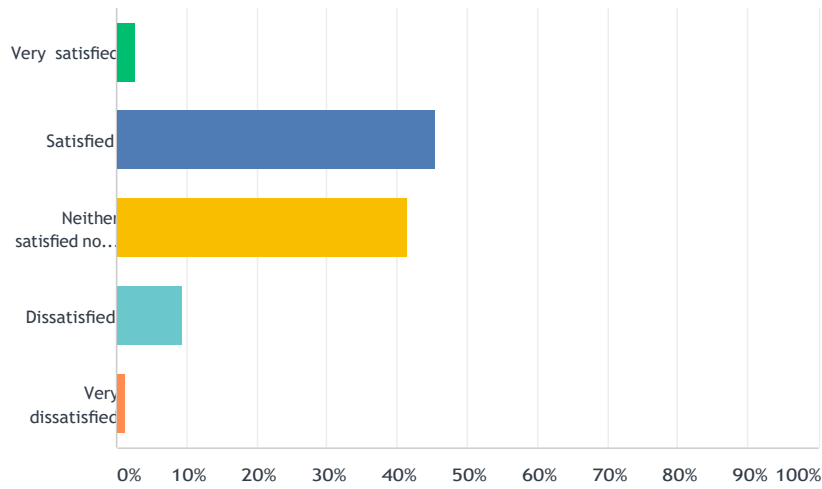
Answered: 75 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely important	33.33%	25
Very important	42.67%	32
Somewhat important	17.33%	13
Not so important	5.33%	4
Not at all important	1.33%	1
TOTAL		75

Q14 How satisfied are you with the Township of Malahide parks?

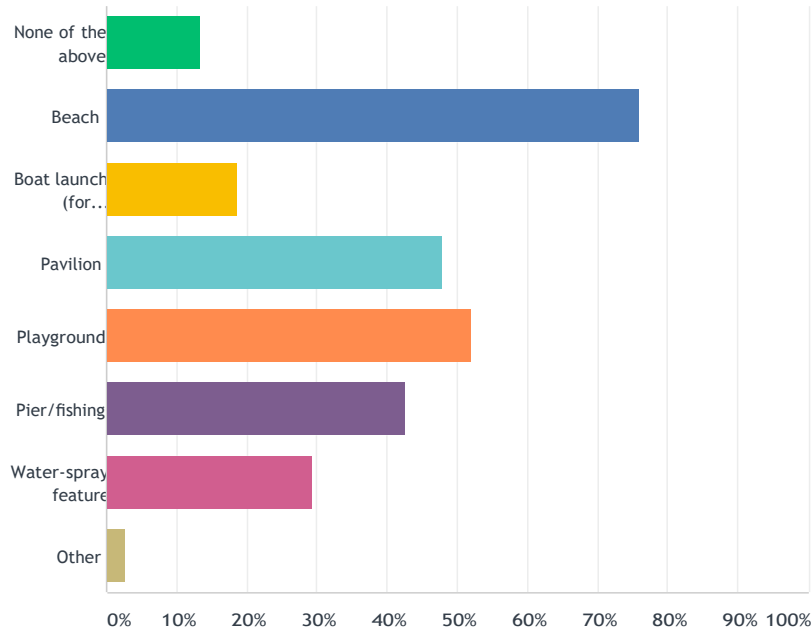
Answered: 75 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very satisfied	2.67%	2
Satisfied	45.33%	34
Neither satisfied nor dissatisfied	41.33%	31
Dissatisfied	9.33%	7
Very dissatisfied	1.33%	1
TOTAL		75

Q15 What waterfront amenities do you or the members of your family use? Select all that apply

Answered: 75 Skipped: 0



ANSWER CHOICES		RESPONSES	
None of the above		13.33%	10
Beach		76.00%	57
Boat launch (for non-motorized vessels)		18.67%	14
Pavilion		48.00%	36
Playground		52.00%	39
Pier/fishing		42.67%	32
Water-spray feature		29.33%	22
Other		2.67%	2
Total Respondents: 75			
#	OTHER	DATE	
1	Walking on beaches	8/24/2021 7:58 AM	
2	Water fountain , bike tools	8/21/2021 9:53 PM	

Q16 What other activities would you like to see offered at the waterfront?

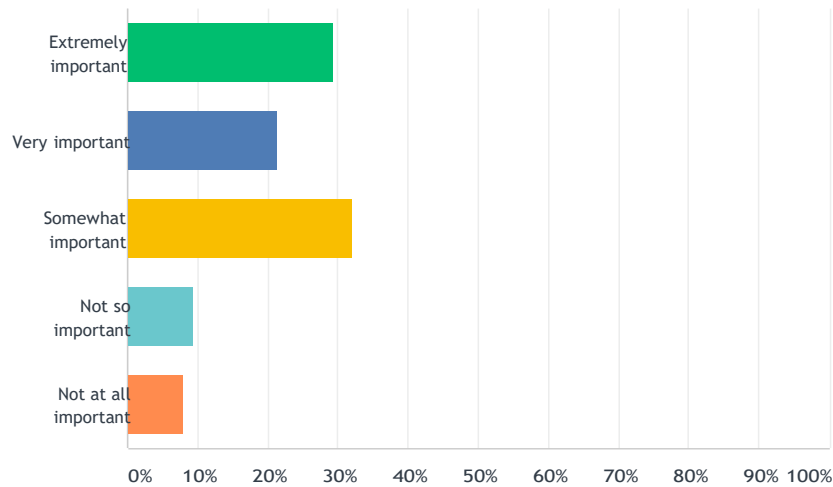
Answered: 40 Skipped: 35

#	RESPONSES	DATE
1	canoe and pedal boats	8/31/2021 10:40 AM
2	None	8/28/2021 12:37 PM
3	Rentals of beach accessible wheel chairs	8/28/2021 12:22 AM
4	Fish derby	8/27/2021 5:15 PM
5	recreation activities for families and children ie) fishing etc	8/27/2021 3:10 PM
6	Allow dogs park on beach	8/27/2021 3:00 PM
7	Instructional based community programs	8/27/2021 1:37 PM
8	don't live by the water so don't use the waterfront	8/27/2021 9:13 AM
9	None	8/26/2021 7:56 AM
10	clean up the beach more parking and traffic control measures bike lane or sidewalks in Port Bruce	8/25/2021 2:47 PM
11	None	8/25/2021 1:13 PM
12	Splash pad or a area to wash feet after the beach	8/25/2021 11:42 AM
13	None	8/25/2021 11:19 AM
14	Splash pad	8/25/2021 11:02 AM
15	Paddleboard and canoe rentals and lessons.	8/25/2021 10:16 AM
16	Rental of kayaks and other water sport equipment.	8/24/2021 4:28 PM
17	Splash pad or a area to wash feet after the beach	8/24/2021 7:40 AM
18	N/a	8/23/2021 9:40 PM
19	Unsure	8/23/2021 9:31 PM
20	More beach so we can spread out from other people	8/23/2021 9:25 PM
21	Cleaner beach	8/21/2021 6:03 AM
22	Ice cream.	8/20/2021 7:25 AM
23	Not sure here	8/19/2021 11:21 PM
24	Clean walkways	8/19/2021 9:49 PM
25	N/a	8/19/2021 8:47 PM
26	None	8/19/2021 8:07 PM
27	Splash pad	8/19/2021 6:25 PM
28	How about the township of Malahide clean up the beach , make it more useable like neighbouring townships??	8/19/2021 5:48 PM
29	Clean up the beach would attract more people and help with future business development	8/19/2021 4:54 PM
30	Beech volleyball, nicer sand	8/19/2021 4:48 PM
31	None	8/19/2021 4:45 PM

32	None. Want activities north of aylmer. Lyons, Springfield, Avon	8/19/2021 4:31 PM
33	better pedestrian movement, cycling, better pavilion booking, beach activities,	8/18/2021 11:03 AM
34	Boardwalk do that a stroller/wheel chair could be pushed along the shore line	8/12/2021 6:06 AM
35	Kayak launch;	8/12/2021 1:30 AM
36	community bike rentals	8/10/2021 4:04 PM
37	bike and boat rentals, fun things to do in water	8/3/2021 2:56 PM
38	splash pad	8/3/2021 2:23 PM
39	wash station and fountain, better picnic areas	8/3/2021 12:22 PM
40	water programs learn to swim, paddleboard, sand castle events	8/3/2021 12:10 PM

Q17 How Important is the waterfront to you and your family?

