**Consolidated Financial Statements** 

**December 31, 2020** 

#### **Consolidated Financial Statements**

#### For The Year Ended December 31, 2020

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#### MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The accompanying consolidated financial statements are the responsibility of the management of Corporation of the Township of Malahide and have been prepared in accordance with Canadian accounting standards for public sector entities.

These consolidated financial statements include:

- Independent Auditors' Report
- Consolidated Statement of Financial Position
- Consolidated Statement of Operations and Accumulated Surplus
- Consolidated Statement of Change in Net Financial Assets
- Consolidated Statement of Cash Flows
- Notes to the Consolidated Financial Statements
- Consolidated Schedule of Segment Disclosure

The Chief Administrative Officer and the Director of Finance are responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing the consolidated financial statements before they are submitted to Council for approval.

The integrity and reliability of Corporation of the Township of Malahide reporting systems are achieved through the use of formal policies and procedures, the careful selection of employees and an appropriate division of responsibilities. These systems are designed to provide reasonable assurance that the financial information is reliable and accurate.

The consolidated financial statements have been audited on behalf of the Members of Council, Inhabitants and Ratepayers of Corporation of the Township of Malahide by Graham Scott Enns LLP in accordance with Canadian generally accepted auditing standards.

Mr. Adam Betteridge

Chief Administrative Officer

Ms. Arundhati Mohile Director of Finance

Aylmer, Ontario July 8, 2021 P. 519-633-0700 • F. 519-633-7009 450 Sunset Drive, St. Thomas, ON N5R 5V1 P. 519-773-9265 • F. 519-773-9683 25 John Street South, Aylmer, ON N5H 2C1

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#### INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants, and Rate Payers of Corporation of the Township of Malahide:

#### **Opinion**

We have audited the consolidated financial statements of Corporation of the Township of Malahide, which comprise the consolidated statement of financial position as at December 31, 2020, and the consolidated statement of operations and accumulated surplus, statement of change in net assets, consolidated statement of remeasurement gains and losses, and consolidated statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the Municipality's consolidated financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for public sector entities.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian accounting standards for public sector entities, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

#### Auditors' Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.



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#### INDEPENDENT AUDITORS' REPORT (CONTINUED)

#### Auditors' Responsibilities for the Audit of the Consolidated Financial Statements (Continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

St. Thomas, Ontario July 8, 2021 Graham Scott Eurs LLP
CHARTERED PROFESSIONAL ACCOUNTANTS
Licensed Public Accountants

#### Consolidated Statement of Financial Position As At December 31, 2020

	****	2010
	2020 \$	2019 \$
FINANCIAL ASSETS	<u> </u>	<u> </u>
Cash	4,921,772	3,668,620
Investments (Note 2)	4,298,428	4,020,362
Taxes receivable (Note 4)	1,549,816	2,293,006
Accounts receivable (Note 5)	<u>1,941,644</u>	<u>1,495,396</u>
Total financial agests	12.711.660	11 477 204
Total financial assets	12,711,660	11,477,384
FINANCIAL LIABILITIES		
Temporary advances (Note 6)	1,250,000	-
Deferred revenue - obligatory reserve funds (Note 10)	1,909,251	1,606,379
Accounts payable and accrued liabilities	2,756,682	2,596,947
Net long-term liabilities (Note 8)	<u>2,559,961</u>	<u>2,734,654</u>
Total financial liabilities	8,475,894	6,937,980
	0,475,054	
NET FINANCIAL ASSETS	4,235,766	4,539,404
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 7)	46,883,790	45,710,348
Inventories	130,362	149,967
Prepaid expenses	<u>35,861</u>	25,137
•		
Total non-financial assets	47,050,013	45,885,452
TOTAL NET ASSETS	51,285,779	50,424,856
	01,200,777	30,121,030
NET ASSETS IS COMPRISED OF:		
ACCUMULATED SURPLUS (NOTE 9)	50,817,203	50,105,068
ACCUMULATED SURI LOS (NOTE )  ACCUMULATED REMEASUREMENT GAINS	468,576	319,788
ALCOCALOMATED AMINIMANOISMITTELLI GIRLLO	100,070	
	51,285,779	50,424,856

