

PRE-AUTHORIZED PAYMENT (PAP) AUTHORIZATION FOR PROPERTY TAXES

To enroll in the pre-authorized payment plan, please complete this form and return it to:

The Township of Malahide
87 John Street South
Aylmer ON N5H 2C3
Phone: 519-773-5344 / Fax: 519-773-5334
Email: malahide@malahide.ca

PLEASE NOTE: ACCOUNT MUST BE PAID IN FULL BEFORE STARTING THIS AUTOMATIC PAYMENT OPTION

Monthly (1st of each month) **Semi-Monthly:** 15th and the 30th **Quarterly** Mar 15th /Jun 15th /Sept 15th /Nov 15th

Name(s): _____

Property Roll No: 34 08

Property Address: _____

Telephone: _____

I/We authorize the Township of Malahide and the financial institution designated (or any other financial institution I/We may authorize at any time) to begin deductions as to the type of plan selected on this application.

This authority is to remain in effect until the Township of Malahide has received written notification from me/us of its change or termination. This notification must be received at least ten (10) business days before the next debit is scheduled at the address provided above.

I/We the Payor(s) may revoke this authorization at any time in writing, subject to providing notice of 10 days. For more information on your right to cancel a PAP Agreement, contact your financial institution or visit www.cdnpay.ca.

Signature of Account Holder: _____ Date: _____

Signature of Joint Account Holder (if applicable): _____ Date: _____

BANKING INFORMATION:

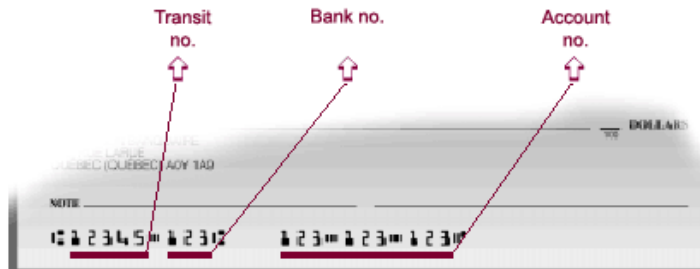
Branch/Transit # (5 digits) _____

Institution # (3 digits) _____

Account # (7 digits) _____

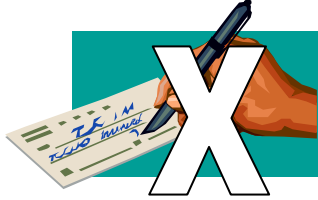
You have certain rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAP Agreement. To obtain more information on your recourse rights, contact your financial institution or visit www.cdnpay.ca

ATTACH VOID CHEQUE HERE



Our office offers the convenient option of paying your property taxes by a pre-authorized payment plan.

No need to write cheques or buy stamps!



Please note that in order to be eligible, your tax account must be up to date. Any accounts that are in arrears will not be eligible.

You may choose from the following options:

- 1) Tax Installment Due Dates:
March 15th June 15th
Sept 15th Nov 15th
- 2) Semi-Monthly
the 15th and the 30th of each month
- 3) Monthly installments (the 1st of each month from January – November)

*No withdrawal will be made in December and a letter will be sent before the November payment advising you of the final payment amount for the remainder of the year's taxes.

Please complete and sign the form on the back of this brochure, attach a VOID cheque and return it to our office. You will continue to receive a bill. Your bills will read "P.A.P. DO NOT PAY"

Moving?

Banking Changes?

Please let us know.

To change your bank account information or cancel your pre-authorized payment plan, please contact us at least 15 days prior to the next scheduled withdrawal date.

Written notice is required.

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Aylmer ON N5H 2C3

Phone: 519-773-5344
Fax: 519-773-5334

Email: malahide@malahide.ca
Website: www.malahide.ca

Tired of paying late charges for missed tax payments?

Going on vacation?



Sign up for the pre-authorized payment plan today and never miss a tax deadline again!