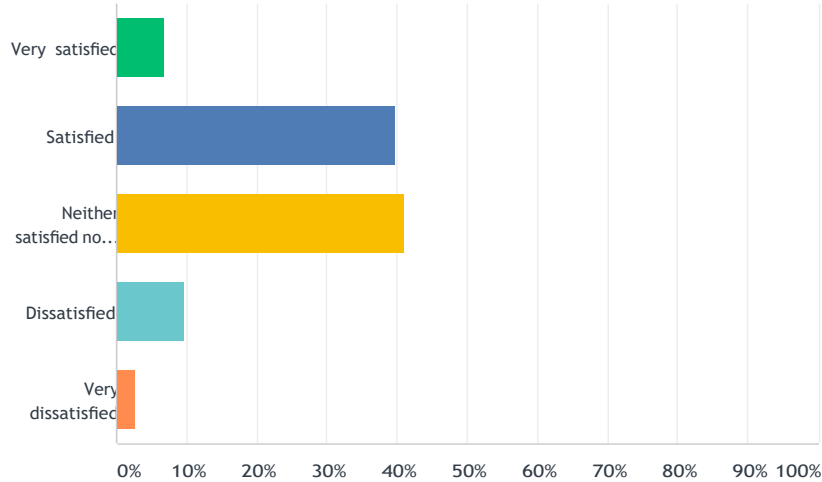
Answered: 75 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely important	29.33%	22
Very important	21.33%	16
Somewhat important	32.00%	24
Not so important	9.33%	7
Not at all important	8.00%	6
TOTAL		75

Q18 How satisfied are you and the members of your household with the waterfront in Malahide?

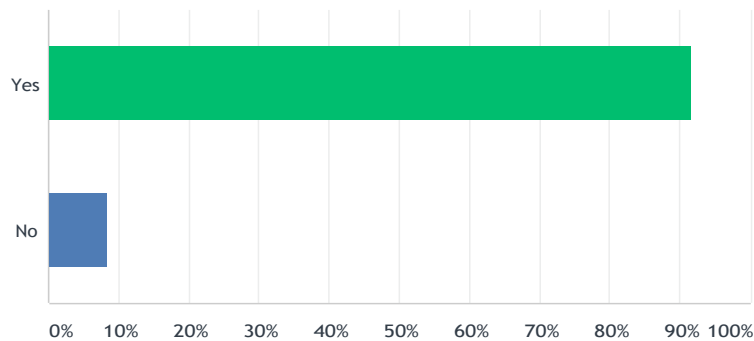
Answered: 73 Skipped: 2



ANSWER CHOICES	RESPONSES	
Very satisfied	6.85%	5
Satisfied	39.73%	29
Neither satisfied nor dissatisfied	41.10%	30
Dissatisfied	9.59%	7
Very dissatisfied	2.74%	2
TOTAL		73

Q19 Do you or members of your family travel outside of the Township of Malahide to access recreation activities?

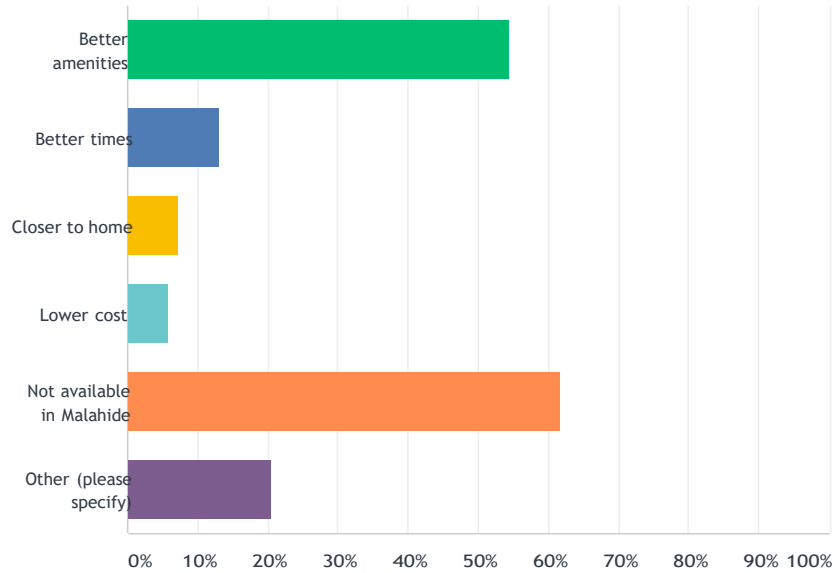
Answered: 72 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	91.67%	66
No	8.33%	6
TOTAL		72

Q20 If yes to above question, why do you travel outside the Township of Malahide for recreation?

Answered: 68 Skipped: 7



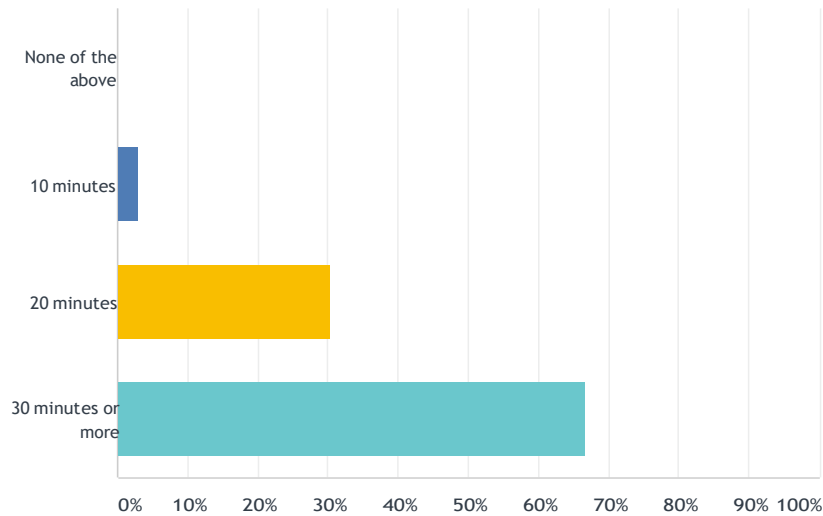
ANSWER CHOICES	RESPONSES	
Better amenities	54.41%	37
Better times	13.24%	9
Closer to home	7.35%	5
Lower cost	5.88%	4
Not available in Malahide	61.76%	42
Other (please specify)	20.59%	14
Total Respondents: 68		

#	OTHER (PLEASE SPECIFY)	DATE
1	clean up port bruce beach like burwells sandy beaches!!!!	8/31/2021 10:40 AM
2	Change of scenery - short distance travel	8/29/2021 11:13 AM
3	cleaner beaches	8/29/2021 8:46 AM
4	Pool	8/27/2021 3:00 PM
5	To explore	8/27/2021 10:09 AM
6	Variety	8/27/2021 7:55 AM

7	Offensive lighting at Wannacott Park forces us away in the evenings.	8/26/2021 7:54 AM
8	Use different parks arena etc in Elgin County	8/25/2021 5:59 PM
9	Just to get away	8/25/2021 1:13 PM
10	Change of scenery	8/24/2021 8:31 AM
11	Different teams	8/23/2021 9:54 PM
12	Trails, beach and able to kayak and canoe all in one at Springwater and camp	8/23/2021 9:40 PM
13	The sand is nicer. But I don't want nicer sand in Bruce.	8/20/2021 7:25 AM
14	we don't travel we actually travel in	8/3/2021 2:56 PM

Q21 If yes, how far are you or your family members willing to travel to access recreation facilities?

Answered: 69 Skipped: 6

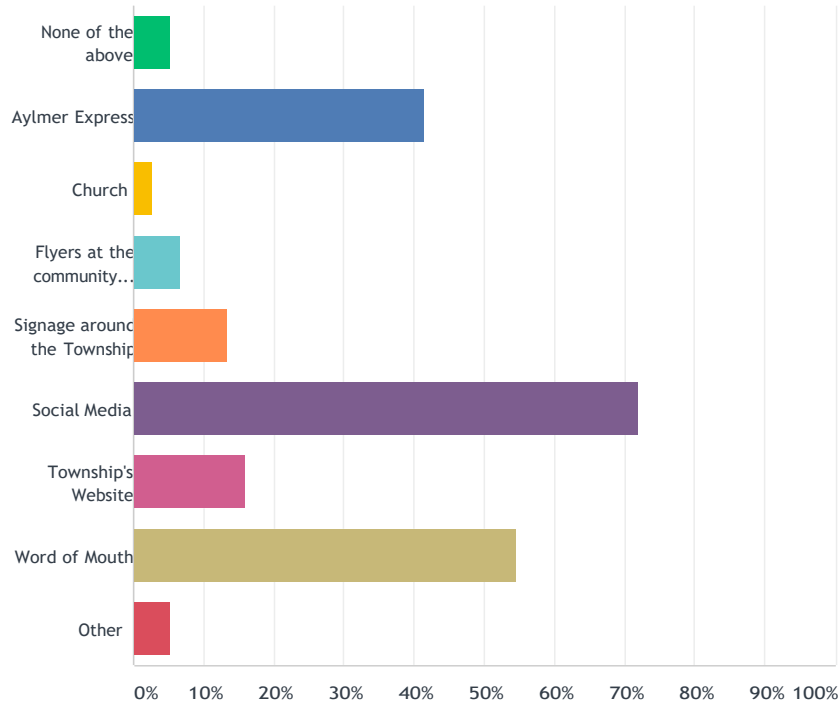


ANSWER CHOICES	RESPONSES	
None of the above	0.00%	0
10 minutes	2.90%	2
20 minutes	30.43%	21
30 minutes or more	66.67%	46
TOTAL		69