#### Consolidated Statement of Operations and Accumulated Surplus For The Year Ended December 31, 2020

REVENUES Property taxation Taxation from other governments User charges, licenses, permits Local improvement levies and development charges	Budget (Note 14) \$ 7,430,987 922,472 1,937,023	Actual 2020 \$\_\$ 7,260,823 872,583 1,881,723 310,532	Actual 2019\$
Government transfers: Federal Provincial Other municipalities Investment income Penalties and interest on taxes Other, fines and donations Gain (loss) on disposal of tangible capital assets	60,000 1,135,568 1,125,773 47,841 190,000 34,214	460,000 1,485,329 1,089,903 168,126 109,804 79,205 10,753	24,731 1,799,220 1,152,927 124,417 179,387 39,361 493,208
Total revenues	12,883,878	13,728,781	14,149,436
EXPENSES	1 202 521	4 40 = 4 = 4	1 0 1 1 0 0 0
General government	1,283,531	1,485,674	1,344,082
Fire and police protection	2,410,293	2,312,354	2,321,030
Other protective services	516,852	519,834	428,548
Transportation services	5,806,130	5,266,923	5,340,877
Waterworks and sewer	938,186	884,429	868,885
Garbage collection and disposal	583,975	575,166	564,179
Health services	42,734	32,032	38,724
Recreation and cultural services	1,287,896	1,100,080	1,348,464
Planning and zoning	205,688	182,140	237,106
Agriculture	102,225	658,014	<u>464,091</u>
Total expenses (Note 15)	13,177,510	13,016,646	12,955,986
ANNUAL SURPLUS (DEFICIT)	(293,632)	712,135	1,193,450
ACCUMULATED SURPLUS, BEGINNING OF YEAR	50,105,068	50,105,068	48,911,618
ACCUMULATED SURPLUS, END OF YEAR (NOTE 9)	49,811,436	50,817,203	50,105,068

#### Consolidated Statement of Change in Net Financial Assets For The Year Ended December 31, 2020

	Budget (Note 14)	Actual 2020 <u>\$</u>	Actual 2019\$_
ANNUAL SURPLUS	(293,632)	712,135	1,193,450
Acquisition of tangible capital assets Amortization of tangible capital assets Proceeds on disposal of tangible capital assets Contributed tangible capital assets Change in inventories and prepaid expenses Gain on disposal of tangible capital assets Change in accumulated remeasurement gains	(3,701,931) 2,591,514 - - - -	(3,701,931) 2,591,514 10,753 (63,025) 8,881 (10,753) 148,788	(2,357,273) 2,517,926 1,105,160 - 7,582 (493,208) 257,603
CHANGE IN NET FINANCIAL ASSETS	(1,404,049)	(303,638)	2,231,240
NET FINANCIAL ASSETS, BEGINNING OF YEAR	4,539,404	4,539,404	2,308,164
NET FINANCIAL ASSETS, END OF YEAR	3,135,355	4,235,766	4,539,404

#### Consolidated Statement of Remeasurement Gains and Losses For The Year Ended December 31, 2020

	2020 	2019
ACCUMULATED REMEASUREMENT GAINS, BEGINNING OF YEAR	319,788	62,185
Unrealized gains attributable to investments	<u>148,788</u>	257,603
Change in accumulated remeasurement gains	<u> 148,788</u>	<u>257,603</u>
ACCUMULATED REMEASUREMENT GAINS, END OF YEAR	468,576	319,788
Accumulated remeasurement gains is comprised of: Investments	468,576	319,788

### **Consolidated Statement of Cash Flows For The Year Ended December 31, 2020**

OPERATING ACTIVITIES Annual surplus	2020 	2019 \$ 1,193,450
Add (deduct) items not involving cash:  Amortization of tangible capital assets  Contributed tangible capital assets  Gain on disposal of tangible capital assets	2,591,514 (63,025) (10,753)	2,517,926 - (493,208)
Change in non-cash assets and liabilities related to operations (Note 15 [b])	3,229,871 768,430	3,218,168 <u>85,749</u>
INVESTING ACTIVITIES  Purchase of investments		3,303,917 (62,498)
CAPITAL ACTIVITIES  Acquisition of tangible capital assets  Proceeds on disposal of tangible capital assets	(3,701,931) 10,753	(2,357,273) 1,105,160
FINANCING ACTIVITIES  Short-term debt financing issued (repaid) for tangible capital assets  Long-term debt advances  Long-term debt repayment	(3,691,178) 1,250,000 - (174,693) 1,075,307	(1,252,113) (2,509,832) 2,188,000 (155,599) (477,431)
NET CHANGE IN CASH	1,253,152	1,511,875
CASH, BEGINNING OF YEAR	3,668,620	2,156,745
CASH, END OF YEAR	4,921,772	3,668,620

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

The Corporation of the Township of Malahide (the "Municipality") is a municipality in the Province of Ontario. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Municipality are prepared by management in accordance with Canadian generally accepted accounting principles for local governments. Significant aspects of the accounting policies adopted by the Municipality are as follows:

#### **Reporting Entity**

The consolidated financial statements reflect the assets, liabilities, revenues, expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Municipality and which are owned or controlled by the Municipality.

#### **Consolidated Entities**

There are no organizations or local boards that are consolidated in these financial statements.

#### **Proportionate Consolidation**

The East Elgin Community Complex, a joint local board with the Town of Aylmer, is consolidated on a proportionate basis. Operation of the facility is shared equally between the two municipalities.

