



**St. Thomas-Elgin Social Services**  
Ontario Works | Children's Services | Housing Services



230 Talbot Street, St. Thomas, Ontario, N5P 1B2  
Phone: 519-631-9350 Toll Free: 1-800-265-4362 Fax: 519-631-1824

April 8, 2024

Dear Homeowner:

Enclosed please find the requested Home Repair Program application.

Please ensure it is filled out completely and include the following documents with your application when you return it. Please note on the fact sheet that for accessible modifications, applicants may be asked to provide proof that they were denied funding under the March of Dimes Home and Vehicle Modification Program.

Copies of:

- Identification for all members of the household
- Most recent Notice of Assessment for all tax filers in the household
- Verification of up to date home insurance
- Verification that all property taxes are paid up to date
- Most recent MPAC statement verifying the value of the home
- Verification of all current income for the household members
- Completed application listing all people living in the home for the Home Repair Program
- Mortgage contract showing payments are up to-date
- Three quotes from licensed repair sources.
- Verification that a lien can be placed on the property if the repair cost is greater than \$10,000.

Once we receive this information we will contact you to discuss your application and processes.

If you have any questions regarding the program or documents required, please feel free to contact us at the number(s) provided on the Fact Sheet provided.

Thank you,

Connie Cooper  
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St Thomas Elgin Social Services  
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