#	OTHER (PLEASE SPECIFY)	DATE
1	No limit. Have travelled as far as komoka, London and norfolk for sports and walking trails	8/19/2021 4:31 PM

Q22 Where do you currently hear about or receive information about the Township programs and services? Select all that apply

Answered: 75 Skipped: 0



ANSWER CHOICES	RESPONSES	
None of the above	5.33%	4
Aylmer Express	41.33%	31
Church	2.67%	2
Flyers at the community centres	6.67%	5
Signage around the Township	13.33%	10
Social Media	72.00%	54
Township's Website	16.00%	12
Word of Mouth	54.67%	41
Other	5.33%	4

Total Respondents: 75

#	OTHER	DATE
1	94.1	8/29/2021 11:13 AM
2	I don't hear of any programs currently being offered	8/27/2021 1:37 PM
3	Email from brewers	8/23/2021 9:40 PM
4	Springfield Swans newsletter	8/23/2021 9:25 PM

Q23 Is there anything else that you would like to tell us about parks and recreation in the Township of Malahide?

Answered: 31 Skipped: 44

#	RESPONSES	DATE
1	clean up port bruce beach!!!!	8/31/2021 10:40 AM
2	Not available to all taxpayers due to the distance from facilities in the east end of the township.	8/28/2021 12:37 PM
3	No	8/27/2021 5:15 PM
4	Need an indoor pool	8/27/2021 3:00 PM
5	You are doing a good job updating the parks in Springfield recently! KEEP IT UP!	8/27/2021 9:13 AM
6	You waste tax payers money with all the new vehicles you have and all the people driving around in them amongst other things Like this bs plan you're heading Into	8/27/2021 7:55 AM
7	we have some great local spots - our kids love the new pump park in Springfield. We'd like More opportunity for outdoor sports, indoor classes in winter would be great. But mostly - more opportunity to enjoy and learn about nature. We love the Aylmer wildlife area and springwater (we know it's not municipal) ... more of this type of experience for people is needed.	8/26/2021 7:56 AM
8	Lighting in Wannacott Park should be replaced or modified to be less offensive. Light pollution from park causes sleep deprivation for local residents.	8/26/2021 7:54 AM
9	The park space in Lyons and Springfield are very limited. There is no reason to go to Springfield unless I am there for my son's baseball games and practices. There are no other amenities for him to use. The halls lack programming. Other than going for volunteer events, I don't have any reason to go to the halls. They serve more as a hall for rentals, not a community space.	8/25/2021 9:16 PM
10	Concerned about Naming Opportunities in Wonnacott Park. Who maintains designation plaques on benches and trees? Is there a scale for monetary donations for such naming opportunities or is it a matter of local preferences/favours? Park is public space-can anyone decide they are going designate a naming opportunity? In most other locations naming opportunities are left for historical persons of interest. Port Bruce has allowed Wonnacott Park to become a scrap book. I understand that someone's wedding is important to them but is it important enough in the community to warrant a long term designation? Normally those types of naming opportunities come with large or at the very least significant cash donations. If so donations to who, Township, Rate Payers, Port Bruce Community???? Is there a formal policy??? When making public designations one must be careful not to leave someone out.... Naming benches and trees is a tricky game!	8/25/2021 4:49 PM
11	Wish the beach was maintained better. Trash cans available closer to beach. Beach debris moved or removed. Leave larger driftwood but comb the beach.	8/25/2021 1:13 PM
12	I think a real skate park is needed in Springfield and a pool with splash pad.	8/25/2021 11:19 AM
13	Since Port Bruce has become more popular, there is a definite lack of services, including available recycling. At present, the recycling is being taken care of by community volunteers. This should be done by the township. Also, there are far, far too many memorials in Wonnacott Park. It looks like a cemetery in there and it is not necessary.	8/25/2021 10:16 AM
14	Lots of boats, seados and weather damaging the banks on the Creekside. Is there any intentions of looking at saving the banks or are there grants to help save the banks. Looking at being proactive.	8/25/2021 10:11 AM
15	No. We appreciate all of the volunteers and employees who give of their time to set up programs for the kids.	8/24/2021 4:28 PM

16	Nice new skateboard and bike park in Springfield	8/24/2021 7:58 AM
17	The ball diamonds need some attention. The back stop fencing is curled up, looks terrible and is a safety concern. The lip from the infield to outfield grass is very dangerous.	8/23/2021 9:54 PM
18	Kept well maintained and clean	8/23/2021 9:40 PM
19	Please allow service club's to offer different programs without the enormous cost of renting the facilities. For example, we could run an art club but the cost would be too huge because of the rental. It isn't to make money but rather to provide the community with something fun.	8/23/2021 9:25 PM
20	I think they are good. Bruce is the best! I like how it's nice enough to be a hidden gem, but doesn't cater to tourists with an excess of shops and activities.	8/20/2021 7:25 AM
21	School flyers, and have the same info in multiple places so it's harder to miss	8/19/2021 11:21 PM
22	No	8/19/2021 8:07 PM
23	Copenhagen Park? You mean the one that was supposed to be installed by the developer?	8/19/2021 5:48 PM
24	No	8/19/2021 4:45 PM
25	We just need more in general. Mount Salem doesn't have any public parks. With baseball becoming more popular, there aren't enough diamonds available. Also, more bike trails and lanes for safer biking would be appreciated.	8/19/2021 4:27 PM
26	great facilities that are under-used	8/18/2021 11:03 AM
27	Like to see river or creek watercourse travel such as kayak launch spots and safe paddling courses	8/12/2021 1:30 AM
28	we use the ball diamonds primarily	8/3/2021 2:56 PM
29	I love the consultants...they are amazing to work with!	8/3/2021 2:23 PM
30	There is not much to do except baseball for kids	8/3/2021 12:22 PM
31	we have great buildings but just not alot offered inside the buildings	8/3/2021 12:10 PM

MEMORANDUM

TO: Adam Betteridge, CAO
FROM: Tracey McQueen, MGA
DATE: Thursday, October 28, 2021

RE: DRAFT PARKS AND RECREATION MASTER PLAN – Community Consultation Results

Council approved the release of the Draft Parks and Recreation Master Plan at their meeting held on Thursday, October 7, 2021, for public consultation purposes. This Draft Master Plan document included edits that were made through Council's preliminary review, and outlined in a MEMO dated Thursday, September 30, 2021.

The Draft Parks and Recreation Master Plan was posted on the Township's website and additional social media posts encouraging residents to review and make comments on the document. Additional effort was made to encourage residents and stakeholders that are in the parks and recreation database.

The deadline for public comment was Thursday, October 21, 2021. We were unable to determine how many residents reviewed the document and chose not to complete the associated survey. We can report that a total of 10 residents responded to the survey, and their comments are summarized and attached to this Memorandum. Additionally, there was an individual submission that provided detailed comments on both the Situational Analysis Report and the Draft Master Plan. This submission is also attached for both staff and Council's benefit.

You will note that comments are generally supportive of the direction and content of the Master Plan document, and there are distinct areas of responder interest that have been individually identified. We believe that these individual interests have either been covered directly in the report and/or implied within a broader context of recommendations.

Additional Consideration – Active Transportation Network

There is a common theme related to a desire for additional trails and safer pedestrian routes within the Township. The Master Plan does include a recommendation that the Township should assume a leadership role in promoting all trail networks that are available in the Township regardless of ownership. This would better illustrate the full scope of trails available

as opposed to only those trails that are on Township properties. There is also a recommendation that includes acquisition of strategic lands that could facilitate greater safe pedestrian linkages in the Township.

The Township could consider an additional recommendation that would better position the Township in working with the County on a broader active transportation network, as well as establishing the Township's expectation with any future subdivision proposals.

PROPOSED RECOMMENDATION:

That the Township work with the County of Elgin to develop a trail and cycling master plan for the Township of Malahide to create an active transportation network and to inform connectivity in any future plans of subdivision.

We respectfully submit to you the Township of Malahide's Final Parks and Recreation Master Plan for Council endorsement.

It was a pleasure working on this assignment, and we thank staff, your residents, and Council for their contributions.