The Aylmer Area Secondary Water Supply System and the Port Burwell Area Secondary Water Supply System have been consolidated on a proportionate basis, based upon the water flow used by the Municipality in proportion to the total water flow provided by the joint boards.

#### **Basis of Accounting**

The consolidated financial statements are prepared using the accrual basis of accounting. Revenues are recognized as they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

#### i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Transportation infrastructure	20 to 50 years
Water system infrastructure	15 to 100 years
Wastewater infrastructure	50 to 100 years
Land improvements	10 to 50 years
Buildings	10 to 95 years
Machinery and equipment	2 to 10 years
Vehicles	7 to 20 years

Amortization begins the first month of the year following the year the asset is placed in service and continues to the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

#### ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

#### iii) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

#### iv) Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Deferred Revenue**

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs, in the completion of specific work. In addition, certain user charges and fees which have been collected but for which the related services have yet to be performed. Revenue is recognized in the period when the related expense are incurred, services preformed.

#### **Accounting for County and School Board Transactions**

Although the Municipality collects taxation on behalf of the County of Elgin and the School Boards, the taxation, other revenues, expenses, assets and liabilities with respect to the operations of the County and the school boards are not reflected in these financial statements.

#### **Government Transfers**

Government transfers are recognized in the consolidated financial statements as revenues in the financial period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met including performance and return requirements, and reasonable estimates of the amounts can be determined. Any amount received but restricted is recorded as deferred revenue in accordance with Section 3100 of the Public Sector Accounting Handbook and recognized as revenue in the period in which the resources are used for the purpose specified.

In addition, the Municipality periodically receives senior government capital funding in the form of infrastructure grants and receives ongoing funding from both senior levels of government as a result of an allocation of the gas tax funds.

#### **Employee Benefit Plans**

The Municipality accounts for its participation in the Ontario Municipal Employees Retirement System (OMERS), a multi-employer public sector pension fund, as a defined contribution plan. The OMERS plan specifies the retirement benefits to be received by the employees based on length of service and rates of pay. Employee benefits include post employment benefits. Post employment benefits are subject to actuarial valuations and are accrued in accordance with the projected benefit method, prorated on service and management's best estimate of salary escalation and retirement ages of employees. Any actuarial gains and losses related to past service of employees are amortized over the expected average remaining service period.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Tax Revenues**

In 2020 the Municipality received \$8,133,406 (2019 - \$8,155,309) in property tax revenues for municipal purposes. The authority to levy and collect property taxes is established under the Municipal Act 2001, the Assessment Act, the Education Act, and other legislation.

The amount of the total annual property tax levy is determined each year through Council's approval of the annual budget. Municipal tax rates are set annually by Council for each class or type of property, in accordance with legislation and Council-approved policies, in order to raise the revenue required to meet operating budget requirements. Education tax rates are established by the Province each year in order to fund costs of education on a Province-wide basis.

Taxation revenues are recorded at the time billings are issued. Additional property tax revenue can be added throughout the year, related to new properties that become occupied, or that become subject to property tax, after the return of the annual assessment roll used for billing purposes. The Municipality may receive supplementary assessment rolls over the course of the year from MPAC that identify new or omitted assessments. Property taxes for these supplementary/omitted amounts are then billed according to the approved tax rate for the property class.

Taxation revenues in any year may also be reduced as a result of reductions in assessment value rising from assessment and/or tax appeals. Each year, an amount is identified to cover the estimated amount of revenue loss attributable to assessment appeals, tax appeals or other deficiencies in tax revenue (e.g. uncollectible amounts, write-offs, etc.).

#### **Investment Income**

Investment income consists of interest, dividends and realized gains or losses on sale of investments is recognized as revenue in the period when it is earned. Unrealized gains and losses on investments are recognized in the accumulated remeasurement gains and losses until settlement. Once realized, these gains and losses are recognized as revenue or expenses in the consolidated statement of operations. When required by funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Valuation of financial assets and liabilities

The Municipality's financial assets and liabilities are measured as follows:

- [i] Cash at fair value
- [ii] Portfolio investments at fair value
- [iii] Accounts receivable at amortized cost
- [iv] Accounts payable and accrued liabilities at amortized cost
- [v] Debt at amortized cost

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the consolidated statement of remeasurement gains and losses. When the restricted nature of a financial instrument and any related changes in fair value create a liability, unrealized gains and losses are recognized as deferred revenue.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the consolidated statement of operations.

For financial instruments measure using amortized cost, the effective interest rate method is used to determine interest revenue or expenses. Transaction costs are a component of cost for financial instruments measured using cost or amortized costs. Transaction costs are expensed for financial instruments measured at fair value. Investment management fees are expensed as incurred. The purchase and sale of cash equivalents and portfolio investments are accounted for using trade-date accounting. The Municipality does not use foreign currency contracts or any other type of derivative financial instruments of trading or speculative purposes.

