



AUTHORIZATION AGREEMENT TO BILL TENANT

Water & Sewer Account: _____ Tax Roll #: _____

Service Address: _____ Unit: _____

I, (We) _____
(Print Name of Owner (s))

of _____
(mailing address)

_____ declare as follows that:
(City) (Province) (Postal Code)

1. I (We) are the Owner(s) of the property at the above noted Service Address.
2. I (We) rent the property to a tenant.
3. I (We) request that the Township of Malahide bill the tenant noted below directly at the service address for all water and sewer rates and other charges attributable to the above property, including interest.
4. I understand that despite not having received bills and notices in respect of the water service, if the Tenant defaults in payment, all rates and charges shall be recoverable against me (us) as a debt owed to the Township of Malahide, by any legal remedy afforded by statute.
5. All rates and charges shall be a lien on my (our) interest in the property pursuant to the Municipal Act, 2001, S.O. c25, s. 398 (2) and By-Law No. 06-36 as amended.
6. I (We) acknowledge that the Township of Malahide is not precluded from pursuing its legal remedies against the Tenant.
7. I (We) undertake to inform the Township of Malahide of all Tenant(s), Occupant(s) and/or Owner(s) changes (including address) and accept responsibility for providing the initial meter reading for the new tenant(s).
8. This agreement is non-transferable and must be renewed for any and all Ownership and/or Tenancy changes.
9. I (We) specifically acknowledge and agree to the Township of Malahide's right to revoke this agreement for any reason and to revert the account to me (us) as registered owner(s) for payment of all services and any outstanding balance. All pertinent fees will apply, including but not limited to new account fee and/or change of name fee.
10. I (We) appoint the person(s) to whom the bills and notices are directed as my (our) representative(s) for the purposes of granting the Township access to the property in relation to the Township's provision of water and sewer services and related activities including but not limited to inspections, at or to the property, even if these activities result in charges on the property.
11. I (We) acknowledge that unless this form is received prior to the move in date, then the date that the form is received by the Township of Malahide will be considered the move in date of the tenant, and the owner will be responsible to pay for consumption up until the date the form was received.
12. I (We) understand that the Tenant has the right to terminate this agreement at any time by contacting the Township Staff and requesting that the account be placed back into the Owner's name. The Township of Malahide will then contact the Owner immediately and provide verbal and written notification where necessary, indicating the current Tenant's request.

_____ Owner(*s) Signature(s)	_____ (Print Tenant Names)
Telephone: _____ Email: _____	Telephone: _____ Email: _____
Date: _____	Occupancy Date: _____ Initial Meter Reading: _____

The information collected on this form will be maintained in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, as amended and it will be used only for the purposes of the Township of Malahide's administration of the municipal water and sewer services.