Tracey McQueen

McQueen Galloway Associates

Steve Wever

GSP Group

Q1 What are the strengths of the Township of Malahide's Parks and Recreation Master Plan?

Answered: 9 Skipped: 1

#	RESPONSES	DATE
1	Very well planned out, easy to understand. A lot of useful information has gone into it and been thought out well	10/21/2021 4:47 PM
2	Township touched on all areas and all communities within the township	10/21/2021 10:45 AM
3	good infrastructure in larger community spaces	10/13/2021 10:42 AM
4	Congratulations on a comprehensive and detailed plan. Having community input on development is essential and as identified in the report, will result in more engagement with facilities. I am excited for Malahide taking such thoughtful approaches to these reports. Also the live camera on the beach- love that idea, though some might not be so keen Having story trails on trail paths is such a great way to inform the public. I would take it even further and use something like this to address blue alga or other problematic environmental impacts. Youth being exposed to this type of information via a story is a unique opportunity, and will leave a positive lasting imprint.	10/12/2021 2:33 PM
5	that is includes the whole Township not just Port Bruce	10/12/2021 10:08 AM
6	It's wonderful to have a plan and activities for the city folks are certainly considered in the plan. But what about the nature enthusiasts? Where do they go to take in a nature walk? Walk along the road?	10/9/2021 12:17 PM
7	increasing park/community spaces in different communities	10/9/2021 9:32 AM
8	Appears to be thorough, realistic, and logical.	10/3/2021 6:55 AM
9	focus on additional revenues	10/2/2021 8:44 PM

Q2 What are the gaps or weaknesses of the Township of Malahide's Parks and Recreation Master Plan?

Answered: 9 Skipped: 1

#	RESPONSES	DATE
1	Some repeating information	10/21/2021 4:47 PM
2	Should've separated different communities or had specific sections for specific areas. Eash community has different needs ie- springfield, port bruce, lutton, etc...	10/21/2021 10:45 AM
3	trail system bike lanes on county roads marked kayaking routes	10/13/2021 10:42 AM
4	I'm interested to see what type of community programs will be offered in the future and how they will adopt to emerging trends. I see that pickle ball is incredibly popular, but what if it interests drop? If you are investing in infrastructure, its would be cool to see some type of design that can adapt to changing trends- smart courtyards that have multipurpose uses and are designed for easy setup. engaging the community about the pressures of climate change and how it will impact the shorelines. Environmental programs for ALL ages to keep the community informed and take an active role in keeping the community clean. To retain people potential invest in a rewards program? If a group collects so much garbage that they win some type of reward	10/12/2021 2:33 PM
5	plan to increase youth and sport. Dangerous inactivity levels in the Township and in Ontario, especially after COVID	10/12/2021 10:08 AM
6	Huge gap is the absence of walking trails! The roads are way too busy with motor vehicles to be safe for bicycles.. what do we want for to have available for our kids and future generations? We need to enable people to be in the woods, to walk trails that are safe from motorists. What about the mountain bike enthusiasts or the horse riders?	10/9/2021 12:17 PM
7	more attention to port bruce which has become overwhelmed by visitors; more by law enforcement day & evening, more pedestrian/cycling paths, less intrusive lighting in Wannacott park, a light & garbage/recycling containers at provincial park year long	10/9/2021 9:32 AM
8	It covered all areas of interest to my family.	10/3/2021 6:55 AM
9	there isn't enough staff to do all these ideas	10/2/2021 8:44 PM

Q3 In your opinion, what are the 3 most important priority areas of focus that the Council should address in the Parks and Recreation Master Plan over the next 5 years to meet the needs and expectations within the community?

Answered: 10 Skipped: 0

ANSWER CHOICES	RESPONSES
Priority 1	100.00% 10
Priority 2	90.00% 9
Priority 3	90.00% 9

#	PRIORITY 1	DATE
1	New park in South Springfield	10/21/2021 4:47 PM
2	develop green space, and have public boat launch for non-motorized	10/21/2021 10:45 AM
3	bike lanes on county roads - high visibility markings	10/13/2021 10:42 AM
4	Climate Change- educating and engaging community members to mitigate the environmental crisis	10/12/2021 2:33 PM
5	spend money in other areas other than Port Bruce	10/12/2021 10:08 AM
6	We have the most spectacular nature around us. Please protect it and include it into municipal planning.	10/9/2021 12:17 PM
7	port bruce traffic calming, by law enforcement, garbage management	10/9/2021 9:32 AM
8	activities such as cards, bingos, potlucks and a building to hold them in.	10/8/2021 7:01 AM
9	More programs and services.	10/3/2021 6:55 AM
10	bringing in more money	10/2/2021 8:44 PM
#	PRIORITY 2	DATE
1	Splashpad in Springfield	10/21/2021 4:47 PM
2	reducing speed in tourist, park settings and beach areas	10/21/2021 10:45 AM
3	grants for accessibility - accessible trails, port bruce beach	10/13/2021 10:42 AM
4	easy access- not only a user friendly website, but outreach programs for those who need these services. Some type of ride sharing program to facilities and events	10/12/2021 2:33 PM
5	more programs that engage all levels and ages	10/12/2021 10:08 AM
6	Buy land if necessary to make trails that connect our communities when do we always have to use motorized vehicles and roads? Please consider what's healthy and enable exercise opportunities such as walking from one community to another with the use of a road but instead a trail.	10/9/2021 12:17 PM
7	developing park amenities other than port bruce	10/9/2021 9:32 AM
8	Better use of facilities.	10/3/2021 6:55 AM
9	more programs	10/2/2021 8:44 PM
#	PRIORITY 3	DATE

1	Revinue generating facities	10/21/2021 4:47 PM
2	upgrading washrooms and beautifying what is already present.	10/21/2021 10:45 AM
3	make port bruce more attractive - too rocky on the beachfront	10/13/2021 10:42 AM
4	community input- the people engage more if you ask!	10/12/2021 2:33 PM
5	gymnasium for activities	10/12/2021 10:08 AM
6	Remove the blinders and expand the vision to think outside the parks for hiking and walking opportunities for our communities. Consider the many horses in our communities. Allow them to be able to travel off road	10/9/2021 12:17 PM
7	more bike lanes throughout area	10/9/2021 9:32 AM
8	Waterfront safety	10/3/2021 6:55 AM
9	more activities then just baseball and hockey	10/2/2021 8:44 PM

Township of Malahide

October 21, 2021

Attn : Chris Cox, Facilities Manager. ChrisCox@malahide.ca

Re: Draft Parks and Recreation Master Plan

Chris

Some comments on the Situational Analysis Report and the draft Master Plan follow.

As a general comment, the SAR and draft Master Plan appear to be well researched with facts, findings and ideas carefully assembled in a professionally packaged report. Everything seems to have been considered.

The report however does not seem very courageous or visionary despite the author's purpose *to establish a clear action plan to lead the Township in the development of future parks and recreation infrastructure and services*. I suspect this is more from trying not to alarm the client or stakeholders and less from the author's lack of vision. This is unfortunate.

Despite lots of research, comments and ideas about Port Bruce and its future, the Master Plan defers everything Port Bruce to an as yet un-mandated site-specific master plan. Other than a few specific ideas, the Master Plan has no clear action plan for Port Bruce. Port Bruce with its iconic public spaces may be left in limbo for another 10 years? Hopefully not.

Regards,

Ian Johnson

Situational Analysis Report July 2021

Page 5. Community Characteristics

The Township also enjoys partnership agreements with Port Bruce Provincial Park to augment beach access . . .

This is an inadequate expression of the relationship between Township and Ontario Parks. It might have been helpful if the SAR had gone into more detail about the historical threats to the Park, recent controversy over a natural or manicured beach and Township's funding of Park maintenance.

Page 6. Photo

This is a stock photo that might be used in any big city in North America. It does not reflect what is the cultural and religious diversity that make the Township so interesting. A photo that included Mennonite, Amish and representatives of other groups with distinct dress would be more appropriate. These groups give the Township a unique character and make it uniquely attractive. The same criticism applies to the new wall mural in Aylmer.

Page 10. Immigration and Ethnicity

It is important that the Township consider activities that are consistent with Mexican values and trends to reflect their needs.

The SAR authors considering Mennonites as Mexican. Most of the Mennonite's in the Township come from remote farming communities in Chihuahua that have little interaction with the surrounding Mexican communities. Mennonites do not speak Spanish and have little connection with Mexican culture other than food. They do not consider themselves 'Mexican'.

Page 18. Relevant Community Priority Action : Port Bruce

- *expansion to park and entrance/gateway improvements*
- *pursue opportunities to enhance the Port Bruce Provincial Park*
- *make it unique*

Expansion to which Park and what is meant by entrance / gateway improvements?