#### **Environmental Provisions and Contaminated Sites**

The Municipality may be exposed to litigation or other costs of remediation due to contaminated properties in it's jurisdiction. A liability for remediation is recognized in the financial statements when an environmental standard exists, contamination exceeds the standard, the government is responsible for the remediation and a reasonable estimate of the liability can be made. As at December 31, 2020 there were no properties that the Municipality was responsible to remedy and as such no liability has been accrued.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Use of Estimates**

The preparation of consolidated financial statements in conformity with Canadian accounting standards for public sector entities requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. In addition, the Municipality's implementation of the Public Sector Accounting Handbook PS3150 has required management to make estimates of historical cost and useful lives of tangible capital assets. These estimates and assumptions are based on the best information and judgment and may differ significantly from actual results.

#### 2. INVESTMENTS

Investments are comprised of the following:

•	2020		2019	
	S		\$	\$
	Cost	Market	Cost	Market
One pooled bond securities funds One pooled equity securities funds	2,794,210	2,894,884	2,638,073	2,702,778
	1,035,638	1,403,544	1,000,002	1,317,584
	3,829,848	4,298,428	3,638,075	4,020,362

During the year, the Municipality earned \$129,278 (2019 - \$62,498) of income in the One Investment Program and reported unrealized gain (loss) of \$148,788 (2019 - \$257,603) on the schedule of remeasurement gains and a realized gain (loss) of \$nil (2019 - \$nil) on the statement of operations.

All of the above investments are valued as Level 1 investments. The investments are valued based on the degree to which the fair value is observable, as follows:

- [i] Level 1 Fair value measurements are those derived from quoted prices (in active markets);
- [ii] Level 2 Fair value measurements are those derived from inputs other than quoted prices included within Level 1 that are observable for the assets, either directly (i.e. as prices) or indirectly (i.e. derived from prices);
- [iii] Level 3 Fair value measurements are those derived from valuation techniques that include inputs for the asset that are not based on observable data (unobservable inputs).

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 3. FINANCIAL INSTRUMENT RISKS

#### Risks and Concentrations

The Municipality is exposed to various risks through its financial instruments. The following analysis provides a measure of the Municipality's risk exposure and concentrations at the balance sheet date.

#### Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Municipality is mainly exposed to interest and price risk.

#### **Interest Rate Risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Municipality is exposed to interest rate risk on its fixed rate long-term debt. As the interest rates are fixed the Municipality doesn't believe that interest rate risk is a significant risk.

#### Price Risk

Price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Municipality is exposed to price risk through its investments in quoted One Fund investments. The following details the Municipality's portfolio sensitivity to a 1.0% increase or decrease in the market prices. At December 31, 2020, if market prices had a 1% increase or decrease with all other variables remaining the same the increase or decrease in accumulated remeasurement gains and losses on the investments for the year would have totaled \$42,900 (2019 - \$40,200).

It is management's opinion that the Municipality is not exposed to significant currency risk.

#### Liquidity Risk

Liquidity risk is the risk that a Municipality will encounter difficulty in meeting obligations associated with financial liabilities. The Municipality is exposed to this risk mainly in respect of its accounts payable, accrued liabilities and long-term debt. The Municipality doesn't believe that liquidity risk is a significant risk.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 3. FINANCIAL INSTRUMENT RISKS (CONTINUED)

#### Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Municipality's main credit risks relate to its accounts receivable and taxes receivable. The Municipality manages this risk by monitoring active receivable balances and forces tax sale on properties considered unrecoverable.

At year end, the Municipality had approximately \$129,000 (2019 - \$159,000) in trade accounts receivable over 90 days of which the Municipality has deemed no allowance is necessary. The balances of taxes and utility receivables (water and sewer) are normally collectible from the property owner and the Municipality is able to force tax sale on properties to recover. In some instances the property owner may challenge property values which will in impact future recovery of taxes and potential repayments to the property owners. The Municipality actively monitors these assessment challenges and provides provisions when reasonable estimates can be made. At year end the Municipality has provided an allowance of \$nil (2019 - \$nil) for these assessment challenges and \$121,452 (2019 - \$22,120) in potential uncollectible tax assessments.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 4. TAXES RECEIVABLE

	2020	2019
Current taxes receivable	1,026,941	1,442,307
Arrears taxes receivable	544,238	783,486
Penalties and interest	100,089	89,333
Allowance for doubtful accounts	(121,452)	(22,120)
	<u>1,549,816</u>	2,293,006

The Municipality makes annual estimates and allowances for potential exposure to property tax appeals, reassessments, environmental and collection issues. Included in the taxes receivable is approximately \$325,000 (2019 - \$161,000) of taxes, penalties and interest that is due from specific gas pipeline properties that are under going various appeals and financial restructuring. The Municipality's exposure to loss on these balances is estimated to be between 25% to 30% if it is determined that nothing is recoverable from these properties. At year end, the Municipality made an assessment of the exposure based on current information and made allowances, as required, for these amounts in the financial statements.

2010

#### 5. ACCOUNTS RECEIVABLE

	<u>\$</u>	_\$_
Accounts receivable - trade and other Government grants and funding - municipal, provincial, federal Government remittances	587,304 909,516 444,824	481,773 767,732 245,891
	1,941,644	1,495,396

#### 6. TEMPORARY ADVANCES

The Municipality has available \$3,025,000 of short-term financing, with interest at a variable rate, for specific capital asset purchases with the Royal Bank of Canada. At year end, the balance drawn on this facility was \$nil (2019 - \$nil).

The Municipality has available \$1,326,600 of short-term financing, with interest at a variable rate, for specific capital asset purchases with the Ontario Infrastructure and Lands Corporation At year end, the balance drawn on this facility was \$1,250,000 (2019 - \$nil). It is expected this temporary advance will be converted into a long-term loan with an amortization period of 20 years at 2.60%.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 7. TANGIBLE CAPITAL ASSETS

December 31, 2020			Disposals and	
Cost	Opening	Additions	Adjustments	Ending
Infrastructure				
Transportation infrastructure	44,356,147	1,148,928	63,025	45,568,100
Water system infrastructure	5,309,338	50,701	•	5,360,039
Wastewater system infrastructure	3,959,395	10,232		3,969,62
Infrastructure Total	53,624,880	1,209,861	63,025	54,897,76
<u>General</u> Land	747,882	_	_	747,882
Land improvements	2,889,129	1,922,307	-	4,811,43
Buildings	14,121,646	46,936	-	14,168,58
Machinery and equipment	2,968,304	94,517	(12,375)	3,050,44
Vehicles	6,054,217	410,632	(99,035)	6,365,81
General Total	26,781,178	2,474,392	(111,410)	29,144,166
Work in Progress	221,030	17,678		238,708
Total Cost	80,627,088	3,701,931	(48,385)	84,280,63
Accumulated Amortization			Disposals and	
Accumulated Amoi tization	0 '	A	•	To die
Infragtanicture	Opening	Amortization	Adjustments	Ending
Infrastructure	** ***			
Transportation infrastructure	22,800,654	1,410,776	-	24,211,43
Water system infrastructure	1,526,423	98,047	-	1,624,470
Wastewater system infrastructure	741,881	39,675		781,55
Infrastructure Total	25,068,958	1,548,498	-	26,617,450
General Land improvements	1,473,626	98,386	_	1,572,012
Buildings	3,950,226	351,702	-	4,301,92
Machinery and equipment	1,584,782	236,771	(12,375)	1,809,178
Vehicles	2,839,148	356,157	(99,035)	3,096,270
General Total	9,847,782	1,043,016	(111,410)	10,779,388
Total Accumulated Amortization	34,916,740	2,591,514	(111,410)	37,396,844
Net Book Value	Opening			Ending
<u>Infrastructure</u>				
Transportation infrastructure	21,555,493			21,356,676
Water system infrastructure	3,782,915			3,735,569
Wastewater system infrastructure	3,217,514 28,555,922		_	3,188,07 28,280,310
General	20,333,922			20,200,310
Land	747,882			747,882
Land improvements	1,415,503			3,239,424
Buildings	10,171,420			9,866,65
Machinery and equipment	1,383,522			1,241,268
Vehicles	3,215,069			3,269,54
	16,933,396			18,364,772
Work in progress	221,030			238,708
Total Net Book Value	45,710,348			46,883,790
			=	

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 7. TANGIBLE CAPITAL ASSETS (CONTINUED)

December 31, 2019 Cost Infrastructure	Opening	Additions	Disposals and Adjustments	Ending
Transportation infrastructure Water system infrastructure	43,147,380 5,248,745	1,208,767 60,593	-	44,356,147 5,309,338
Wastewater system infrastructure	3,959,395	in .	P4	3,959,395
Infrastructure Total	52,355,520	1,269,360	-	53,624,880
General Land Land improvements Buildings	1,185,915 2,340,088 14,448,250	8,863 549,041 15,284	(446,896) - (341,888)	747,882 2,889,129 14,121,646
Machinery and equipment	2,486,257	514,725	(32,678)	2,968,304
Vehicles	6,373,437	**	(319,220)	6,054,21
General Total Work in progress	26,833,947 21,030	1,087,913	(1,140,682)	26,781,178 221,030
Total Cost	79,410,497	2,357,273	(1,140,682)	80,627,088
Accumulated Amortization			Disposals and	
	Opening	Amortization	Adjustments	Ending
<u>Infrastructure</u>	1 0		,	
Transportation infrastructure	21,433,947	1,366,707	-	22,800,654
Water system infrastructure	1,428,904	97,519	•	1,526,42.
Wastewater system infrastructure	702,314	39,567	-	741,88
Infrastructure Total	23,565,165	1,503,793		25,068,958
General	1 200 055	02 571		1 452 624
Land improvements Buildings	1,390,055 3,792,732	83,571 358,058	(200,564)	1,473,620 3,950,220
Machinery and equipment	1,385,289	208,999	(9,506)	1,584,782
Vehicles	2,794,303	363,505	(318,660)	2,839,148
General Total	9,362,379	1,014,133	(528,730)	9,847,782
Total Accumulated Amortization	32,927,544	2,517,926	(528,730)	34,916,740
Net Book Value Infrastructure	Opening			Ending
Transportation infrastructure	21,713,433			21,555,493
Water system infrastructure	3,819,841			3,782,915
Wastewater system infrastructure	3,257,081		_	3,217,514
·	28,790,355		-	28,555,922
<u>General</u>				
Land	1,185,915			747,882
Land improvements	950,033			1,415,50
Buildings	10,655,518			10,171,420
Machinery and equipment Vehicles	1,100,968			1,383,522
A CHICLE?	3,579,134		•	3,215,069
Work in progress	17,471,568 221,030			16,933,396
			-	221,030
Total Net Book Value	46,482,953		=	45,710,348