Given the strong feelings about a natural or manicured beach, the phrase "enhance the Port Bruce Provincial Park" might alarm some / satisfy others depending on their views. It might have been better to explain the recent history or to say nothing.

Port Bruce's uniqueness is often not understood and this has led to confused visions and missed opportunities. The new bicycle-themed murals going into Wonnacott Park are an example of the poor choices that results. For about 100 years, Port Bruce was a port and center of commercial fishing. Port Bruce's last resident commercial fisherman was Cliff Wonnacott. Surely murals celebrating Port Bruce's unique marine past is more relevant that bicycles.

Page 33. FACILITY CONDITION ANALYSIS, Parks and Recreation Critical Infrastructure

One of the best examples of recent advances in Municipal policies and practices is the newly installed lights on the Imperial Road bridge into Port Bruce. These lights illuminate the bridge surface only. Concerns about light pollution from old style street lighting were unfounded.

By way of contrast, the lights in Wonnacott Park light up much more than the Park surface, including neighbour's bedrooms. The lighting as used at the bridge would be an attractive replacement in Wonnacott Park.

Page 78. Weaknesses

- *Problems with landowners west of provincial park*
- *Ice dunes – hazard*
- *Signage needs updating especially in Port Bruce*

The properties west of the Provincial Park run to the water's edge. Why is this a weakness?

The ice dunes are a unique feature that attracts many. Who thinks they are a hazard?

Wonnacott Park is overloaded with signs. Its time they were edited. Ontario Parks tries to avoid the clutter of excessive signage. Township doesn't seem to care or cares less.

Page 80. Threats

- *Climate Change – Port Bruce – ice dams on river causing flooding*

Some of the great long-term environmental unknowns about Port Bruce are the effects of the continued erosion of the cliff east and west of Port Bruce. As the cliffs move north, Port Bruce, in effect, moves out into the lake and this effects shoreline properties, beaches and the harbour. The rate of erosion used to be a predictable 2 to 5m / year depending on location. How will this be affected by climate change?

A healthy selection of trees in Parks and other public spaces seems fundamental to healthy living and an easy way we can all reduce carbon loading. The authors of the SAR don't seem to think so as the word 'tree' is never used.

Page 81. East Elgin Soccer Association

The Knights of Columbus Park and EESA mean the Township pays nothing for facilities for what is Canada's and the world's most popular and ever-growing sport. Contrast this with the generous subsidies for ice hockey and baseball facilities. Serious red ink at the EECF is a constant and there are plans to spend more on capital improvements at the baseball diamonds. EESA's needs are unaddressed in the SAR. Is this fair or wise? I suspect soccer in the Township would thrive if it was given the same annual financial support as ice hockey or baseball,

Appendix C – Township Map

- The Port Bruce Provincial Park includes lands north and south of Imperial Road plus some 100m of Lake Erie. Total area is around 5 ha (1.7 ha land + 3.3 ha water). The beach is part

of the Park – full authority is held by Ontario Parks. The correct title is ‘Port Bruce Provincial Park’, not ‘Port Bruce Provincial Park and Beach’.

- Show Springwater Conservation Area
- Show existing and proposed cycling routes, trails, lakes and watercourses from Appendix A – Elgin – St. Thomas Cycling Master Plan map
- In 9 and 10, show Levi and Colin Street road extensions across the beach to the waters edge. These areas should be included in any public beach inventory.

Draft Parks and Recreation Master Plan August 2021

Page 17. Summary of Recommendations, Strategic Planning & Investment. Risk Management

- *Define the future role of the waterfront.*
- *Commission a site-specific master plan in cooperation with the County of Elgin, the Catfish Creek Conservation Authority, and the Province of Ontario for the Port Bruce area to address such matters as user amenities, waterfront climate change, the beach front, and vehicular, cycling, and pedestrian interfaces.*

The authors of the Master Plan had been given some ideas about the 160m of unassessed beach, resolving the privately owned 50’ square of property on the road/beach south of Wonnacott Park and giving a fast-food outlet room to expand. But they chose to say and do nothing but to pass Port Bruce and its future public spaces on to an as yet un-mandated site-specific master plan. This is unfortunate but understandable given their budget.

A more courageous Master Plan might more clearly state that the Master Plan does not in any substantial way include Port Bruce. It might however include some of the visionary ideas that they encountered in their research, regardless of popularity with the current council or some property owners.

Page 21. Survey Highlights

76% of respondents use the beach area at Port Bruce making it the most popular amenity at the waterfront

Despite the preferences by many / some for a ‘clean’ beach, the Port Bruce beach remains a popular destination. It has been a valued refuge over the pandemic and this may be, in part, because of its natural state. The Master Plan might somewhere acknowledge this. The authors seem more intent on avoiding controversial or contentious issues.

Page 37. Indoor Facilities

The Township has a surplus of multi-purpose space and will not require additional multi-purpose space in the next ten years.

From when it was built in the 1950s until sold by the United Church a few years ago, the Port Bruce Sunday School on Imperial Road was used for church and community events. When the United Church decided to sell the building 5 years ago, they encouraged public / community ownership by offering it first to such groups at a reduced cost (\$60,000 ?). Township showed no interest so it was left up to a community group to buy, maintain and operate the building. An effort was made by some in the community but nothing came of it and the building was sold to private interests for a rumoured \$75,000. Port Bruce has no community hall, no multi-purpose indoor public space. The Master Plan might acknowledge the need for something like the former Sunday School and suggest Township consider alternatives in the future.

Page 40. Outdoor Facilities, Soccer Fields

The Knights of Columbus currently provides an adequate supply of soccer fields. The Township should proactively nurture this partnership to ensure financial sustainability, including future financial support of playfield lighting and shade amenities.

Are the Knights of Columbus soccer fields open to all at any time or is usage controlled by the Knights of Columbus? Are the Knights of Columbus soccer fields as much or more an Aylmer rather than Township resource? Maybe the Master Plan can address the need for soccer fields in Springfield and Mount Salem. Maybe the Mayor and Township Council can be encouraged to watch some YouTube clips of Alphonso Davies.

Page 46. Parks, Open Space and Trails, Parkland Acquisition

The Township should develop a strategy to increase its parkland and open space supply over time. Priority should be given to the following areas:

- *Property that is strategically located in Port Bruce to support functionality.*

What does this mean?

Page 50. Waterfront

- *Continue to work with the Provincial Government and Conservation Authority on flood/weather warnings and develop strategies and improvements to mitigate flooding risks due to climate change in the community and along the shoreline.*

A web cam in Port Bruce is discussed somewhere in the Master Plan. Should a web cam to monitor ice conditions on Catfish Creek in Port Bruce be considered? The stretch of Catfish Creek looking north to the North Erie Marina would be ideal and would also show river conditions and boat traffic. Should a web cam to monitor the outer harbour for ice and lake conditions be considered? On windy days, boaters drive down to the harbour check the channel before heading out on the lake.

Q16. What other activities would you like to see offered at the waterfront?*10 – clean up the beach**29 – clean up the beach*

Many, including possibly the current Mayor, are offended by the beach grasses and other naturally-occurring vegetation, logs and wood detritus in the Port Bruce Provincial Park beach. As Township regularly removes plastics and other human garbage from the beach, 'clean up the beach' is thought to mean remove the beach grasses and other naturally occurring vegetation and to leave only selected large logs for sitting. This can't happen because

- Ontario Parks regulations apply and these support a natural beach
- As noted in the Ontario Parks sign on the beach, a dune foreshore of beach grasses secures the beach during severe storms / high water.
- This stretch of natural dune foreshore in a public park is rare on a coast with very limited public access. It is appreciated by many.
- Removing beach grasses and other naturally occurring vegetation means blowing sand over Imperial Road, into the Park north of Imperial Road and onto the properties on Levi Street. The only solution then is snow fencing on the beach which results in the accelerated growth of beach dunes.
- Clean up of small logs and other detritus lasts only as long as the next storm.

These factors should be made clear in the Master Plan regardless of the personal preferences of Township Council and others. The Master Plan is for the future, not for the present or past.

It should be remembered that 75 years ago the beach's natural state was almost all sand. As it was then, it may be so again. Attempts to control nature on the dynamic shore of Lake Erie is an expensive proposition.

Those who want something like the beach west of the piers in Port Stanley or Port Burwell should be asking for a longer pier. Maybe this option should be discussed in the Master Plan.

HAMLET OF CROSSLEY-HUNTER



Crossley-Hunter Hamlet Community Safety Zone Project

Prepared for: The Councillors of the Township of Malahide

Prepared by: The Residents of Crossley-Hunter - Mandy Murphy

Prepared: October 2021

SUMMARY

Objective

To collaborate with the Township of Malahide to **proactively increase the overall health and safety** for all residents, including young children and families (many of whom are homesteaders) and retired elders, living in the community of Crossley-Hunter as well as bikers and commuters traveling to and through the “tranquil backroad” Hamlet.