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 8. NET LONG-TERM LIABILITIES

a) The balance of net long-term liabilities reported on the Consolidated Statement of Financial Position consists of the following:

					2	2020 \$	2019 \$
Total long-term liab outstanding at th		•	nicipality a	ınd	2,576	<b>5,994</b> 2	,756,734
Tile drainage loans	assumed by th	ne individua	1		(17	<u>7,033</u> )	(22,080)
Total long-term liab	ilities at the e	end of the ye	ar		2,559	<b>9.961</b> 2	<u>,734,654</u>
b) Principal repaym	nents are sum	marized as f	follows:				
Recoverable from:	2021 \$	2022 \$	2023 	2024 	2025 	Beyond\$_	Total
General tax revenue User charges	181,113	187,772	194,681 	201,847	200,595	1,593,953	2,559,961
	181,113	187,772	194,681	201,847	200,595	1,593,953	2,559,961

- c) Interest rates range from 2.74% to 4.06%. Interest expense on long-term liabilities in 2020 amounted to \$98,621 (2019 \$106,526).
- d) The Municipality is contingently liable for municipal debt with respect to tile drainage loans. The total amount outstanding as at December 31, 2020 is \$17,033 (2019 \$22,080) and is not recorded on the Consolidated Statement of Financial Position.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 9. ACCUMULATED SURPLUS

The accumulated surplus consists of individual fund surplus and reserves as follows:

	2020	2019
	\$	
SURPLUS		
General revenue fund	83,632	114,952
Consolidated water boards reserves	527,317	420,137
Consolidated East Elgin Community Centre Complex reserve	59,296	53,191
Benefiting land owners	(749,385)	
Invested in tangible capital assets	46,883,790	45,710,348
Cemetery care and maintenance	7,261	7,261
Funded (unfunded) capital projects	(1,347,255)	(96,500)
Reserves	<u>7,912,508</u>	<u>7,301,711</u>
	53,377,164	52,839,722
AMOUNTS TO BE RECOVERED		
Net long-term debt	<u>(2,559,961)</u>	(2,734,654)
ACCUMULATED SURPLUS	50,817,203	50,105,068
RESERVES		
Reserves set aside for specific purposes by council:		
Working capital	856,775	837,887
Contingencies	50,506	44,594
Roadway purposes	1,254,732	925,030
Water and sewer purposes	1,619,894	1,351,669
Asset replacement purposes	2,553,852	2,582,989
Other municipal services	<u>1,576,749</u>	1,559,542
Total reserves	7,912,508	7,301,711

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 10. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of the public sector accounting principles of the Chartered Professional Accountants of Canada, is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the Municipality are summarized below: 2010

2020

	2020	2019
Development charges and parkland	805,278	603,455
Federal gas tax	536,149	714,265
Building department funds	520,659	273,659
Other	<u>47,165</u>	15,000
	<u>1,909,251</u>	1,606,379

#### 11. PENSION AGREEMENTS

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Each year, an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits the members have earned to date. The most recent actuarial valuation of the Plan was conducted December 31, 2020, and the results of this valuation disclosed actuarial liabilities of \$113 billion in respect of benefits accrued for service with actuarial assets at that date of \$109.8 billion leaving an actuarial deficit of \$3.2 billion.

Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the Municipality does not recognize any share of the OMERS Pension surplus or deficit in these consolidated financial statements.

The amount contributed to OMERS for 2020 was approximately \$227,873 (2019 - \$229,530).

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 12. OPERATIONS OF THE SCHOOL BOARDS AND COUNTY OF ELGIN

During 2020, requisitions were made by the School Boards and the County of Elgin requiring the Municipality to collect taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are summarized below:

	School Boards 	County \$
Taxation Share of payments in lieu of taxes	2,153,876 15,636	6,709,502 423,752
Amounts requisitioned	2,169,512	7,133,254

#### 13. CONTINGENT LIABILITIES

From time to time, the Municipality is subject to claims and lawsuits that arise in the ordinary course of business. These claims may be covered by the Municipality's insurance up to a maximum amount per occurrence. In the opinion of management, any litigation, if successful would not have a material impact on the financial position of the Municipality.

Estimated costs to settle claims are based on available information and projections of estimated future expenses developed based on the Municipality's historical experience. Claims are reported as an operating expense in the year of the loss, where the costs are deemed to be likely and can be reasonable determined. Claim provisions are reported as a liability in the consolidated statement of financial position.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 14. BUDGET FIGURES

The operating budget approved by the council of the Municipality for 2020 is reflected on the consolidated statement of operations. Budget figures have been reclassified for the purposes of these financial statements to comply with PSAB reporting requirements. These adjustments include reserve transfers, capital expenditures, amortization and debt financing and repayment.

	Approved Budget \$	Adjustments	PSAB Budget \$
REVENUES		<del></del>	Water Commence
Property taxation	7,430,987	_	7,430,987
Taxation from other governments	922,472	_	922,472
User charges	1,797,736	139,287	1,937,023
Government transfers			
Federal	60,000	-	60,000
Provincial	1,135,568	-	1,135,568
Other municipalities	1,125,773	-	1,125,773
Investment income	40,500	7,341	47,841
Penalties and interest on taxes	190,000	-	190,000
Other	34,214	-	34,214
Reserve transfers and long-term debt proceeds	3,146,262	(3,146,262)	
Total revenues	15,883,512	(2,999,634)	12,883,878
EXPENSES			
General government	1,412,916	(129,385)	1,283,531
Fire and police protection	2,433,817	(23,524)	2,410,293
Other protective services	518,094	(1,242)	516,852
Transportation services	6,623,661	(817,531)	5,806,130
Waterworks and sewers	2,354,249	(1,416,063)	938,186
Garbage collection and disposal	584,975	(1,000)	583,975
Health services	46,184	(3,450)	42,734
Recreation and cultural services	1,564,812	(276,916)	1,287,896
Planning and zoning	239,775	(34,087)	205,688
Agriculture	105,029	(2,804)	102,225
Total expenses	15,883,512	(2,706,002)	13,177,510
BUDGETED ANNUAL SURPLUS	-	(293,632)	(293,632)

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

15.	SUPPLEMENTARY INFORMATION:		
		2020	2019
			\$
	[a] Current fund expenditures by object:		
	Contracted services	4,198,243	3,833,563
	Salaries, wages and employee benefits	3,962,610	
	Amortization	2,591,514	
	Materials	1,987,969	
	Transfer to others	177,689	191,844
	Long-term debt interest	98,621	106,526
		13,016,646	12,955,986
	[b] Change in non-cash assets and liabilities related to operations:		
	Taxes receivable	743,190	(1,105,358)
	Accounts receivable	(446,248)	9,814
	Inventories and prepaid expenses	8,881	7,581
	Accounts payable and accrued liabilities	159,735	394,679
	Deferred revenue - obligatory reserve funds	302,872	779,033
		7(0,420	0.5.7740
		<u>768,430</u>	<u>85,749</u>

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 16. SIGNIFICANT EVENT

During and subsequent to year end, the Municipality was exposed to economic risks associated with the coronavirus pandemic. These risks are beyond the Municipality's control. The overall impact of these risks cannot be identified at this time but could impact the Municipality's operations, future net surplus, cash flows and financial condition. The Municipality has experienced the following impacts:

- The Municipality suspended some of it's operations in March 2020 and the Municipality staff are working from alternate locations;
- The Municipality temporarily waived interest and penalty charges on tax and utility payments due from it's residents. The Municipality is unsure of the resulting overall impact on future cash flows or on the valuation of the year end receivable balances;
- The Municipality holds investments in the ONE Investment Fund, managed by the Local Authority Services (LAS) and CHUMS Financing Corp. (a subsidiary of the Municipal Finance Officers' Association of Ontario). These investments are subject to market fluctuations. The impact of the market fluctuations and resulting gains or losses on the Municipality will only be known when these investments are disposed of. The Municipality is unsure as to the overall impact on future cash flows.

#### 17. SEGMENTED INFORMATION

The Municipality is a diversified municipal government institution that provides a wide range of services to its citizens, including contract police services, fire, roads, community services, water and sewer. For management reporting purposes the Municipality's operations and activities are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

The Municipality services are provided by departments and their activities are reported in these funds. Certain departments that have been separately disclosed in the segmented information, along with the services they provided, are as follows:

#### General government

General government is comprised of municipal council, corporate management and program support.