Concerns

- **High speed limit (80km/hr)**, within a highly populated/built up area
 - **Not currently safe for elders and young families in the community** to walk or bike to neighbouring houses and/or for exercise
 - **Drivers failing to slow** and give space **for bikers and pedestrians** on the road (even when they see residents are young children and/or elders)
 - **37% of the Crossley-Hunter Community members, who live and play and travel on the road by foot and bike, within the community, are younger than 15 years of age (most are under the age of eight), a dramatic increase in young children and outdoor activity within the past 3 years** - roughly 44 individuals in total, 17 of these are children under the age of 15
 - **Drivers consistently exceeding 80km speed limit**
 - [Speed monitors and assessments have been set up and conducted in the past resulting in no significant long-term changes](#)
 - **Increased vehicle activity** at the corner of the highly populated Crossley-Hunter Line and recently paved Dorchester Side Road (this includes impacted visibility due to surrounding homes at the corner and **limited visibility** due to the hills to the east and west on Crossley-Hunter Line)
 - Drivers consistently rolling through the stop signs
 - **Extensive history of accidents** (some fatal) and near accidents as well as of complaints at the corner of Crossley-Hunter Line and Dorchester Side Road
 - History of school buses being passes here as well
 - This is trauma that we, the community, must live with for the rest of our lives
-

HAMLET OF CROSSLEY-HUNTER



* Photos from the 2018 accident resulting in a transport truck rolling onto a neighbour's yard - <https://black-burnnews.com/london/london-news/2018/06/19/driver-charged-crash-transport/>

* NOTE - Four houses share yards with the corner and have children and adults playing/working, etc. in the direct line of a crash/rollover, etc.

Concerns Continued...

- **Highly utilized road for agricultural transport trucks** that consistently exceed current speed limits (would not be able to stop in time for pedestrians even adhering to speed limits)
 - Highly utilized road for large agricultural machinery moving at a moderate pace prompting many vehicles to unsafely pass tractors within the Hamlet
- **Increased traffic due to South Dorchester Public School**
 - **Increase in school district personnel and staff maintaining/working on school grounds year round as well as parents/guardians/caregivers transporting children to and from South Dorchester Public School throughout the day**
 - Drivers consistently exceeding the speed limit (NOTE: school population has nearly doubled in recent years due to changing needs of surrounding communities)
 - Many of these commuters are in a rush and speed to and from the school multiple times per day
- **Distracted drivers** exceeding speed limits on their phones, driving into the glare of the sun, etc.
- **Drivers speeding past young children waiting for their bus in the A.M.s and getting off their bus in the P.M.s**

Goals

- To **proactively create a 50km/hr Community Safety Zone** that is consistent with the changing needs of our rural community (NOTE: monitoring the current speed limit **would NOT** be a viable solution because the current speed is **too high** for our current community demographics and activities)
-

HAMLET OF CROSSLEY-HUNTER

- To decrease the speed limit to a range that **allows ALL vehicles to stop unexpectedly and turn safely**
- To **increase health and safety for all community members** while decreasing the need, because of dangerous traffic, of having to drive to nearby homes vs. walking or biking therefore also **decreasing individual CO2 emissions** and **increasing the overall mental, physical health and community engagement** of individuals

Solution

- To change the **community speed limit signs on Crossley-Hunter Line to 50km/hr** starting at the Catfish Creek bridge (to allow for vehicles to slow naturally with the hill) and ending at the top of the hill near Fournier's (please refer to drawing)
 - **Note: Including the hills within the speed limit would increase all sight lines for motorists while, at the same time, providing more adequate timing to be able to successfully stop, turn, and safely see local pedestrian traffic, etc. This requested placement of the signs would also include all the homes and families who regularly commute by foot and/or bike within the community for work and leisure**
- The above proposed plan would be more consistent to neighbouring communities such as Gladstone, Mapleton, the farming communities surrounding Springfield, Avon Line, Wilson Line, etc.
- To change the **community speed limit signs on Dorchester Side Road to 50km/hr**
- To discuss the pros and cons of including Crossley-Hunter Hamlet signs with the speed limit signs

Conclusion

Thank you for taking the time to discuss and attempt to understand our unique community's concerns and proposed solutions. We look forward to collaborating with you on a solution that we can all live with. We also invite you to visit us, at any time, to see for yourself what is happening in our community - the good (the community dynamics) the bad (the congested corner) and the ugly (high volume of vehicles driving dangerously too fast)!

At this time, we cannot stress enough the need for all of us to be proactive and timely with this project. We have an incredible opportunity to avoid the regrettable tragedies that neighbouring communities have faced in recent years due to the lack of community safety measures at a local government level.

Please help us keep our community, especially our children and elders, safe - let's be proactive! Malahide Township is a wonderful place to live, work, play and mentally and physically SLOW DOWN (which we have all been learning, in the past year, that we must get better at). As seen on your website - "Find Tranquility in Malahide by Land or Water"; "Travel our back roads and our charming villages, there is an abundance of attractions that will enrich your visit" and "A Community rooted in rich heritage"! Crossley-Hunter is a part of our Malahide history. Let's preserve our local heritage while safely protecting our future.

PLEASE CONSIDER....

Description	Quantity	Unit Price	Cost
Speed Limit Signs	4	\$500/sign?	\$2000?
Hamlet Signs	4	\$1000/sign?	\$2000.00?
VS.			
Full time police presence	1		50-80k/year?
Future lawsuit due to vehicle/pedestrian fatality	2		5 million?
Total			\$ 0



Report to Council

REPORT NO.: F-21-14
DATE: November 4, 2021
ATTACHMENT: Tender Results and Letter from Laemers Excavating dated October 26, 2021
SUBJECT: **EMERGENCY MANAGEMENT – ICE BREAKING SERVICES**

Recommendation:

THAT Report No. F-21-14 entitled “Emergency Management – Ice Breaking Services” be received;

THAT Malahide Township, as the benefiting municipality, does hereby accept the quotation submitted by Laemers Excavating to provide Ice Breaking Services in Port Bruce from January 1 to March 31, 2022;

AND THAT the long arm excavator will be on site in Port Bruce within 1 hour of the time of notification from January 1 to March 31, 2022 with a working hourly rate of \$190.00 per hour.

Background:

In previous years, the early mitigation and removal of ice in the harbor area was beneficial in alleviating potential flood conditions in Port Bruce during this period.

Comments/Analysis:

Laemers Excavating was the sole bidder on this Tender and were the accepted quotation from January 1, 2022 to March 31, 2022.

Last year, a long arm excavator (the “excavator”) remained on-site in Port Bruce from January 1, 2021 to March 31, 2021 and according to the Tender an operator was to be available within 1 hour of notification. Previous years a drag line was secured for this purpose.

Laemers Excavating has requested that, contrary to the Tender document, they will not leave the excavator on site but will ensure that it is on-site with an operator within 1 hour

of notification. There would be no stand-by charges and no additional float in or out charges. This would result in a significant reduction in costs incurred by the Township, being as much as \$10,000 (maximum).

CCCA will still be responsible for monitoring and forecasting flood warnings as they were previously, but the responsibility to dispatch ice breaking itself will be the responsibility of the Fire Chief, Jeff Spoor and the Roads and Construction Manager, Ryan DeSutter.

The 2020 estimated cost with the previous contractor was \$14,700.00 plus approx. \$15,000 to Catfish Creek Conservation Authority (CCCA) to administer the ice breaking activities. These costs from the CCCA will be saved this year as the management of the program is being handled by the Township. In previous years this contract has been managed jointly with CCCA at a total cost to the municipality of approximately \$30,000.

It is noted that, in previous years, the CCCA obtained \$5,000.00 in Provincial grants. At the time of writing this report the Director of Fire and Emergency Services is not aware if such funding is available to the Township for 2022 or for future years, but will be exploring this possibility.

Financial Implications to Budget:

As the ice breaking equipment contract is to be in place from January 1, 2022 through March 31, 2022, sufficient funding for the proposed project/program will be included in the Draft 2022 Budget.

Relationship to Cultivating Malahide:

The *Cultivating Malahide* Integrated Community Sustainability Plan (ICSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Local Government.

One of the goals that support the “Our Community” Strategic Pillar relates to “Keep Our Community Safe”.

Emergency management and preparedness by both the Township and the public are contributing factors in keeping the community safe. Ice breaking services mitigates the potential for ice jams forming in the Catfish Creek and spring flooding in the Village of Port Bruce.