#### **Protection services**

Protection services are comprised of the fire, police, conservation authority, building inspection and animal control, emergency measures and provincial offences.

#### Notes to the Consolidated Financial Statements For The Year Ended December 31, 2020

#### 17. SEGMENTED INFORMATION (CONTINUED)

#### Transportation services

Transportation services are comprised of roads, bridges, winter control, parking and street lighting.

#### **Environmental services**

Environmental services are comprised of the provision of safe drinking water, the collection and treatment of waste water and waste collection, disposal and recycling.

#### Health services

Health services are comprised of public health services and cemeteries.

#### Recreation and cultural services

Recreation and cultural services are comprised of parks, recreation programs, recreation and community facilities, and cultural services.

#### Planning and development

Planning and development is comprised of planning and zoning, commercial and industrial development, economic development and tourism, and agricultural and reforestation.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information. The General Revenue Fund reports on municipal services that are funded primarily by taxation such as property and business tax revenues. Taxation and payments-in-lieu of taxes are apportioned to General Revenue Fund services based on the Fund's net surplus. Certain government transfers, transfer from other funds, and other revenues have been apportioned based on a percentage of budgeted expenses.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1. For additional information see the Consolidated Schedule of Segment Disclosure.

## Consolidated Schedule of Segment Disclosure For The Year Ended December 31, 2020

Total S	8,133,406	1,881,723	3,035,232	299,299	10,753	13,728,781		3,962,610	98,621	1,987,969	4,198,243	177,689	2,591,514	,	13,016,646	712,135
Planning and Development Services	287,701	25,778	74,741	310,531	1	698,751		223,904	1,325	70,823	523,893	1	20.209		840.154	(141,403)
Recreation I Services	848,286	176,242	1	ı		1.024.528	:	409,641	21,553	337,198	63,455	ı	268,233		1.100.080	(75,552)
Health Services	42,734	57	1	i	1	42.791	1	72	1		6,851	24,500	609		32.032	10.759
Environmental Services	583,975	1,544,555	113,207	10,431	1	2,252,168	1	105,961	,	113,001	1,072,475	ı	168,158		1.459.595	792.573
TransportationEnvironmental Services \$\frac{\\$}{\\$}\$	3,297,105	26,022	1,948,306	ı	10,753	5.282,186		1,396,089	1,046	1,021,338	1,171,211		1.677.239		5.266.923	15,263
Protection Services	2,381,503	59,151	34,539	13,090		2,488,283		717,268	74,697	286,090	1,165,831	153,189	435,113		2.832.188	(343.905)
General Government	692,102	49,918	864,439	333,615	1	1.940.074		1,109,675	ı	159,519	194,527	•	21.953		1.485.674	454,400
REVENUES	Taxation and local improvements	Sales of services and regulatory fees	Government transfers	Other	Gain (loss) on disposal of tangible capital assets		EXPENSES	Salaries, wages and employees benefits	Long-term debt interest	Materials	Contracted services, rents and financial	External transfers	Amortization			ANNUAL SURPLUS (DEFICIT)

## Consolidated Schedule of Segment Disclosure For The Year Ended December 31, 2019

							Planning and	
	General Government	Protection Services	TransportationEnvironmental Services	Environmental Services	Health Services	Recreation Services	Development Services	Total
REVENUES	€	8	8	8	\$	\$	\$	8
Taxation and local improvements	1,930,528	2,007,627	3,044,099	346,119	44,040	613,396	169,500	8,155,309
Sales of services and regulatory fees	29,861	70,261	30,547	1,496,266	700	440,476	21,621	2,089,732
Government transfers	966,194	27,219	1,850,718	67,701	•	5,429	59,617	2,976,878
Other	296,781	31,957	1	30,594	1	3,828	71,149	434,309
Gain (loss) on disposal of tangible capital								
assets	57,718	413.069	23.582		i	(1.161)	-	493,208
	3.281.082	2.550.133	4,948,946	1,940,680	44,740	1.061.968	321.887	14,149,436
EXPENSES								
Salaries, wages and employees benefits	1,090,304	726,694	1,434,641	111,828	749	486,439	200,374	4,051,029
Long-term debt interest	1	80,876	1,249		,	18,029	6,372	106,526
Materials	101,717	249,153	1,214,872	121,297	11,570	466,112	90,377	2,255,098
Contracted services, rents and financial	109,499	1,155,483	1,058,099	1,032,351	8,798	89,443	379,890	3,833,563
External transfers	ı	141,358	1		17,000	33,486	1	191,844
Amortization	42.562	396,015	1.632,015	167.587	209	254.953	24.187	2,517,926
	1,344,082	2.749.579	5,340,876	1.433.063	38,724	1,348,462	701.200	12,955,986
ANNUAL SURPLUS (DEFICIT)	1,937,000	(199,446)	(391,930)	507.617	6.016	(286,494)	(379,313)	1,193,450