Submitted by:	Approved by:
Jeff Spoor Director of Fire and Emergency Services	Adam Betteridge, Chief Administrative Officer

PORT BRUCE ICE BREAKING TENDER TENDER – RESULTS
October 1, 2021 - 11:00 AM
(Prices do not include HST)

In attendance: N/A – Electronic Submission

BIDDER	ITEM	UNIT PRICING
LAEMERS EXCAVATING	EQUIPMENT STANDBY RATE:	\$110.00 per day
	EQUIPMENT OPERATING RATE:	\$190.00 per hour
	LIGHTING EQUIPMENT RATE:	\$20.00 per hour
	EMERGENCY CALL OUT RATE:	\$190.00 per hour



Report to Council

REPORT NO.: CAO-21-15
DATE: November 4, 2021
ATTACHMENT: None
SUBJECT: **Second Follow-Up Report: Municipal Modernization Program – Intake 2**

Recommendation:

THAT Report No. CAO-21-15 entitled “Second Follow-Up Report: Municipal Modernization Program – Intake 2” be received for information;

AND THAT the Township CAO be directed to formally issue written correspondence to the Councils of the Municipality of Bayham and the Town of Aylmer seeking their respective willingness to explore a possible “Development Approvals Service Business Plan and Electronic Processing” through the Province’s Municipal Modernization Program – Intake 2.

Background:

In 2020, the Township received funding under the Province’s Municipal Modernization Program (MMP) to complete a Service Delivery and Organizational Review.

In February and July of this year Council applied and received approval under the Province’s Municipal Modernization Program – Intake 2 for interested consultants to complete the Facilities Consolidation/Relocation Business Plan Project (currently under way) and a “Development Approvals Service Business Plan and Electronic Processing Project”.

This report pertains only to the latter project, which has also been referred to informally as a possible “shared building, planning, and by-law enforcement service”.

Comments/Analysis:

The CAO has yet to issue a “Request for Proposals” for this project as the CAO wants to be sure that at least one, or better, both Councils for Aylmer and Bayham are interested in such exploration; Council can agree that if they are not, it is not worth pursuing.

The CAO obtained written support from both of Aylmer and Bayham's CAOs prior to seeking Township Council's support for, and Application to the Province for this project, however the CAO is of the opinion that it is appropriate to obtain the respective willingness from each Council, by way of Council resolutions, to actively participate in and explore such possible shared service.

Financial Implications to Budget:

As provided in the February (no. CAO-21-05) and July (no. CAO-21-10) Staff Reports, the following was provided:

"Implementation Stream Project - Development Approvals Service Business Plan and Electronic Processing

The estimated consultant cost to prepare a business model is \$30,000. The MMP funding would provide 75% in the amount of \$22,500 and the Township's 25% share of the project is estimated to be \$7,500. It is proposed that the Township's cost be fully funded from the Planning & Development Reserve held to fund planning / economic development studies & reports."

As this would be a Township-led review, there would be no costs expected to be covered by either Bayham or Aylmer.

Relationship to Cultivating Malahide:

The Cultivating Malahide Integrated Community Sustainability Plan (ICSP) is based upon four pillars of sustainability: Our Land, Our Economy, Our Community, and Our Government.

One of the goals that support the "Local Government" Strategic Pillar relates to "Embody Financial Efficiency throughout Decision-Making". Ensuring that the Council is aware of potential financial implications related to grant funding works to achieve this goal.

Submitted by:
Adam Betteridge, CAO



TOWNSHIP OF MALAHIDE

DRAINAGE BY-LAW NO. 21-64

Drainage Act, R. S.O. 1990, c. D17
Reg. 300/81, s.1, Form 6

Being a By-law to provide for a drainage works
on the Candy Drain – Branch No. 4
in the Township of Malahide,
in the County of Elgin

WHEREAS the requisite number of owners have petitioned the Council of the Township of Malahide in the County of Elgin in accordance with the provisions of the Drainage Act, requesting that the following lands and roads may be drained by a drainage works.

Pt Lot 87
Concession 7
In the Township of Malahide

158

AND WHEREAS the Council for the Township of Malahide has procured a report made by Spriet Associates and the report is attached hereto and forms part of this by-law.

AND WHEREAS the estimated total cost of constructing the drainage works is \$34,000.00.

AND WHEREAS \$34,000.00 is the amount to be contributed by the municipality for construction of the drainage works.

AND WHEREAS \$34,000.00 is being assessed in the Township of Malahide in the County of Elgin.

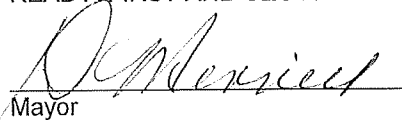
AND WHEREAS the council is of the opinion that the drainage of the area is desirable.

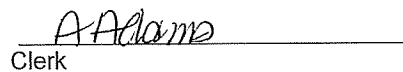
NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MALAHIDE UNDER THE DRAINAGE ACT ENACTS AS FOLLOWS:

1. The report dated July 14, 2021, and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2.
 - (a) The Corporation of the Township of Malahide may borrow on the credit of the Corporation the amount of \$34,000.00 being the amount necessary for construction of the drainage works.

- (b) The Corporation may issue debentures for the amount borrowed less the total amount of,
- i. Grants received under section 85 of the Act;
 - ii. Commuted payments made in respect of lands and roads assessed within the municipality;
 - iii. Moneys paid under subsection 61(3) of the Act; and
 - iv. Moneys assessed in and payable by another municipality,
- (c) And such debentures shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by The Ontario Municipal Improvement Corporation on the date of sale of such debentures.
3. A special equal amount rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the Schedule to be collected in the same manner and at the same time as other taxes are collected in each year for five years after the passing of this by-law.
4. All assessments of \$500.00 or less are payable in the first year in which the assessment is imposed.
5. This By-law comes into force on the passing thereof and may be cited as the "Candy Drain – Branch No. 4".

READ A FIRST AND SECOND TIME THIS 16th day of September, 2021.


Mayor


Clerk

READ A THIRD TIME AND FINALLY PASSED THIS 4th day of November, 2021.

Mayor

Clerk



TOWNSHIP OF MALAHIDE

DRAINAGE BY-LAW NO. 21-65

Drainage Act, R. S.O. 1990, c. D17
Reg. 300/81, s.1, Form 6

Being a By-law to provide for a drainage works
on the Simpson Drain Reassessment
in the Township of Malahide,
in the County of Elgin

WHEREAS the requisite number of owners have petitioned the Council of the Township of Malahide in the County of Elgin in accordance with the provisions of the Drainage Act, requesting that the following lands and roads may be drained by a drainage works.

Pt Lots 6 to 26
Concession 10 to 12
In geographic Malahide

AND

The Village of Springfield

AND

Pt Lots 3 to 14
Concession 10 to 12
In geographic South Dorchester

AND WHEREAS the Council for the Township of Malahide has procured a report made by Spriet Associates and the report is attached hereto and forms part of this by-law.

AND WHEREAS the estimated total cost of constructing the drainage works is \$10,100.00.

AND WHEREAS \$10,100.00 is the amount to be contributed by the municipality for construction of the drainage works.

AND WHEREAS \$10,100.00 is being assessed in the Township of Malahide in the County of Elgin.

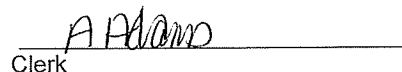
AND WHEREAS the council is of the opinion that the drainage of the area is desirable.

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MALAHIDE UNDER THE DRAINAGE ACT ENACTS AS FOLLOWS:

1. The report dated June 18, 2021, and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2.
 - (a) The Corporation of the Township of Malahide may borrow on the credit of the Corporation the amount of \$10,100.00 being the amount necessary for construction of the drainage works.
 - (b) The Corporation may issue debentures for the amount borrowed less the total amount of,
 - i. Grants received under section 85 of the Act;
 - ii. Commuted payments made in respect of lands and roads assessed within the municipality;
 - iii. Moneys paid under subsection 61(3) of the Act; and
 - iv. Moneys assessed in and payable by another municipality,
 - (c) And such debentures shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by The Ontario Municipal Improvement Corporation on the date of sale of such debentures.
3. A special equal amount rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the Schedule to be collected in the same manner and at the same time as other taxes are collected in each year for five years after the passing of this by-law.
4. All assessments of \$500.00 or less are payable in the first year in which the assessment is imposed.
5. This By-law comes into force on the passing thereof and may be cited as the "Simpson Drain Reassessment".

READ A FIRST AND SECOND TIME THIS 16th day of September, 2021.


Mayor


Clerk

READ A THIRD TIME AND FINALLY PASSED THIS 4th day of November, 2021.

Mayor

Clerk

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE**BY-LAW NO. 21-79**

Being a By-law to authorize the execution of an Agreement with Kettle Creek Landscaping Limited for Community Facility and Municipal Sidewalk Winter Maintenance.

WHEREAS Section 5(3) of the Municipal Act, 2001, c. 25, as amended, authorizes a municipality to pass by-laws to exercise its municipal powers;

AND WHEREAS the Council of The Corporation of the Township of Malahide is desirous of entering into an Agreement with Kettle Creek Landscaping Limited for Community Facility and Municipal Sidewalk Winter Maintenance;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT the entering into of an Agreement with Kettle Creek Landscaping Limited for Community Facility and Municipal Sidewalk Winter Maintenance for the 2021-2024 seasons is hereby approved and authorized.
2. THAT the Mayor and the Clerk be and they are hereby authorized and directed to execute on behalf of The Corporation of the Township of Malahide the said Agreement in substantially the same form as that attached hereto as Schedule "A" and forming a part of this By-law.
3. THAT this By-law shall come into force and take effect on the final passing thereof.

READ a **FIRST** and **SECOND** time this 4th day of November, 2021.

READ a **THIRD** time and **FINALLY PASSED** this 4th day of November, 2021.

Mayor, D. Mennill

Clerk, A. Adams

AGREEMENT

THIS AGREEMENT made in quadruplicate this 21st day of OCTOBER, 2021

B E T W E E N:

KETTLE CREEK LANDSCAPING LIMITED
herein called the "Contractor"

-AND-

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE
herein called the "Owner".

WHEREAS the Owner has awarded a contract to the Contractor for Municipal Sidewalk Winter Maintenance for the 2021-2024 seasons;

NOW THEREFORE WITNESSETH that the Contractor and the Owner for the consideration hereinafter indicated undertake and agree as follows:

ARTICLE 1:

The following documents are to be read herewith and form part of this Agreement as fully and completely to all intents and purposes as though all the stipulations thereof had been embodied herein and are referred to herein as the "Contract Documents":

1. Form of Tender
2. Contract PW-21-12 – Community Facility and Municipal Sidewalk Winter Maintenance 2021-2024

ARTICLE 2:

The Contractor undertakes and agrees:

1. To provide all materials, except as otherwise specified, and perform all work shown in the Contract Documents entitled:
 - a. **Contract PW-21-12 – Community Facility and Municipal Sidewalk Winter Maintenance 2021-2024,**
2. To do and fulfill everything indicated by this Agreement and the Contract Documents; and,
3. To complete substantially all the work as specified in the Contract Documents.

ARTICLE 3:

The Owner undertakes and agrees:

- a) To pay the Contractor in current funds for the performance of the **PW-21-12 – Community Facility and Municipal Sidewalk Winter Maintenance 2021-2024 at an Hourly rate of One Hundred and Twenty Dollars (\$120.00)** for Community Facility Winter Maintenance Services subject to additions and deductions as provided in the Contract Documents.
- b) To pay the Contractor in current funds for the performance of the **PW-21-12 – Community Facility and Municipal Sidewalk Winter Maintenance 2021-2024 at an Hourly rate of Ninety-five Dollars (\$95.00) and a daily standby rate of Fifty Dollars (\$50.00)** for Municipal Sidewalk Winter Maintenance Services subject to additions and deductions as provided in the Contract Documents.
- c) To make payments on account thereof, as follows:

Payment will be made subject to the provision of monthly invoices submitted to the Township with appropriate product/service receipt tickets signed by Township personnel. Payments will be made within 30 days of receipt of said invoices
- d) If on account of climate or other conditions reasonably beyond the Contractor's control, there are items of work that cannot be readily completed, the payment in full for the work which has been completed shall not be delayed on account thereof, but the Owner may withhold sufficient and reasonable sum until the uncompleted work is finished.

ARTICLE 4:

The Contractor and the Owner for themselves, their successors, executors, administrators and assigns, hereby undertake and agree to the full performance of the covenants contained herein and in the Contract Documents, and that this Agreement constitutes the Contract and the following is an exact enumeration of the Specifications and Drawings:

Contract PW-21-12 – Community Facility and Municipal Sidewalk Winter Maintenance 2021-2024

ARTICLE 5:

If and whenever either party hereto desires to give notice to the other party under or in connection with this Agreement or the General Conditions of the Contract, such notice will be effectively given if sent by registered mail to the Contractor at 66 Progress Drive, St. Thomas, Ontario, N5P 4G5.

To the Owner at **87 John Street South, Aylmer, Ontario N5H 2C3** will be considered as having been so given at the time of the deposit thereof in the Post Office.

ARTICLE 6:

Any variation, amendment or addition of or to this Agreement shall be in writing and be signed by the Owner and the Contractor pursuant to and in accordance with authority delegated by Council, and shall be binding upon the Owner and the Contractor as fully and to the same extent as if set out herein.

ARTICLE 7:

All terms contained in this Agreement and the Contract Documents shall be construed to be several as well as joint, and wherever the singular or masculine is used, it shall be construed as if the plural or the feminine or the neuter, as the case may be, had been used where the context of the Party or the Parties hereto so require, and the rest of the sentence shall be construed as if the grammatical and terminological changes thereby rendered necessary had been made.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals or caused to be affixed their corporate seals under the hands of the duly authorized officers as the case may be.

Corporation of the Township of Malahide

Name:
Title:
Date of Signature:

Name:
Title:
Date if Signature:

We have authority to bind the Corporation.

Kettle Creek Landscaping Limited

Name:
Title:
Date of Signature:

Name:
Title:
Date of Signature:

I/We have authority to bind the Corporation.

APPENDIX 'A' – SIDEWALK LOCATIONS

PRIORITY 1 SIDEWALKS – ON COUNTY ROAD ALLOWANCES WITHIN 1.6KM OF A SCHOOL

Location	Road Name	Description	Length
Springfield	Ron McNeil Line	South Side, from Mun. No. 50939 to Mun. No. 51429	1,210m
	Ron McNeil Line	North Side, from Mun. No. 51102 to Mun. No. 51336	620m
	Whittaker Road	West Side, from Ron McNeil Line to Mun. No. 12471	620m
	Springfield Road	East Side, from Ron McNeil Line, northerly 40m	40m
	Springfield Road	West Side, from Ron McNeil Line to Mun. No. 11627	900m
Total Priority 1 Sidewalks – Village of Springfield			3390m

PRIORITY 2 SIDEWALKS

Location	Road Name	Description	Length
Avon	Avon Drive	South side, from Putnam Road, easterly 175m	175m
Total Priority 2 Sidewalks - Hamlet of Avon			175m
Lyons	Imperial Road	West side, from Lyons Line northerly 175m	175m
	Imperial Road	West side, from Lyons Line southerly 140m	140m
	Lyons Line	South side, from Imperial Road easterly 170m	170m
Total Priority 2 Sidewalks - Hamlet of Lyons			485m
Springfield	Detroit Street	West side, from Ron McNeil Line to Broadway Street	100m
	Broadway Street	South Side, from Whittaker Road to Mill Street	300m
	Broadway Street	North Side, from McIntosh Street to Whittaker Road	95m
	McIntosh Street	West Side, from Ron McNeil Line to Broadway Street	90m
	Pressey Line	North Side, from Springfield Road to Catherine Street	570m
	Springfield Road	East Side, from Pressey Line to Ron McNeil Line	50m
	Whittaker Road	West Side, from Ron McNeil Line to Broadway Street	100m
Total Priority 2 Sidewalks - Village of Springfield			1,305m
Township of Malahide Total Sidewalks			5,355m

THE CORPORATION OF THE TOWNSHIP OF MALAHIDE**BY-LAW NO. 21-84**

Being a By-law to adopt, confirm and ratify matters dealt with by resolution of the Township of Malahide.

WHEREAS Section 5(3) of the Municipal Act, 2001, c. 25, as amended, provides that the powers of every council are to be exercised by by-law;

AND WHEREAS in many cases, action which is taken or authorized to be taken by the Township of Malahide does not lend itself to the passage of an individual by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Township of Malahide at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of The Corporation of the Township of Malahide **HEREBY ENACTS AS FOLLOWS:**

1. THAT the actions of the Council of the Township of Malahide, at its regular meeting held on November 4, 2021, in respect of each motion, resolution and other action taken by the Council of the Township of Malahide at such meeting is, except where the prior approval of the Ontario Municipal Board or other authority is required by law, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. THAT the Mayor and the appropriate officials of the Township of Malahide are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Township of Malahide referred to in the proceeding section.
3. THAT the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of the Township of Malahide.
4. THAT this By-law shall come into force and take effect upon the final passing thereof.

READ a **FIRST** and **SECOND** time this 4th day of November, 2021.

READ a **THIRD** time and **FINALLY PASSED** this 4th day of November, 2021.

Mayor, D. Mennill

Clerk, A. Adams